

PROPERTY UNIT CALCULATION SHEET

RECORD NO :
FILE NO : 7.69.3

COMMUNITY WASTEWATER MANAGEMENT SYSTEM (CWMS)

In accordance with Council's Community Wastewater Management System (CWMS) Financial Contribution Policy Council applies a Service Charge, calculated based upon the property units (pu) provided in the Code for Establishing and Applying Property Units as a Factor for the Imposition of Annual Service Charges for Community Wastewater Management Systems (Code) (available via Council's [website](#)), to all land located in the area that is connected (or can be connected) to the CWMS.

COMMERCIAL PROPERTY

APPLICANT			
BUSINESS NAME			
CONTACT NAME			
MOBILE PHONE		ASSESSMENT NUMBER	A
EMAIL			
PROPERTY ADDRESS			
BUSINESS ACTIVITIES UNDERTAKEN (Including days and times)			

PART 1 – CATEGORIES (please tick at least one box).

TICK	Code	Category	Number (no.) of pu to be Charged
☐	3.3	Commercial Premises	One occupancy per building FTE/6 = no. of pu.
☐	3.4	Multiple commercial premises with or without a residence	FTE/6 = no. of pu.
☐	3.5	Hospital, nursing or rest homes, or similar occupancies	(FTE+BEDS)/6 = no. of pu.
☐	3.6a	Hotel, motel, residential clubs or similar occupancies	(FTE + (BEDS x 0.7))/6 = no. of pu.
☐	3.6b	Premises with public bar or restaurant	Average daily attendance up to 50 persons = 1 pu. A further additional half pu for each additional 25 persons or part thereof.
☐	3.7	Halls, change rooms, community centres, sporting facilities or similar occupancies	
☐	3.8	Education facilities, schools, childcare centres	((Number of students + staff) x 0.125)/6 = no. of pu
☐	3.9	Churches	Each property = 1 pu
☐	3.10	Industrial premises – laundromats, hairdressers and other water using businesses not accounted elsewhere	Litres from water bill/500 = no. of pu, OR Machines x Cycles x Litres = no. of pu
☐	3.11	Caravan Parks	Permanently occupied sites, 1 site = 1 pu, PLUS Sites not permanently occupied (Daily Sites Occupied (DSO) pa x 0.7)/500 = no of pu

PART 2 – MUST BE COMPLETED BY ALL PROPERTIES WHERE A BUSINESS OPERATIONS IS UNDERTAKEN

NUMBER OF EMPLOYEES (EQUIVALENT OF FULL TIME)	
DOES ANY OF THE ABOVE EMPLOYEES LIVE ON SITE? IF YES, HOW MANY?	

PART 3 – Only complete if the premises is a HOSPITAL, NURSING/REST HOME, HOTEL/MOTEL OR SIMILAR

TOTAL NUMBER OF ROOMS?	
TOTAL NUMBER OF BEDS?	

PART 4 – Only complete if the premises is a HOTEL, MOTEL, RESIDENTIAL CLUBS OR SIMILAR

TOTAL NUMBER OF ROOMS?	
TOTAL NUMBER OF BEDS?	

PART 5 – Only complete if the premises is a CARAVAN PARK OR TOURIST ACCOMMODATION OR SIMILAR

NUMBER OF PERMANENTLY OCCUPIED SITES?	
NUMBER OF NON-PERMANENTLY OCCUPIED POWERED/UNPOWERED SITES?	
NUMBER OF NON-PERMANENTLY OCCUPIED CABINS/UNITS?	

PART 6 – Only complete if the premises operates a PUBLIC BAR, RESTAURANT AND/OR CAFÉ

AVERAGE DAILY ATTENDANCE OF THE PUBLIC BAR(S)?	
AVERAGE DAILY ATTENDANCE OF THE RESTAURANT(S) OR CAFÉ(S)	

PART 7 – Only complete if the premises has HALLS, CHANGE ROOMS, COMMUNITY CENTRES, SPORTING FACILITIES OR SIMILAR

AVERAGE DAILY ATTENDANCE OF PERSON(S)? (Exclude persons already captured in Part 2, 6, 8).	
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PART 8 – Only complete if the premises is an EDUCATION FACILITY (SCHOOL, KINDY, CHILDCARE ETC)

NUMBER OF STUDENTS (EQUIVALENT OF FULL TIME)?	
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PART 9 – Only complete if the premise operations PLACES ABOVE NORMAL DEMAND ON CWMS SERVICE (EG LAUNDROMATS, HAIRDRESSERS AND OTHER NOT ACCOUNTED FOR ELSEWHERE IN THE CODE

NUMBER OF LITRES OF WATER USED PER DAY? Please attached a copy of your most receive SA Water bill.	
LAUNDROMATS (Where direct water meter readings are not available)	_____ MACHINES x _____ CYCLES/DAY x _____ LITRES

DECLARATION *Please tick the following declaration boxes to confirm you understand and agree that:*

- ☐ The information I have provided is true and correct.
- ☐ Where the business operations change (cease or increase), I understand that I am required to advise Council prior to the 1st July each year.
- ☐ It is unlawful to make a false or misleading statement or representation and is an offence under the Local Government Act 1999.

SIGNATURE		DATE	
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