



lifestyle location of choice

PO Box 396, Kadina 5554 • 51 Taylor St, Kadina 5554 • **ABN** 36 670 364 373
 Tel 08 8828 1200 • Email info@coppercoast.sa.gov.au • Web www.coppercoast.sa.gov.au

OUT OF HOURS CONSTRUCTION

RECORD NO :
 FILE NO : 5.71.2

REQUEST FOR EXEMPTION FROM SECTION 18 OF THE LOCAL NUISANCE & LITTER CONTROL ACT 2016

It is an offence to carry on an activity (intentionally, recklessly or otherwise) that results in local nuisance. This form applies to construction activity proposed to be carried out

- on Sunday or any public holiday
- After 7pm or before 7am on any other day
- For construction activity that is to take place over a period **not exceeding 24 hours** – an application needs to be submitted to council at least **2 weeks prior** to the commencement of the activity.
- For construction activity that is to take place over a period of **24 hours or longer** – an application needs to be submitted to council at least **4 weeks** prior to the commencement of the activity. If an application for a declaration is not lodged within these timeframes, Council may refuse to consider the application.
- The council cannot make a declaration unless they are satisfied that exceptional circumstances exist and they have enough information to make a decision.
- Construction Activity includes –
 - Demolition work, site preparation work and building maintenance or repair work; and
 - The operation of vehicles within, entering or leaving, a construction site; and
 - Any activities, at or within the immediate vicinity of a construction site, of persons who perform work at the site, or work connected with work at the site.

APPLICANT	
BUSINESS NAME	
ADDRESS	
CONTACT NAME	
MOBILE PHONE	ALTERNATE NUMBER
EMAIL	

DETAILS	
LOCATION	
DATE FROM	DATE TO
TIME FROM	TIME TO
ACTIVITY SUMMARY (Include nature of the activity and a brief description)	

EXEPTIONAL CIRCUMSTANCES FOR WHICH THE EXEMPTION IS SOUGHT (Discuss the reasons why this can't be carried out during legislated hours)	
---	--

ACTIVITY CONTACT DETAILS			
This person must be contactable for the duration of the activity			
NAME			
MOBILE PHONE		POSTAL ADDRESS	
EMAIL			

SUMMARY OF ANTICIPATED SOURCES OF LOCAL NUISANCE GENERATED BY THE ACTIVITY	
<p>All reasonable measures must be taken to minimise the impacts of local nuisance in the form of dust, odour, noise, vibration, smoke and fumes. It is the responsibility of the persons undertaking this activity to minimise nuisance and communicate with those potentially impacted.</p> <p>For small scale construction activity, completion of following section will be taken to constitute a Site Nuisance Management Plan.</p>	
MAP (Include a map showing the following: the proposed location of the activity, the likely fixed sources of local nuisance, the location of premises occupied by persons potentially affected by the nuisance and the distance of these premises from those sources)	

ASSESSMENT OF THE POTENTIAL FOR LOCAL NUISANCE

On the table below, summarise the sources of local nuisance (as identified on the map) and the communication strategy
Distance from the source – should be measured from the source of the noise to a place on the noise affected premises that is within or near, and at the same approximate elevation as, an area frequented by persons residing, working or sleeping at the premises.

SOURCE OF NUISANCE	STRATEGIES TO MINIMISE	STRATEGIES TO MONITOR	IDENTIFICATION OF POTENTIALLY AFFECTED PREMISES	DISTANCE FROM SOURCE	COMMUNICATION STRATEGY	TIMEFRAME

COMPLAINT MANAGEMENT

DATE AND TIME	NAME	CONTACT DETAILS (ADDRESS & NUMBER)	DESCRIPTION OF THE COMPLAINT	NATURE OF THE ACTIVITY CAUSING COMPLAINT	ACTION PROPOSED/TAKEN TO ADDRESS COMPLAINT

COMMUNICATION STRATEGY FOR COUNCIL

HOW WILL COUNCIL BE KEPT INFORMED?	
------------------------------------	--

HOW WILL COMPLAINTS BE MANAGED?	
---------------------------------	--

DECLARATION

I declare that the information I have provided is true and correct.
I agree to comply with any reasonable directions issued by an Officer of Council.

SIGNATURE		DATE	
-----------	--	------	--

OFFICE USE ONLY			
This form is for Council use (as per Regulation 6 of the <i>Local Nuisance and Litter Control Act 2016</i>) to ensure that all the relevant information has been provided and a declaration can be made by the council.			
ADMINISTRATION DETAILS			
FORMAL WRITTEN APPLICATION RECEIVED	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> POST	<input type="checkbox"/> EMAIL
DATE RECEIVED		ACTIVITY DATE COMMENCED	
PROPOSED DURATION			
WAS THE APPLICATION RECEIVED:	<p>For an activity to take place over a period not exceeding 24 hours, at least 2 weeks prior? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>For an activity that is to take place over a period of 24 hours or longer, at least 4 weeks prior? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>(If not received within regulated timeframes, council can refuse exemption.)</p>		

CHECKLIST			
(Council can request any of the below information if not submitted with the application)			
MANDATORY INFO	YES	NO	COMMENT
Name and contact details of the applicant			
Name and contact details of the applicant			
The exceptional circumstances for which the declaration is sought and justification as to why it is essential the nominated construction activities should occur outside of permitted times			
The nature of the activity			
Anticipated sources and kinds of local nuisance generated by the activity			
The period for which the declaration is sought			
The times of day or periods of time during which the activity if proposed to be carried on (e.g. Sunday 11/09 - 8pm to 12pm)			
Location of activity/s (address and landmarks if applicable)			
SITE NUISANCE MANAGEMENT PLAN			
Which contains all of the following information			
A map showing: <ul style="list-style-type: none"> location of the activity and likely fixed sources of local nuisance. location of premises occupied by potentially affected persons distance of premises occupied by potentially affected persons and the sources of nuisance 			
The name and contact details of the responsible person in relation to the activity			
A strategy for minimising, managing and monitoring the effects of the local nuisance on potentially affected persons			
A communication strategy for communicating with potentially affected persons			
A copy of the notice to be given to potentially affected persons to notify them of the activity			
A communication strategy with the relevant council			
A method for recording complaints			

FURTHER INFORMATION			
WAS A REQUEST FOR FURTHER INFORMATION SENT TO THE APPLICANT?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	DATE SENT
WHAT INFORMATION WAS REQUESTED?			
FURTHER INFORMATION RECEIVED	<input type="checkbox"/> YES	<input type="checkbox"/> NO	

ASSESSED BY OFFICER			
OFFICER NAME		APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO
SIGNATURE		DATE	
COMMENTS			
ASSESSED BY TEAM LEADER/DIRECTOR			
OFFICER NAME		APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO
SIGNATURE		DATE	
COMMENTS			
ASSESSED BY DELEGATE			
OFFICER NAME		APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO
SIGNATURE		DATE	
COMMENTS			