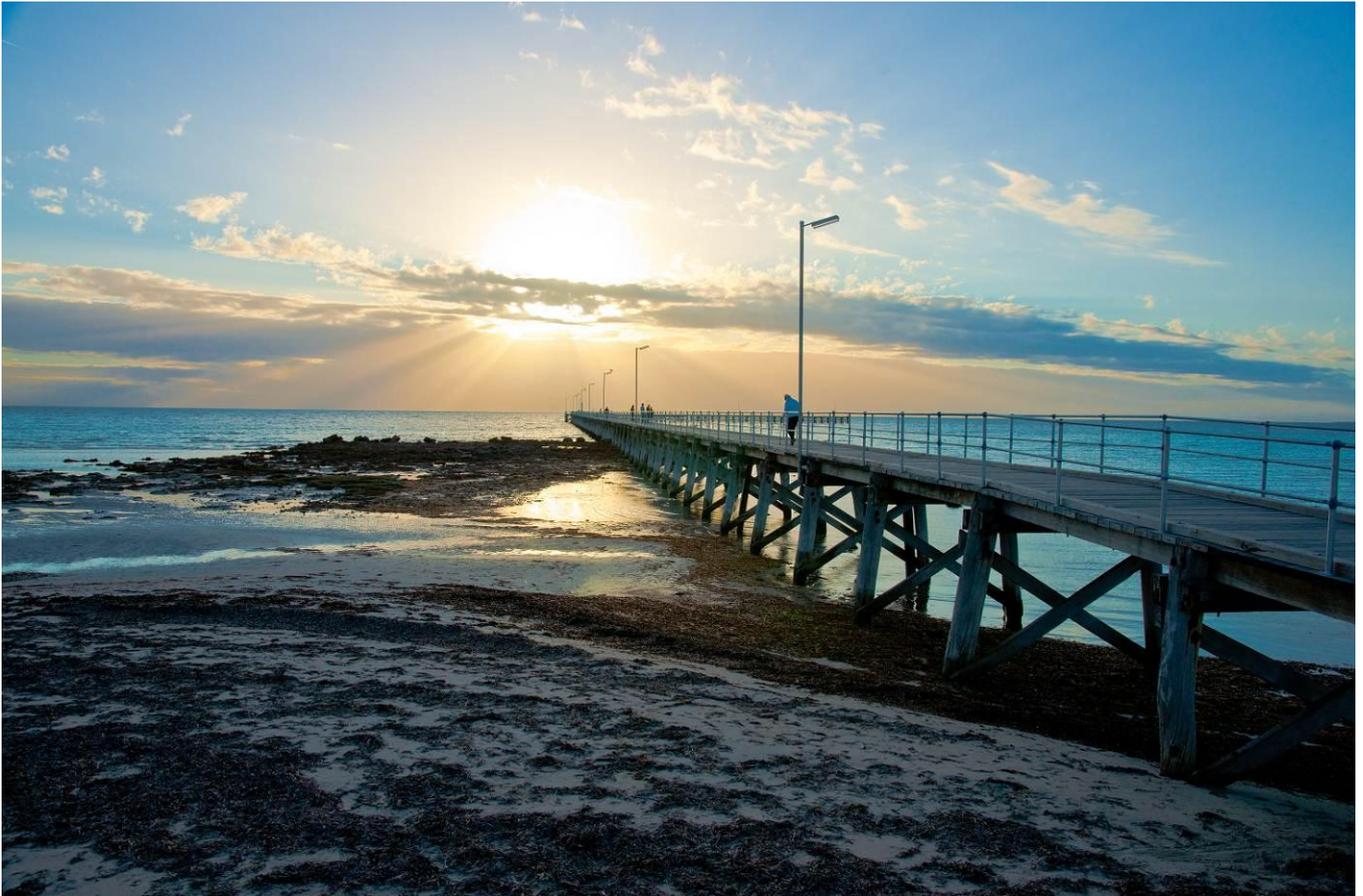




# DISTRICT COUNCIL OF THE COPPER COAST



## Annual Report

**2011/2012**

*lifestyle location of choice*

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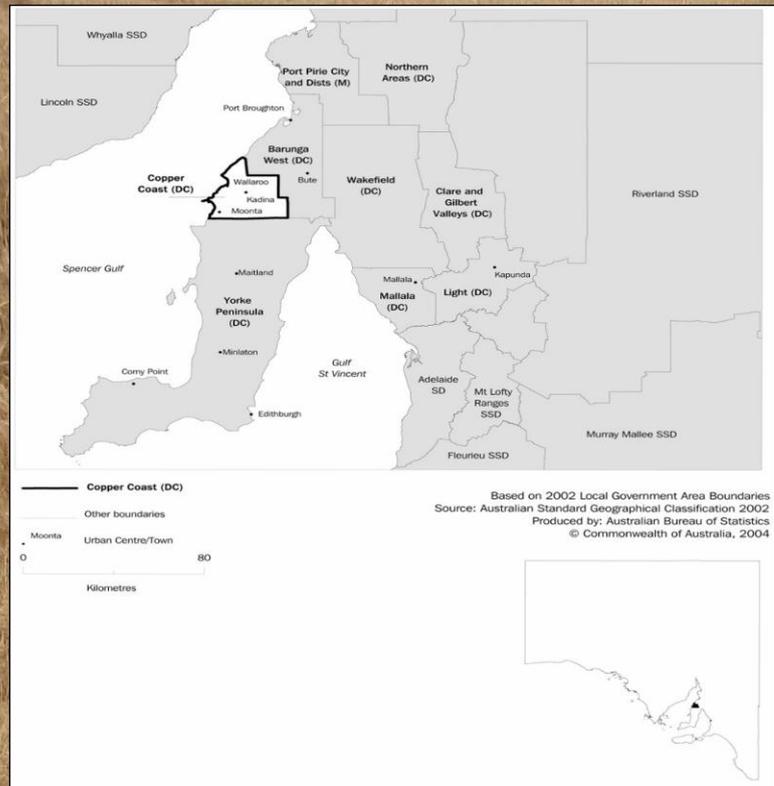
*Front Cover Image:*  
MOONTA BAY JETTY

# Forward

Council is required to produce an Annual Report under the provisions of Section 131 of the Local Government Act 1999.

Annual Reports are produced by the District Council to communicate with residents and businesses in the community, ratepayers and prescribed bodies about the District Council's governance, its services, performance and achievements.

While Annual Reports are principally documents of accountability, the District Council may also use its Annual Report as a document to promote its achievements in the local communities and to attract investment into the area. Annual Reports are also a historical record of the District Council's activities during the previous financial year.



## Message from the Mayor

### Paul Thomas

*'Interaction and consultation with our advisory groups and community groups has exposed us to the needs of the community – those needs are varied.'*



*Mayor Paul Thomas and Georgina Weissmann  
OPAL Program Manager interacting with community  
members at the OPAL stand during the Farmshed  
Open Day*

Local Government plays a significant role in the Australian economy. It is estimated that local government employs more than 180,000 people across Australia; has more than \$245 billion in physical assets; and has a total expenditure nationally of up to \$28 billion per year which is approximately 2 per cent of GDP.

Local government is diverse in its nature, because of its unique position being the closest to our communities, being highly responsive, accountable and highly motivated level of government.

Over recent years we have seen local governments successfully deliver over 4,000 community infrastructure projects worth more than \$1 billion on time and on budget as part of the Australian Government's response to the Global Financial Crisis to create jobs and economic stimulus throughout the nation.

We constantly are pursuing internal reforms to improve the efficiency and effectiveness of local government through improved asset management and resource and skill sharing.

