

# Development Application Form



## Completing this application

- All sections must be completed. Failure to complete all sections may result in delays or the inability to process your application.
- If hand written please print clearly using BLOCK LETTERS and place a TICK in appropriate boxes

### 1. Correspondence Method (select one)

By selecting "I Accept" below, you agree (as the Applicant, the Owner, and/or the Authorised Agent) to be legally bound by the terms and conditions of this service and that you consent all correspondence relevant to this application or which is otherwise required to be provided to you under the Development Act 1993 and including Decision Notification Forms, stamped plans and relevant documents being provided to you in **Electronic Format Only**. Please tick **only one** of the following boxes.

I Accept

**OR if you do not wish to correspond electronically, 3 complete sets of hardcopy documents will be required**

I choose only to receive general assessment correspondence via email but to receive stamped Plans and Decision Notification Forms by hard copy mail.

Send to the following e-mail address

### 2. Application Type (select one)

<input type="checkbox"/> Development Plan Consent only (Planning only)	<input type="checkbox"/> Building Rules Consent only (Building only)	<input type="checkbox"/> Development Approval (Planning and Building)	<input type="checkbox"/> 5 Day Quick Planning Consent (excl Building) <input type="checkbox"/> Residential Code
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### 3. Location of Proposed Development

Unit/House No:	Lot/Section No:	Street:
Suburb:	Postcode:	Certificate of Title: Volume: Folio:

### 4. Details of Parties

#### Applicant

Name:	Address:
Contact No:	Email:

#### Owner as applicant

Name:	Address:
Contact No:	Email:

#### Builder owner building as applicant to be advised

Name:	Address:
Contact No:	Email:

Builder/Supervisor Licence No:

**Contact Person:** (For future information relating to the application)  Applicant  Owner  Builder

### 5. Development Proposal Details:

Description of Proposed Development:
Existing Use of Property:
Development Cost (excluding fitout):

### 6. Insurance

CONSTRUCTION INDUSTRY TRAINING LEVY PAID:  Yes (attach receipt)  No  Not Applicable  
 Payment required if development cost exceeds \$40,000. Further details and payment can be made at [www.citb.org.au](http://www.citb.org.au)

### 7. Declarations (please tick)

- I have attached plans, signed powerline declaration, a current copy of the Certificate of Title and acknowledge payment of all associated fees is required prior to consideration.
- If applying for a five (5) day quick planning assessment, a completed checklist is attached.
- I acknowledge that copies of this application and supporting documentation may be provided to interested persons in accordance with the Development Act and Regulations 2008. Details forming part of the application may be included in a Development Assessment Panel agenda published on Council's website.
- I have sought permission from the architect/engineer to allow reproduction of the application documents for provision to third parties.

Name	Signed:	Date:
<b>Office use only</b>  Records File: 3.71.4 File No:	Assessment No: A	Fees paid:
	Development No: 340/	Receipt No.: Date:

# Development Application Fees

Effective 1 July 2020 (GST Inclusive)