There is constant debate about the international and national economy and how that impacts on our own communities. Yet we continue to plan and prepare for a future for our community with confidence.

Our Council constantly questions how to address disparity between councils and how to meet the expectations of

our community, considering that we should all receive a similar and reasonable level of infrastructure and services.

There is a strongly held view that planning at our local level should reflect the local concerns but be integrated with state and national planning to achieve the best outcome for local communities. People want to see the three levels of government working together effectively and they want to see the services and infrastructure they need planned for and delivered at the local level.

The District Council of the Copper Coast over the past year have had many discussions, workshops and community engagement reflecting on the community voice, coupled with local choice around Infrastructure, Planning and Services!

We have reviewed our strategic direction through our Strategic Plan, ensuring that the Copper Coast is a lifestyle location of choice. Utilising our Strategic Plan we have adapted the long term financial plan to reflect that community voice and local choice but ensuring sustainability over the next ten years!

As a Council, being elected members, executive staff with the support of community advisory groups, we come together constantly and diligently to discuss how we can best build a strong, more sustainable community that will provide ongoing growth and prosperity.

Interaction and consultation with our advisory groups and community groups has exposed us to the needs of the community – those needs are

varied. Council have taken the responsibility for many but some lay at the feet of our wider community.

There is no doubt if we look around the Copper Coast, we will be constantly reminded of the huge contributions made by individuals, groups and organisations to the Copper Coast's social infrastructure.

This annual report highlights many of the improvements to our built infrastructure, but we also need to reflect upon our social infrastructure – otherwise the community would be like a body without a soul!

As Mayor, I constantly stop and reflect on what is around me, appreciating those who contribute and acknowledge that I am fortunate to live in the Copper Coast – a place I am so proud to call home! It's a home that is not just an investment in bricks and mortar, but a home where the real value is those in our community.

This past year has seen many infrastructure projects materialise and they are illustrated throughout the Annual Report.

The District Council of the Copper Coast has navigated for a community that has endured and adapted in excess of 150 years. Improved Infrastructure, Planning and Services will ensure that our community remains robust, supported by a Council that is constantly aware that the Copper Coast is a *lifestyle location of choice!*



Paul D.K. Thomas,  
**Mayor.**

## Chief Executive Officer's Message

**Peter Harder**

*'I congratulate the Council on its achievements, the forthright manner in which it has gone about its business, the commitment to good governance and above all its assistance to me in my role as CEO.'*



I am pleased to present this Annual Report on behalf of Council which will highlight a number of achievements for the Council.

These achievements are supported by a number of plans, our Strategic Plan "Moving Toward 2022", Infrastructure and Long Term Finance Plan and Business Plans all which will shape our community in a positive way and provide a framework for the future development of the Copper Coast.

It has been another successful year as the Council area matures and we outline our achievements. I would like to thank all those involved with the successes of 2011/12 as the Council has worked diligently and consistently to build its position as a leader in the region and gained a reputation for being a Council committed to its community through the advancement of social and community benefits.

While the District Council of the Copper Coast, comprising the Elected Members and Staff, are responsible for the good government of the Council, this Council has worked in association with neighbouring Councils in the Yorke Peninsula Council Alliance, and regionally through the Central Local Government Region to demonstrate and reinforce its strong position of leadership and stewardship based on good governance principles. In all political environments, and local Council is certainly one, there are advocates and critics of the outcomes of governance.

Council can rest assured that it has upheld good governance and its responsibility can take many forms.

The Council role is vast and varied and includes the inherited stewardship of heritage and historic character of the Copper Coast towns, where development pressures can potentially erode or change the face completely of the historic fabric that the community strives to retain. Areas like infrastructure, cultural awareness, social and community health and wellbeing, including an emerging issue called climate change. These local issues and many more are the responsibilities taken on by the Elected council and the staff of the Council. As Council takes on this growing role of responsibility it fulfils its duties in a responsive and compliant manner, such compliance requires consultation with and involvement of the community, together with accessing the best possible advice to assist in the process of making democratic decisions.



New Jetty Wallaroo 1935.

*Historic Photo: New Wallaroo Jetty 1935*

There are many times and examples where not everyone agrees with the decisions that are made, but irrespective of this a decision has to be made and is made by the Council based on the best possible advice and for the best foreseeable outcome for the community.

I congratulate the Council on its achievements, the forthright manner in which it has gone about its business, the commitment to good governance and above all its assistance to me in my role as CEO. I also commend the staff for the commitment they have made in achieving Councils desired outcomes, the service provided to the community, often under trying circumstances and competing priorities.

My role has been made so much easier through their desire to achieve positive results. Above all the Council and staff can be justifiably proud in the fact they have done their best to achieve the best outcomes within their available resources to build the Copper Coast into a successful and thriving local government community.

The future remains very exciting for the communities that make up the Copper Coast.

## **Council's Vision**

As a progressive Council the Elected Members of the District Council of the Copper Coast commit to a forward vision in their strategic plan, a plan for 10 years that is reviewed every 2-3 years.

As an elected body the 10 Councillors, capably lead by the Mayor work for their community, making decisions about policies, establishing community priorities, application of scarce resources and balancing the needs of the Copper Coast.

The Councillor's vision is honed by engagement with residents, an understanding of Government Policy and their compliance with legislation, both State compliance with legislation,

both State and Federal; the Council's business outcomes are no different than those of the private sector apart from the impact and accountability that is influenced by and on the "public realm".

In November 1996 as part of the District Council of Northern Yorke Peninsula and the Corporation of the Town of Wallaroo the joint Council's prepared a "Voluntary Amalgamation Proposal to form the District Council of the Copper Coast", the joint population at that time was 10,473.

In the year 2011 the population has reached approximately 13,000, not surprisingly, but some would say ambitiously, the Council amalgamation document projected a population increase of 2.9% per annum.

From 2001 to 2011 the population increased on average by 1.7% per year with a peak increase of 3% in 2008. The permanent population doesn't reflect the increasing number of those that enjoy many months living in the Copper Coast, but have yet to call it their permanent home. Recent research has indicated that as these property owners retire many will become permanent residents, this may again restore the population increase levels to the highs of 2007 and 2008.

In 1996 the Council identified that the region had 4 key strengths and the strategic plan of that era sought to build on:

- ***The regions heritage and historical sites***
- ***Beautiful and accessible beaches***
- ***An outstanding lifestyle***

- ***An excellent agricultural base in terms of product and skills.***

These identified strengths have, 16 years later, improved with the ageing process, while at the same time the metropolitan area of Adelaide and outer suburbia has shifted closer to the Copper Coast.

The Council of the day in 1996 had a workforce of 42.1 Full Time Equivalent employees (FTE), the workforce in 2012 comprises 80 FTE.

The number of Elected Members remains the same as in 1996 10 Councillors and 1 Mayor. The only difference in 2010 was the abolition of the Ward System of Elected Member representation. The 2010 general Council elections saw "Area Councillor" candidates all vying for "Council wide" representation together with the Mayoral candidates, another indicator that the Council of the Copper Coast has matured since amalgamation and reinforcing the fact that all decisions of the Council will be unquestionably "Council wide".

The attributes of the Council area are becoming more precious locally, regionally and nationally, while at the same time the opportunities that present themselves are only just beginning.



Moonta Town Hall 1907

The current Council has governed in a period of tightening economic times that has resulted in a move to creating a sustainable council that ensures services are provided to the community at appropriate levels.

The Council's current Strategic Plan, "Moving Toward 2022" has five main objectives;

- **Wellbeing**
- **Sustainability**
- **Prosperity**
- **Opportunity**
- **Leadership**

The attainment of these objectives by Council and the community will ensure positive direction into the future.