DESCRIPTION	RATE	AREA m2	TOTAL	GST	CODE
<b>1. Lodgement</b>					
Development cost < \$5,000 – <b>Required for all applications</b>	\$68.50			FRE	1
Development cost > \$5,000 – <b>Required for all applications</b>	\$145.50			FRE	2
Swimming Pool (construction, addition to a swimming/spa pool, or a safety fence or barrier for a swimming/spa pool.	\$204.00			FRE	22
Non-complying development (additional)	\$109.00			FRE	3
Staged Consent	\$68.50			FRE	15
<b>2. Planning Assessment</b>					
Merit Assessment or Complying (Schedule 4) Development					
• Development cost < \$10,000	\$42.50			FRE	4
• Development cost > \$10,000 up to \$100,000	\$116.00			FRE	4
• Development cost > \$100,000	Dev. Cost x 0.125			FRE	4
Non-complying Development					
• Development cost < \$10,000	\$58.00			FRE	4
• Development cost > \$10,000 up to \$100,000	\$140.00			FRE	4
• Development cost > \$100,000	Dev. Cost x 0.125			FRE	4
<b>3. Public Notification</b>					
Category 2 & 3	\$116.00			FRE	6
Category 3 – Advert	\$380.00			GST	12
<b>4. Referrals (Schedule 8)</b>					
Development cost < \$1,000,000	\$243.00			FRE	See below
Development cost > \$1,000,000	\$406.00			FRE	
EPA (if schedule 22 applies)	406.00			FRE	
Non-complying (concurrency)	\$140.00			FRE	7
<i>Codes - DPTI 8 / Coast Protection Board 9 / EPA 10 / State Heritage 11 / Technical Regulator 18/ EPA (subject to Schedule 22 or Item 19,20 or 21)</i>					
<b>5. Building Rules Assessment</b>					
Minimum Fee (any building assessment)	\$74.50			GST	5
• Class 1, 2 & 4 (dwelling, units, flats)	\$3.29 / m <sup>2</sup>			GST	5
• Class 3, 5 & 6 (residential other, office, shop /	\$4.38 / m <sup>2</sup>			GST	5
• Class 7 & 8 (industrial shed, warehouse, carpark,	\$2.91/ m <sup>2</sup>			GST	5
• Class 9a & 9c (health care, aged care)	\$4.97 / m <sup>2</sup>			GST	5
• Class 9b (public building–assembly)	\$4.36 / m <sup>2</sup>			GST	5
• Class 10 (carport, verandah, garage, pool, fence)	\$0.98 / m <sup>2</sup>			GST	5
Demolition (minimum \$73.00)	Normal fee x 0.20			GST	13
Change of Classification (minimum \$71.50)	Normal fee x 0.80			GST	13
Schedule 1A – Building only	\$56.50			FRE	16
Essential safety provisions	\$105.00			GST	13
Certificate of Occupancy (2-9 only)	\$49.00			GST	13
<b>6. Other Fees</b>					
Extension to Consent/Approval (reg 48)	\$109.00			FRE	17
Amendment - Planning	Subject to fees prescribed in Item 1(h) of Schedule 6 as if it were an application for a new development			FRE	19
Amendment - Building				FRE	20
Amendment - Private Certification				FRE	21
Certificate of Title	\$40.00			INC	23
Wastewater System (Residential Tanks up to 5,000L)	\$499.00			FRE	14
<i>*Please note, fees are an estimation and will be finalized once reviewed by Council.</i>				<b>Total Fees</b>	
				GST INC	

# Powerline Clearance Declaration

## Building Safely Near Powerlines

Pursuant to Schedule 5 Clause 2A (1) of the Development Regulations 2008



### SECTION 1 - INFORMATION

- ① This form **must be completed** and included when submitting the Development Application to Council. Failure to do so will result in delays in the lodgement on this application.
- ① Please read the 'Building Safely Near Powerlines' by the Office of the Technical Regulator to ensure that the development is in accordance with requirements.

To Copper Coast Council

From

*As applicant/authorised applicant*

### SECTION 2 – LOCATION OF PROPOSED DEVELOPMENT

Property Address

### SECTION 3 – DESCRIPTION OF DEVELOPMENT

Description of Development (for example single storey detached dwelling, domestic garage, warehouse with office)

### SECTION 4 – DECLARATION BY APPLICANT

I,

- Being the applicant/authorised applicant for the development described above declare that the proposed development will involve the construction of a building which would, if constructed in accordance with the plans submitted, not be contrary to the regulations prescribed for the purposes of section 86 of the Electricity Act 1996.
- I make this declaration under clause 2A (1) of Schedule 5 of the *Development Regulations 2008*.