While updating the plan over the past year, the community had an opportunity to input into where it wanted Council to focus. Access around our community was by far the highest priority and our long term objectives have been tailored to deliver improved, roads, footpaths, cycleways and the associated infrastructure.

The Council area has the ingredients for a bright future and the new vision to become South Australia's ***lifestyle location of choice*** will take determination and commitment. While it is a lofty goal, it is one that staff and elected members are united to achieve.

Peter Harder,  
**Chief Executive Officer**

# Executive Services

## Current Elected Members



Back Row L – R: David Woodforde; Adrian Hatcher; Craig Costello, William (Bill) Clarke; Dean Rodda (Deputy Mayor) and Phil Brand.  
Front Row L - R: Su Bell; John Gross; Paul Thomas ( Mayor), Brent Walker and Beverley Schultz.

## The Area in Focus

*‘Located a comfortable hour and a half drive from Adelaide, this region of the Yorke Peninsula is rich in history and thriving with coastal developments.’*

The Copper Coast is famous for having some of South Australia’s best holiday beaches. Located a comfortable hour and a half drive from Adelaide, this region of the Yorke Peninsula is rich in history and thriving with coastal developments. Its many attractions and accommodation make the Copper Coast an ideal tourist destination for both local and international visitors.

Located in the Copper Coast region are the Peninsula’s three largest urban centres of Kadina, Moonta and Wallaroo. Smaller towns and settlements are located throughout the Council area including the coastal towns of Port Hughes, North Beach and Moonta Bay and the rural settlement of Paskeville, home of the renowned Yorke Peninsula Field Days.



The Region’s prosperity is largely attributed to the diversified arable farming activities based on cereal grains, oilseeds and pulses, together with livestock. The Yorke Peninsula and Wakefield Plains region encompass some of South Australia’s most fertile land and with recent advances in technology and effective crop diversification; the region has consistently achieved high yields.

The agricultural sector is a major employer within the region and is well supported by significant bulk grain handling and commodity facilities at the deep-sea port of Wallaroo. Growth in the manufacturing sector has been strong, due to increased production in the agriculture and associated value-adding industries.

Other manufacturing activities within the region include the production of transport equipment, building, construction and other related services.

The region also hosts significant extractive industries, including limestone, granite, dolomite, gypsum, copper and sand mining.

The Copper Coast has a healthy fishing industry supporting scale fish, prawn, crab and abalone fisheries.

The region has well-developed transport and communication networks, together with a soundly established business and service infrastructure. In recent years there has been strong growth in the health and community services, clerical, sales and services, professional and associate professional occupation sectors.

Yorke Peninsula's retail sector is largely based around the Copper Coasts urban centres of Kadina, Wallaroo and Moonta. The Central Business Districts of each of these major towns offer a diversity of general and specialist stores supported by many smaller retail outlets and business services.

Extensive parklands have been established in the major townships of Kadina, Wallaroo, Moonta, North Beach, Port Hughes and Paskeville that cater for a wide range of recreational and sporting activities. The Copper Coast Sport and Leisure Centre as a regional sporting venue caters for indoor and ancillary pursuits.

The Victoria, Queen and Davies Town Squares of Kadina, Moonta and Wallaroo respectively continue to provide an important open space, reflecting the civic pride of each town community.

Generous areas of foreshore reserve, with their sandy beaches and safe swimming are set-aside at Port Hughes, Moonta Bay, Wallaroo and North Beach. The Port Hughes, Moonta Bay and Wallaroo jetties provide popular recreational fishing venues. Boat launching facilities are provided at Port Hughes and Wallaroo, including a boat service pontoon, protective breakwater and extensive trailer parking.

Numerous active and passive cultural pursuits are supported by the regions many facilities, including libraries, galleries, performing arts, historical buildings, local histories and museums. The Ascot Theatre in Kadina provides a modern venue for live theatre, the Art and Community Gallery display facilities have been developed in the former public library to provide a permanent home for the Kernewek Lowender Art Collection. The Moonta Gallery of the Arts continues to display art exhibitions each month.

The biennial Kernewek Lowender Festival of Cornish heritage is recognised as one of South Australia's leading cultural events. The Antique and Collectables Fair, held at Moonta, continues to be an annual event.

The Farm Shed Museum and Tourism Centre at Kadina provides excellent visitor information services, supporting the region's tourism aspirations.



The Copper Coast is fast emerging as a special place in which to live, conduct business and visit. Enjoying a Mediterranean 'just right' mild climate, the district's population, both permanent and visitors, continues to grow as people seek to enjoy the relaxed lifestyle and the regions many assets.

## The Council

The District Council of the Copper Coast is a progressive and successful Local Government Authority, committed to further developing the community's quality lifestyle and by making living easy. Council will continue to strive to achieve the best outcome for its community through active facilitation of social, environmental, economic, cultural and governance initiatives in a high growth region.

Formed in May 1997 through the amalgamation of the District Council of Northern Yorke Peninsula and the Corporation of the Town of Wallaroo, the Council area was divided into four wards and was represented by a Mayor and ten Councillors. Since the election in 2010 the ward structure was done away with and the elected members now represent the electorate in its entirety.

The District Council covers an area of some 773 square kilometres, servicing a population of approximately 13,000 people and over one hundred thousand visitors annually. The South Australian population trends indicate a slight growth rate of less than 1% pa, while the Council's growth rate still

exceeds 2.5%, with the trend expected to continue.

Further residential developments in Kadina, Port Hughes, North Beach and Moonta/Moonta Bay are further indicators for potential population growth and demographic shifts for the region. The Copper Coast is one of the fastest growing regions in the State.

## Decision Making Structure

The full **Council** – the Mayor and ten Councillors, meet formally on the first Wednesday of every month in the Town Hall, Kadina. at 7pm. The Council is the decision making body on all policy matters.

A statutory **Council Development Assessment Panel** meets on the third Wednesday at 5.30 p.m. of each month at the Council Chambers to consider Development Act applications submitted for approvals. The Council Development Assessment Panel comprises a membership of three Elected Members and four Independent Members from the public.

There is also an Audit Committee which plays an important part in Council's financial governance structure. This Committee is comprised of 3 Elected Members and 2 Independent Members from the public who have recent skills and relevant financial, business, accounting, risk management and/or internal audit experience. There are a minimum of 4 scheduled meetings per year with other meetings being held as required.

Every meeting of the Council, Audit Committee and the Council Development Assessment Panel (CDAP) are open to the public to attend. The Council, Audit Committee and CDAP may, however, order that the public be excluded from attendance at so much of a meeting as is necessary to receive, discuss or consider in confidence certain prescribed matters. Such matters include, for example, the consideration of legal advice, commercial in-confidence information, tenders for the supply of goods and services, personnel matters etc.

The agendas, together with the accompanying reports and correspondence, are placed on display not less than three days prior to the meetings, except confidential items, for the public to access.

Minutes of the meetings are placed on display within five days of each meeting for the public to access.

Council resolved at the 6<sup>th</sup> July 2011 Council meeting to wind up all Advisory Committee meetings and establish a monthly workshop where all Councillors can be present to discuss relevant Council issues and future agenda items. The independent members that were on the Advisory Committees played an integral part and their time and contribution was greatly appreciated.



### Full Council

The following is the record of attendance of Elected Members for the 2011/12 financial year for Council

	Meetings Attended (out of 13)	Leave of Absence Granted	Apology Recorded	Non-attendance
Mayor Thomas	13	-	-	-
Cr. Bell	13	-	-	-
Cr. Brand	12	1	-	-
Cr. Clarke	13	-	-	-
Cr. Costello	13	-	-	-
Cr. Gross	12	1	-	-
Cr. Hatcher	11	-	2	-
Cr. Rodda	11	2	-	-
Cr. Schultz	13	-	-	-
Cr. Walker	11	2	-	-
Cr. Woodforde	11	1	1	-

### Council Development Assessment Panel

The following is the record of attendance of Members for the Council Development Assessment Panel for the 2011/12 financial year.

	Meetings Attended (out of)	Leave of Absence Granted	Apology Recorded	Non-attendance
Member Meier (Presiding Member)	6	-	-	-
Member Horsell	5	-	1	-
Member Rodda	6	-	-	-
Member Wood	5	1	-	-
Member Hancock	5	-	-	1
Cr. Brand	5	-	1	-
Cr. Woodforde	5	-	1	-

### Audit Committee

The following is the record of attendance of Audit Committee Members for Council for the period July 2011/2012 financial year.

	Meetings Attended (out of 7)	Leave of Absence Granted	Apology Recorded	Non-attendance
Mayor Paul Thomas	6	-	-	1
Cr. Craig Costello	6	-	1	-
Mr. Alan Rushbrook	6	-	1	-
Cr. Phil Brand	6	-	1	-
Mr. Tony Symons*	4	-	-	-

Denotes \* Independent Member commenced in January 2012

## Council Financial Resources

A full audited copy of the General Purpose Financial Reports for the year ended 30<sup>th</sup> June 2012, pursuant to the Local Government Act 1999 - Section 131, is included under Part 2 of this report.

Council returned an operating deficit for the 2011/2012 financial year of \$212,473. However after Asset disposal & fair value adjustments and other capital income the reported net surplus was \$1,151,419. A revaluation of Council's infrastructure assets being the Roads, CWMS & Stormwater and other infrastructure asset saw a large increase in other comprehensive income.

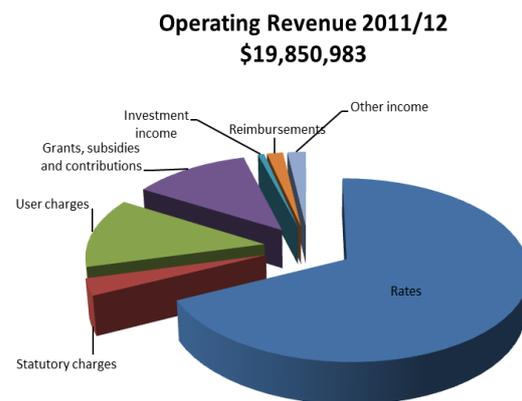
Over previous years there have been a number of assets transferred as developments have been completed and Council assumes the ownership, care and control.

There were no assets transferred during the 2011/2012 year however shortly after balance date the water storage dam and associated infrastructure located at The Dunes was transferred after the expiration of the licence agreement.

This will be reported in the 2012/13 Financial Statements but a description of the transaction is highlighted in Note 20 of these 2011/2012 financial statements.

## Operating Income

The operating income for Council is derived from various sources and primarily consists of rate income, government grants and subsidies and other user charges including commercial revenue.



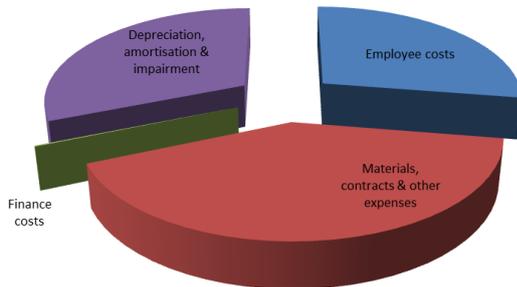
The Commonwealth Government in June 2012 paid in advance the financial assistance grant income for 2012/13. This resulted in a material impact on the deficit for 2011/12.

In addition to the Operating Revenue Council received other Government Grants and Subsidies to assist in the purchase of new or upgraded assets (\$1,755,741).

## Operating Expenditure

The Operating Expenditure for the financial year was incurred in the following operational areas, Employee Costs, Materials, Contractual Services, Other Expenses and Depreciation.

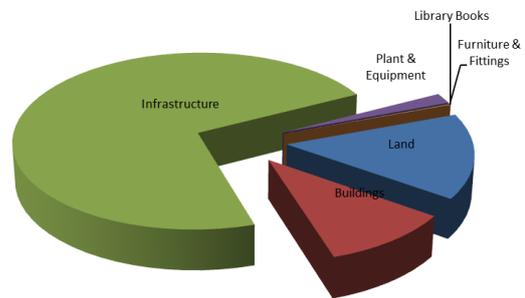
Operating Expenditure 2011/12  
\$20,063,456



## Non Current Assets

The Non Current Assets of Council are significant and Land, Buildings and Other Infrastructure were subject to a revaluation as at 30 June 2011 with the remainder of the assets being Roads, CWMS, Stormwater and Other Infrastructure being revalued as at 30 June 2012.

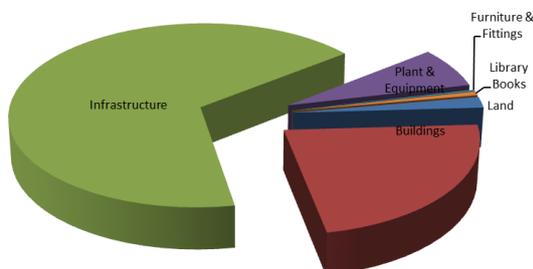
Non Current Assets 2011/12



## Capital Expenditure

Along with Operating Expenditure the Council is committed to maintaining its fixed assets base. The Wallaroo Community Sporting Complex is due for completion in September 2011 and is a significant addition to the Community's assets.

Capital Expenditure 2011/12



## Financial Sustainability

Note 15 of the General Purpose Financial Report for the financial year ending 30<sup>th</sup> June 2012 reports on the Key Financial Indicators that are used to assess Council with regards to its financial sustainability.

The ratios reported have been calculated in accordance with Information Paper 9 – Local Government Financial Indicators which was prepared as part of the Local Government Association financial sustainability program for the Local Government Association of South Australia.

Council has a suite of documents and plans that summarise the future direction of the Council.

These plans form part of the Council's overall Strategic Plan and will provide a path forward into the future that guarantees the long term sustainability of the Council.

## Financial Controls

Section 125 of the Local Government Act 1999 requires Council to have appropriate policies, practices and procedures to ensure that its activities are carried out efficiently and in a manner that safeguards Council's assets and the integrity of its records.

Council utilises SynergySoft and UV Codes software to manage its records

including its financial functions, from which budget and actual performance may be reported and analysed.

Reviews of the financial information are undertaken on a quarterly basis and presented along with policies, procedures and controls to the relevant committee prior to consideration by Council.

These policies, procedures and the relevant committee meeting agendas and minutes are available on Council's website.

[www.coppercoast.sa.gov.au](http://www.coppercoast.sa.gov.au)



## Elected Members

The elected Council of the District Council of the Copper Coast is comprised of the Mayor and ten Councillors.

As principal member of the Council, the Mayor is elected by the whole District Council electorate; the Deputy Mayor being appointed from within the Elected Council by the Councillors themselves.

Prior to the election in 2010 the District Council area was divided into four wards. They were the Kadina, Moonta and Wallaroo Wards represented by three Councillors each and the Paskeville Ward represented by one Councillor.

Following the November 2010 election the ward structure was abolished and Elected Members now represent the entire Council area.

For the period commencing December 2010 members of the District Council of the Copper Coast are Paul Thomas, Mayor; Su Bell, Phil Brand, William (Bill) Clarke, Craig Costello, John Gross, Adrian Hatcher, Dean Rodda (Deputy Mayor), Beverley Schultz, Brent Walker and David Woodforde.