Signed

Date

### SECTION 5 – NOTES

- 1 This declaration is only relevant to those development applications seeking authorisation for a form of development that involves the construction of a building (there is a definition of 'building' contained in section 4(1) of the Development Act 2008), other than where the development is limited to
  - a) an internal alteration of a building; or
  - b) an alteration to the walls of a building but not so as to alter the shape of the building.
- 2 The requirements of section 86 of the Electricity Act 1996 do not apply in relation to:
  - a) an aerial line and a fence, sign or notice that is less than 2.0m in height and isn't designed for a person to stand on; or
  - b) a service line installed specifically to supply electricity to the building or structure by the operator of the transmission or distribution network from which the electricity is being supplied.
- 3 Section 86 of the Electricity Act 1996 refers to the erection of buildings in proximity to powerlines. The regulations under this Act prescribe minimum safe clearance distances that must be complied with.
- 4 The majority of applications will not have any powerline issues, as normal residential setbacks often cause the building to comply with the prescribed powerline clearance distances. Buildings/renovations located far away from powerlines, for example towards the back of properties, will usually also comply.

Particular care needs to be taken where high voltage powerlines exist; or where the development:

  - is on a major road;
  - commercial/industrial in nature; or
  - built to the property boundary.
- 5 An information brochure: 'Building Safely Near Powerlines' has been prepared by the Technical Regulator to assist applicants and other interested persons.

This brochure is available from council and the Office of the Technical Regulator. The brochure and other relevant information can also be found at <https://www.sa.gov.au/energy/powerlinessafety>
- 6 In cases where applicants have obtained a written approval from the Technical Regulator to build the development specified above in its current form within the prescribed clearance distances, the applicant is able to sign the form.

# Development Application Checklist



- Assessment of a development application will only commence once all information is received and fees are paid.

## Development Approval Application – provide 1 copy of the following:

- Development application form – completed and signed
- Building Safely Near Powerlines – Electricity Act Declaration form – completed and signed
- Development application fees, including lodgment fees, planning assessment and building rules assessment fees - paid
- Certificate of Title – current copy
- And two copies of relevant plans and support information as outlined below – maximum size A3.

## Development Plan Consent Application – provide 2 copies of the following:

- Site plan/contour plan to scale not less than 1:500 showing
  - North point
  - All boundaries of the site
  - Any easements over the land
  - Location of all current buildings and structures, any alterations to or demolition of these buildings
  - The location of all proposed buildings and structures, including dimensions showing the setback of these from property boundaries
  - Any existing vegetation on the site
  - Existing ground levels, and proposed bench levels (FBL) and finished floor level (FFL).
  - Open space and car parking requirements
- Building floor plan with dimensions and room descriptions to scale not less than 1:100
- Building elevation plan with dimensions and external finishes to scale not less than 1:100
- Wastewater control system, type and location including soakage area. *New dwellings will be required to pay a \$2,500 fee to connect to the CWMS or STEDS systems (this will be invoiced after Development Plan Consent had been issued)*
- Stormwater disposal plan with existing and proposed levels of building in relation to street water table.
- Details of proposed materials, finishes and colours.
- Additional information could also be required:
  - A land use description, including the nature of the proposed activity, hours of operation, intended capacity of venue and number of employees
  - Signage details, including location, size, materials illumination, lettering and colours
  - A waste management plan, to demonstrate how waste will be managed during construction as well as during the ongoing use of the building.

## Building Rules Consent Application

### Insurance

- Construction Industry Training levy (*if construction exceeds \$40,000*)
- Building Indemnity Insurance, as prescribed by the Building Work Contractors Act 1995 (*if not an owner building and if the value of the development is above \$12,000*)

### Garage, Verandah, Carport, Pergola, Garage

- Structure and building specifications and attachment details if development is attached to a structure
- Verandahs greater than 4.2 metres, which are attached to existing roof, require engineering design check of existing structure.