These Members have been appointed for a four year term, concluding in November 2014.

### Elected Members 2011 – 2012



Mayor Paul  
D.K. Thomas,  
JP



Deputy Mayor  
Dean Rodda



Su Bell



Phil Brand



Craig Costello



Bill Clarke



John Gross



Adrian Hatcher



Bev Schultz



Brent Walker



David  
Woodforde

## Strategic Plan - Moving Toward 2022

The District Council of the Copper Coast Strategic Plan 2012 – 2022 'Moving Toward 2022' forms part of the Councils overall strategic management plans.

The Strategic Plan is the overarching framework for Councils suite of plans, and includes the Council's **Vision**, **Mission** and **Values**

### Our Vision

"South Australia's *lifestyle location of choice* to live and visit"

### Our Mission

"To Enhance Community Lifestyle"

- Providing effective and affordable facilities and services
- Managing and protecting our environmental assets
- Encouraging growth through responsible development
- Fostering community achievement

### Our Values

"We Will"

- Listen
- Treat everyone with fairness and respect
- Work together to provide the best possible services
- Be open to new ideas while respecting our heritage

The Council's key directions are contained in 5 objectives with complimentary goals. Key strategies

and responsibility for departmental strategy delivery are also outlined and presented in the Strategic Plan.

### Reviews

In 2011/12, Council reviewed its suite of plans pursuant to Section 122 (4) of the Local Government Act ensuring alignment with key directions and strategies together with resourcing provisions and legislative compliance.

Above all, Council's plans ensure Council demonstrates it is committed to providing services to the community that are responsive to current and future needs and that the projections and predictions are based on accurate and extensively researched statistical information.

### Objectives

The District Council of the Copper Coast acknowledges that a balanced, robust and well developed set of objectives will serve the Council and community well.

Focusing on the following five objectives, Council has developed a framework for its future strategic management plans.

- Social Objective – Wellbeing
- Environmental Objective – Sustainability
- Economic Objective – Prosperity
- Cultural Objective – Opportunity
- Governance Objective – Leadership



Annually Council aligns budgets and programs against its key directions and strategies while periodically also reviewing its strategic plan as it continues “Moving Toward 2022”. The current Strategic Plan was adopted in April 2012.

### **Defining Targets and Measuring Progress**

As part of its strategic management plans Council prepares a budget and works program and an Annual Business Plan to deliver the specific outcomes that will make up and achieve its strategic management objectives.

The annual process of defining targets and measuring progress is an integral part of the Council’s Management Plan. By setting specific targets and measuring progress against the wider strategic objectives, achievement will be measured. These forms of measurement are a clear indication of progress, continuous improvement, program delivery and the performance of the Council as a whole.

### **Strategic Management Objectives, Goals and Functions**

Founded on the vision Council sees for the Copper Coast the strategic plan highlights our commitment, desire and capacity to deliver major projects, capital works and services to maintain and enhance the Council area over the next 10 years.

The Strategic Plan reflects Council’s commitment to the Copper Coast community with its five interrelated objectives and goals.

The goals underpinning these objectives are supported by Council’s functional service areas, Executive Services, Corporate and Community Services, Infrastructure and Environmental Services. The organisation is structured to deliver the key strategies through these functional service areas.

Copies of Council’s Strategic Plan are available online and from Council offices.

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Fax: (08) 8821 2736  
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Moonta Office  
Moonta Tourist Office  
Blanche Terrace, Moonta SA 5558

Wallaroo Office  
5 John Terrace  
Wallaroo SA 5556

## Objectives, Goals, Functions and Key Strategies

The following tables provide an overview of the Objectives, Goals, Functions, Key Strategies and responsibility for strategy delivery.

Objective:	Goal:	Functions:
<b>Social Objective</b> Wellbeing	<b>To enhance the quality of our community by encouraging health, wellbeing and safety.</b>	<ul style="list-style-type: none"> <li>• Youth</li> <li>• Aged</li> <li>• Human Services</li> <li>• Public Order and Safety</li> <li>• Community Education</li> <li>• Volunteers</li> </ul>
<b>Environmental Objective</b> Sustainability	<b>To responsibly manage the natural and built environment to ensure its sustainability and diversity to the community.</b>	<ul style="list-style-type: none"> <li>• Natural Environment</li> <li>• Infrastructure Services</li> <li>• Health Management</li> <li>• Waste Management</li> <li>• Vegetation</li> <li>• Water and Sewerage</li> <li>• Foreshores</li> <li>• Stormwater</li> <li>• Public Facilities</li> <li>• Council Property</li> <li>• Traffic Corridors</li> <li>• Alternative Transport</li> <li>• Traffic Control</li> <li>• Road Reserves</li> <li>• Public Transport</li> <li>• Planning</li> <li>• Heritage</li> <li>• Development Control</li> <li>• Climate Change</li> </ul>
<b>Economic Objective</b> Prosperity	<b>To facilitate economic prosperity, balanced growth and the enhancement of the Copper Coast.</b>	<ul style="list-style-type: none"> <li>• Investment</li> <li>• Employment</li> <li>• Tourism</li> <li>• Area Promotion</li> <li>• Industry</li> <li>• Commerce</li> </ul>
<b>Cultural Objective</b> Opportunity	<b>To promote community identity by supporting rich lifestyle experiences including arts, heritage, culture and leisure activities.</b>	<ul style="list-style-type: none"> <li>• Sport and Recreation</li> <li>• Leisure</li> <li>• Culture</li> <li>• Arts</li> <li>• Events</li> </ul>
<b>Governance Objective</b> Leadership	<b>To provide leadership and ensure community resources are managed efficiently and effectively.</b>	<ul style="list-style-type: none"> <li>• Communications and Public Relations</li> <li>• Finance</li> <li>• Legislation</li> <li>• Leadership</li> <li>• Administration</li> <li>• Risk Management</li> </ul>

## Progressing the Plan

Since the introduction of Council's Strategic Plan Council has achieved a number of the key outcomes in its main strategy areas.

### Social Objective – Wellbeing

Aged Care has continued to feature on Council's radar this financial year. Council has facilitated access services for the aged with 'Dial-a-Ride', health buses and the Community Transport Scheme. The library continues to operate a mobile service to the aged on a fortnightly basis. The establishment of a residents committee within Council's retirement homes provides for information and assistance to the residents.

Council has made a strong commitment *to youth in the region with ongoing youth programs including, Youth Week activities, annual youth festivals, Youth Network and the Copper Coast Youth Advisory Council. Council actively works with both local and state wide agencies to progress the State Government Youth Action Plan*

Outcomes from the Elder Friendly Communities Program have been implemented and community development opportunities have been explored. While financial support for this program from the State Government has now finished, the Council is encouraging the groups to continue to meet and further the program.

The Mayors Community Fund continued to be a vehicle to distribute funds to community groups and

individuals. Community Grants totalling approx. \$70,000 were distributed to local community groups and charities.

Council continued to provide accommodation in partnership with the Yorke Peninsula Division of General Practice actively supporting the attraction and retention of doctors to the region.

The Disability Discrimination Act Management Group was formed in June 2009. The completed DDA Audit and action plan including the priority listing will ensure Council properties and facilities comply with DDA requirements. This plan includes a 5 year work plan for 2010-15.



*Council CEO Peter Harder, with EFC members Cathleen Field and Helen Williamson*

Council continues to be aware of its responsibilities within the Copper Coast Policing Model and plays an active role in the Copper Coast Licensing Accord and Emergency Services groups.

The Council continues to work toward providing a safe environment for residents and visitors.

The support of ongoing traineeship employment program within Council provided for 1 administration, 1 tourism, 1 library services and 2 horticultural trainees. The Student Learning Opportunities Program continued with the placement of 3 students.

Training needs analysis for staff members have been undertaken as part of their annual performance appraisals and professional development plans initiated.

Service clubs and community groups have been supported through the Volunteer Resources Office currently based in Moonta.

### **Environmental Objective – Sustainability**

Council continues to push for progress of the draft 'Better Development Plan'

The Heritage Advisor continued to be active in the region supporting Council's commitment to understanding our local heritage and retaining heritage zones for future generations.

The Development Assessment Panel continued to meet regularly throughout the year ensuring compliance with the Development Plan, Acts and Regulations for all developments.

The ongoing work along the Wallaroo Foreshore includes the preservation of flora in the area and Council continues to have a proactive approach to the

preservation of our natural environment.



*Port Hughes Coastal environment*

Council continues to work with the Northern and Yorke Natural Resource Management (NRM) Board on projects and recommendations in the Council area.

Council continues to monitor the community's heritage listed assets and work towards their preservation in consultation with the Heritage Advisor and organisations such as the National Trust.

Council's works program continues to be the major focus of works and services on an annual basis. Works in 2011/12 have included:

#### Road Construction - sealed

- Ryan Street, Moonta
- Harry's Point, Port Hughes
- Bowden St, Moonta Bay
- Chatfield Terrace, Wallaroo
- Drain Road, Kadina
- Woodforde Drive, North Beach

#### Road Construction – unsealed

- Rural road re-sheeting
- Township road re-sheeting

#### Footpaths

- Isleworth Street, North Beach
- Meander Way, North Beach
- Kassa Court, North Beach

#### Drainage

- Chapman and Moonta Roads  
Moonta Road, Kadina

#### Waste Water

- New WWTP Port Hughes - commenced
- Bio-Solids treatment facility

#### Foreshore

- Kiosk redevelopment, Wallaroo  
North Beach walking trail

#### Facilities

- Wallaroo mines institute redevelopment

Council's immunisation program continued throughout 2011/12 under the supervision of the Environmental Health Officer.

The officer also undertook 2 food inspections, 3 audit and issued nil notices under the Food Act.

### **Economic Objective – Prosperity**

Council has continued working with commercial enterprises in the region. The introduction of new commercial facilities aids to reduce unemployment in the area and particularly assists youth entering the employment sector.

Throughout 2011/12 Council has engaged in Sports Marketing working closely with Complete Sports Development.

This program aims to attract state, national and international sporting events leading to increased visitors to the region and greater participation in sports at a local level.

The Council is facilitating the Regional Integrated Tourism Strategy with funding received for the strategy.

Council representatives continue to meet with stakeholders to foster the growth and to identify impediments to growth and development.

### **Cultural Objective – Opportunity**

Council representatives meet regularly with local and regional sporting groups to facilitate a range of activities and venues to meet the communities growing and changing needs.

Council continued to support local events including the Yorke Peninsula Field Days, The Antiques and Collectable Fair, Christmas pageants, New Year celebrations, Australia Day, Anzac Day and support of various events through financial and in kind support.

### **Governance Objective - Leadership**

Community engagement was held in its various forms throughout the year and public consultation was sought on the following items including, but not limited to:

- Council's policies and procedures,
- By-laws,
- Annual Business Plan and Budget, and
- Long term financial plan.
- Strategic Plan
- New Separate rates

Further to this Council undertook an annual Community Survey during June 2012 to review the community's feedback on performance.

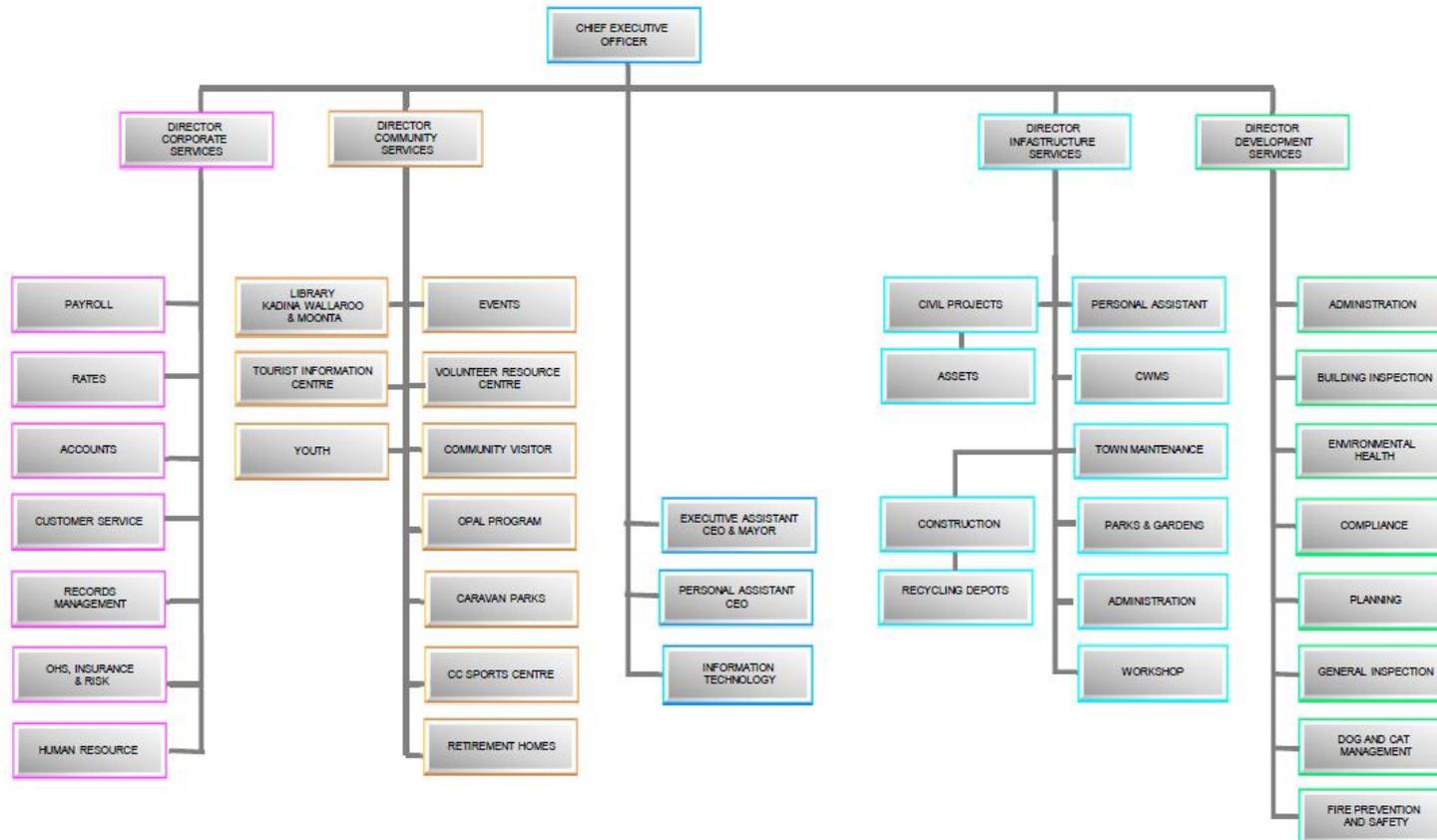
Council also reviewed the Communication and Media Policy. The Copper Post, Council's quarterly newsletter was first issued in October

2009 and continues to be a successful tool to communicate Council's activities to the community.

This is supported by editorial, advertisements and public notices in the Country Times and the updating and maintenance of Council's website.