### New/Addition/Alteration to Dwelling

- Roof design and details including plan with details of beams, rafters and trusses
- Floor structural design and details
- Wall framing design and details
- Wind bracing design and construction details
- Wet area construction and ventilation details
- Soil report, footing and floor layout (if concrete) including engineers calculations
- Wastewater control system to be installed. *A Wastewater Disposal System Approval application is required and separate to a Development Application*
- Site drainage details and rain water collection/disposal including the installation of a minimum 5000 litre rain water tank. *Installation of rain water tank may require Development approval.*
- Energy efficiency report
- Smoke detector details / alarm provisions
- Stair design and construction details
- Air conditioning / mechanical ventilation details

### **Industrial, Commercial and Retail**

- In addition to New/Addition/Alteration to Dwelling 12 items on previous page;
- Specific use proposed including the various activities to be carried on the site
- Essential Safety Provisions (ESP) details
- Location of storage, loading and unloading areas
- Location of any required hydrants, boosters or street fire plugs
- Description of all processes, machines and activities
- Expected days and times of operation
- Expected number of employees
- Car parking areas and pathways, including layout, line marking and design levels
- Various stages in which the development is to finalised (if applicable)
- Details of any lease or sub-lease.
- Details and methods of waste storage and disposal

### **Demolition**

- Demolition Application Form – completed and signed
- Site Plan (showing all existing buildings and highlighting proposed structures to be demolished)
- Description of work
  - A description detailing the extent of demolition work, including any fencing.
  - A written description of the demolition procedure, including details of the measures to be taken to provide satisfactory levels of safety on and around the site and street tree protection.
  - Contact details of contractor or person engaged that will be responsible for the removal.
  - Method to be used to suppress dust on the site
  - Method to prevent mud, dirt and other debris from the site onto the public road
  - Method to handle hazardous materials on the site? Does the dwelling contain asbestos? And if so, the method of removal and transportation from the site.
  - A waste disposal plan, outlining where materials will be disposed.
- All waste control systems must be desludged, removed and the site rehabilitated. Council Environmental Officer is to be notified to inspect the site prior to back filling.

### **Swimming Pool**

- Details of safety fencing (type and location)
- Structural details of swimming pool
- Location of pool pump, include skimmer box details
- CPR safety signage

### **Advertising Sign**

- Site plan
- Elevation plan
- Clearances (from footpath for example)
- Colours & graphics
- Fixing Details (including bolt sizes)
- Details of protection against corrosion

### **Change of Land Use Application – provide 2 copies of the following**

- Details of existing approved land use
- Site plan
- Floor plans depicting new use(s)
- Parking provisions (ingress, egress and onsite movements. Loading and unloading facilities)
- Hours of operation, peak seasons
- Plant or machinery to be installed
- Details of onsite storage and collection/management of refuse

### **Additional Information may be required depending on nature of proposed development**

- A site survey undertaken by an engineer/surveyor
- A streetscape plan showing the front elevation of the proposed development and those of existing adjacent buildings
- A landscaping plan
- A locality plan showing the site of the proposed development and features/uses of nearby land
- An overshadowing diagram, illustrating the extent of shadow that would be cast by the proposed development over adjoining properties.
- A car parking survey and traffic impact report
- A site contamination and remediation report
- Statement of Effect for Non-Complying Development (refer to Non-Complying Development Guide)

***All enquiries regarding development application process and requirements,  
Contact Council's Development Services on (09) 8828 1200 (press 3).***



# Credit Card Payment Authorisation

## For Development Application Fees



Proposed Development	
Property Address	
Development Application Number (if known)	340 / _____ / _____

Fee Details	
<b>Basic Application Fees</b>	
Lodgement Fee(s)	
Planning Assessment Fee (or Schedule 1A Fee)	
Building Assessment Fee	
<b>Other Fees</b>	
Building Stage Consent Lodgement Fee	
Swimming Pool Inspection Fee	
Agency Referral Fee	
Public Notification Fee	
Extension of Time Fee	
Other – please specify:	
<b>Total Amount Payable</b>	<i>*Please note, fees are an estimation and will be finalized once reviewed by Council.</i>
<input type="checkbox"/> I authorise Council to determine the fees to be charged to the credit card	

Credit Card Details			
<input type="checkbox"/> 	<input type="checkbox"/> 	Bank/Financial Institution	
<i>Please note: American Express cards are not accepted.</i>			
Card Number CCV number not required		Expiry Date	
Cardholder's Name			
Signature		Date	

- Please email a copy of my receipt to \_\_\_\_\_
- Please post a copy of my receipt to \_\_\_\_\_