## District Council of the Copper Coast Organisational Structure



Feb 2012

*lifestyle location of choice*

**Functional Service Areas**

**Administration**

Records Management  
Customer Service  
Commercial Activities

**Information Technology**

Systems Control and Development  
Hardware/Software Maintenance  
Business Information System  
GIS  
IT Strategy  
Asset Register

**Organisational Development**

Human Resources  
Risk Management  
Occupational Health and Safety  
Training and Development  
Continuous Improvement  
Performance Monitoring and Reporting

**Finance**

Valuations/Property Records  
Rates  
Audit  
Payroll  
Asset Accounting  
Budget Preparation  
Purchasing  
Management Accounting  
Financial Accounting  
Treasury Function  
Stores

**Governance**

Emergency Response  
Compliance Reporting  
FOI  
Privacy Act  
Whistle Blowers Act  
Contracts Management  
Executive Support to Council  
Legislative Compliance  
Elections/Returning Officer

**Social and Community Services**

Education  
Libraries  
Families and Children  
Youth Services  
Disability Services  
Child Care Services  
Ethnic Services  
Social and Indigenous Services  
Aged Care Services  
Community Development  
Community Visitors Scheme  
Volunteers

**Communication Services**

Marketing  
Web Development  
Communication  
Community Engagement  
Public Relations  
Publications

**Recreation and Leisure Services**

Recreation Planning and Development  
Leisure Facilities  
Arts and Cultural Development

**Public Safety and Community Health**

Food Safety  
Public Safety  
- Law and Order  
Community Health  
Immunisations  
Alcohol and Drug Strategy  
- Sharps  
- Liquor Licencing/Dry Areas

**Transport and Parking**

Community Transport  
- Cars  
- Buses  
Vehicle Fleet-Administration  
Parking Management  
Parking Control

**Building and Planning Services**

Building Permits and Control  
Building Regulations/Development  
Registration and Information  
Development Assessment  
Statutory Appeals  
Use and Development Policy  
PAR's  
Section 30 Reviews  
Development Compliance

**Property Management**

Property and Building Maintenance  
Property and Building Contracts  
Property Leasing/Disposal/ Acquisitions  
Property Development  
Signage  
Cemetery Administration  
Street and Road Names  
Community Land Management  
Heritage Management  
Visitor Info Centres/Farm Shed

**Environment and Compliance**

By-Laws/Local Administration Laws  
Animal Control  
Fire Prevention  
Pest and Plant Control  
Coastal Protection and Landcare

**Parks And Gardens**

Plant Management -Parks and Gardens  
Parks and Gardens Management  
Arboriculture/Tree management  
Recreation Reserves  
Weed Control  
Open Space

**Maintenance**

Plant Management – Maintenance  
Street Cleaning  
Airport Maintenance  
Infrastructure Maintenance  
Graffiti removal  
Workshops and Depot Management  
CWMS

**Construction**

Plant Management – Construction  
Asset Management  
Stormwater Management  
Engineering Services  
Planning and Design  
Foreshore and Boat ramps  
Infrastructure Construction  
CWMS Construction

**Waste Management**

Waste Collection  
Recycling  
Rubbish Disposal  
Litter Control  
Dump Management

**Tourism**

Tourism Marketing  
Cultural Development  
Events

**Economic Development**

Business Development  
Employment Creation  
Economic Development Planning  
Investment Attraction

**Strategic Planning**

Corporate Planning  
Development and Review  
Performance Measurement  
Annual Plan Monitoring

## Statutory Information

### Annual Information Statement

The District Council of the Copper Coast was proclaimed in May 1997 as a local government authority, with all statutory responsibilities and powers, for an area of the Northern Yorke Peninsula containing the Kadina, Moonta, Wallaroo urban and rural areas – adjoining the District Councils of Yorke Peninsula and Barunga West. The principal district office of the District Council is located at 51 Taylor Street (Town Hall), Kadina, and is open Monday to Friday, 9.00 a.m. to 5.00 p.m. Branch offices are located at the old Railway Station, Blanche Terrace, Moonta and at 5 John Terrace, Wallaroo. The offices at Moonta and Wallaroo are open from 10.00 a.m. to 3.00 p.m., on Monday, Tuesday, Thursday and Fridays and on Wednesday between noon and 5.00pm.

Council comprises a Mayor and ten Councillors. The ordinary meeting of Council is held, on the first Wednesday of every month at 7.00 p.m. in the Council Chamber at the Town Hall, Taylor Street Kadina.

The Council Development Assessment Panel (CDAP) comprising 4 independent members, one of whom is Chairperson, and three Elected Members meets on the third Wednesday of every month at 5.30 p.m. to consider Development Act applications submitted for approvals.

Every meeting of the Council, Council Committees and of CDAP is open to the public to attend, however, Council, Council Committees or a CDAP may order that the public be excluded from attendance at so much of a meeting as

is necessary to receive, discuss or consider in confidence certain prescribed matters. Such matters include, for example, the consideration of legal advice, commercial in-confidence information, tenders for the supply of goods and services, personnel matters etc.

Council, Council Committees and CDAP meeting agendas, together with the accompanying reports and correspondence, are placed on public display not less than three days prior to those meetings. Minutes of the meetings are placed on display for free public access within five days of each meeting.

Members of the public may participate in the formulation of District Council Policy and Functions generally by written submissions to Council on virtually every conceivable local government function.

Some Council Policies are required to be available for public consultation before final drafting and adoption; all submissions are assessed on their relative merit.

Access to Council documents is broadened by 'freedom of information' provisions in the *Freedom of Information Act*.

Although a range of documents are restricted or not accessible, the maximum amount of information is made available to the public wherever possible.

### Information available for Inspection

In accordance with the Local Government Act 1999, Schedule 4, the following information is available for

inspection at the Council Office, 51 Taylor Street, Kadina.

General Documents -

- Agendas and Minutes\*
- Annual Business Plan \*
- Annual Financial Reports\*
- Annual Report\*
- Assessment Record
- Auditor's Report
- Campaign Donation Returns prepared by Candidates
- Community Emergency Risk Management Plan \*
- Council By Laws\*
- Strategic Management Plans\*

Registers –

- Register of Members Allowances and Benefits
- Register of Authorised Officer
- Register of By-Laws
- Register of Community Land
- Register of Delegations
- Register of Fees and Charges
- Register of Members' Interests
- Register of Public Roads
- Register of Staff Interests
- Register of Remuneration, Salaries and Benefits
- Voters Roll

Codes -

- Code of Conduct for Employees\*
- Code of Ethical Leadership – Elected Members\*
- Code of Practice for Access to Council Meetings, Council Committees and Council Documents\*

Policies/Procedures –

- Asset Accounting Policy\*
- Audit Committee Terms of Reference\*
- Banner Pole Policy \*
- Behaviour in Library Policy \*

- Bonding Agreement for Damage to Council Infrastructure Policy\*
- Budget Reporting and Amendment Policy\*
- Building Inspection Policy\*
- Caretaker Policy\*
- Cemetery Operational Policy\*
- Children and Vulnerable Persons Policy\*
- Collection Development Policy \*
- Community Grants Policy\*
- Council Induction Policy \*
- Competitive Tendering, Contracting, Purchasing, Sale and Disposal of Land and Other Assets Policy\*
- CWMS Policy \*
- Complaints Handling and Grievance Procedure Policy\*
- Control of Election Signs Policy\*
- Council Enforcement Policy\*
- Debt Collection Policy\*
- Disposal of Land and Other Assets Policy\*
- Elected Member's Allowance and Support Policy\*
- Fees and Charges Policy\*
- Flag Flying Policy \*
- Fraud and Corruption Policy\*
- Funding Policy \*
- Information Privacy Policy\*
- Internal Review of Council Decisions Policy \*
- Investment Policy\*
- Landscaping Policy\*
- Mayors Community Fund Guidelines\*
- Media and Communication Policy \*
- Motor Vehicle Policy
- Occupational Health Safety and Welfare Policy and Procedures
- Order Making Policy\*
- Outdoor Trading for Business Purposes Policy\*
- Postponement of Connection Fee Policy – CWMS \*
- Postponement of Rates Policy\*
- Public Consultation Policy\*

- Rainwater Tank Policy\*
- Rates Rebate Policy\*
- Rating Policy\*
- Risk Management Policy\*
- Roadside Signage Policy and Guidelines
- Safe Handling and Disposal of Biosolids Policy\*
- Shipping Container Policy\*
- Street Stall Policy\*
- Street Tree Policy\*
- The Naming of Streets, Roads and Public Places Policy
- Town Centres Car Parking Policy
- Training and Development Policy for Elected Members\*
- Treasury Management Policy\*
- Verge/Footpath Development by Residents Policy\*
- Visitor Information Outlet Policy\*
- Volunteers Policy\*
- Whistleblowers Protection Policy\*

If members of the public wish to have access to, and view any of these documents, they may enquire at Council's customer service counter.

*Note: \*available on Council's website [www.coppercoast.sa.gov.au](http://www.coppercoast.sa.gov.au).*

### **Allowances and Benefits for Members of Council**

The annual allowances payable during the 2011-2012 financial year are: Mayoral Allowance \$48,221 per annum; Deputy Mayor's Allowance and Presiding Members of Standing Committees \$15,069 and other elected members \$12,056.

A travel allowance is also paid, being the rate as prescribed for income tax purposes. The Mayor has access to a vehicle for Council business and civic duties. A member of Council is entitled to receive reimbursement of prescribed expenses incurred in

performing or discharging official functions and duties. Similarly, Council provides limited facilities and other forms of support to assist members of Council in performing or discharging official functions and duties.

The District Council is required to maintain insurance cover for every member of Council (and their spouses) against risks associated with performing or discharging official functions and duties.

Members of Council do not receive additional allowances for being members of a Council Committee; however community members receive a sitting fee of \$100 per meeting.

Members of the Council Development Assessment Panel receive a sitting fee of \$100 per meeting and the Presiding Member receives a sitting fee of \$150 per meeting. A Register of Allowances and Benefits is kept by the District Council; the Register is available for public inspection.

During 2011/12 the Mayor and Elected Members attended various training sessions including Disability Discrimination Awareness training.

### **Senior Executive Officers**

The District Council's organisational structure provides for the Chief Executive Officer and four Directors of Corporate, Community, Development and Infrastructure Services and they have salary 'packages' ranging between \$100,000 to \$200,000 that include salary, superannuation and the use of fully maintained vehicles, internet and mobile phones. The Register of Remuneration, Allowances and Benefits is available for public inspection.

**Mayor's Community Fund**

During the 2011-2012 financial year Council received donations for the Mayor's Community Fund totalling

\$4,933.20 and allocated donations and unspent funds from the Community Grants budget allocation.

<b>MAYORS COMMUNITY FUND:</b>			
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
<b><u>Income</u></b>			
Donations		733.55	733.55
Madec Contributions		4,199.65	4,199.65
Other	15,500.00		15,500.00
	<b><u>15,500.00</u></b>	<b><u>4,933.20</u></b>	<b><u>10,566.80</u></b>
<b><u>Expenditure</u></b>			
School Awards		590.91	590.91
Sporting Awards		200.00	200.00
Waive of Development Fees		3,442.54	3,442.54
Christmas		1,125.00	1,125.00
Hall Hire		562.15	562.15
Community Events		12,146.00	12,146.00
Recycle Fees		2,156.83	2,156.83
Other	10,500.00	3,960.86	6,539.14
Purchase of Disabled Taxi		14,000.00	14,000.00
Community Grant Carryover	30,000.00		30,000.00
	<b><u>40,500.00</u></b>	<b><u>38,184.29</u></b>	<b><u>2,315.71</u></b>

**Staffing**

As at 30<sup>th</sup> June 2012 the District Council had a total of 80 full time equivalent (FTE) positions.

The breakdown of staff numbers by gender, employment type and department is shown in the following table:

<b>District Council Employees:</b>	<b>Male</b>	<b>Female</b>
<b>Offices, Libraries &amp; Service Facilities</b>		
Senior Executives	4.0	1.0
Administration Services – General	2.8	17.3
Economic Services - Tourism, Development	1.0	4.4
Engineering Services - Works Supervision	3.0	0.0
Environmental Services - Building, Nuisances	7.6	0.6
Community Services - Libraries, Community	0.0	5.1
<b>TOTAL INSIDE EMPLOYEES</b>	<b>18.4</b>	<b>27.7</b>
<b>At Depots (Construction, Maintenance)</b>		
Construction, Maintenance, inc Cleaning	21.5	0.4
Parks, Gardens and Reserves	7.0	0.0
Waste Management (Recycling Centres)	2.6	0.0
Workshop Servicing	1.0	0.0
<b>TOTAL OUTSIDE EMPLOYEES</b>	<b>32.1</b>	<b>0.4</b>
<b>TOTAL EMPLOYEES</b>	<b>50.5</b>	<b>29.1</b>

### **Exclusion of the Public from Meetings**

Section 90(1) of the Act generally provides that a meeting of Council or its committees must be conducted in a place open to the public. However, Section 90(2) provides that a Council or its committees may order that the public be excluded from attendance at a meeting that it is considered necessary and appropriate to enable that meeting to receive, discuss or consider a matter in confidence.

Those matters are specified by Section 90(3) and include, for example, commercial information, legal advice, tenders, etc.

Council chose to invoke Section 90(2) six times during the year to consider Commercial information of a confidential nature that would if disclosed:

- prejudice the commercial position of the person who supplied it, or
- confer a commercial advantage to a third party

### **Confidential Documents**

Section 91(1)-(6) of the Act generally provides that minutes of meeting proceedings must be kept and made available for public inspection.

However, Section 91(7) provides that a Council or its committees may order that confidential documents may be excluded from general public accessibility. Council did choose to invoke Section 91(7) in regard to the minutes as follows:

### **Council Meetings**

*August 3<sup>rd</sup> 2011*

Bank Guarantee

Confidential item for 12 months or less as determined by the CEO.

*February 1<sup>st</sup> 2012*

Staff Matters

This matter was not subject to a term of confidentiality.

### **Audit Committee**

*September 29<sup>th</sup> 2011*

Leases

Confidential item for 12 months or less as determined by the CEO.

### **Community Land**

Community Land Management Plans have been prepared and contained in a Register of Community Land which is available to the public for inspection.

### **Freedom of Information Applications (FOI)**

Applications made to the District Council under the Freedom of Information Act 1991, containing the information required by the regulations, are reported on as follows: At the beginning of the financial year no FOI applications were in process. Twenty four applications were received during the year.

The District Council endeavours to make available information as and when requested, as well as taking

appropriate action where records may be in error or require amendment. If necessary, formal requests for 'Freedom of Information' access must be made in writing, accompanied by the prescribed fee and should be addressed to the accredited Freedom of Information Officer as follows:

Freedom of Information Officer,  
District Council of the Copper Coast,  
PO Box 396,  
KADINA S.A. 5554.

### **Internal Review of Council Actions**

Council received one request for review during 2011/2012. This matter was in regard to sale of land. The applicant didn't pursue the matter with Council, after the applicant was advised that Council had already considered the matter twice and they could raise their concerns directly with the Ombudsman.

### **Electoral Representation Quotas and Reviews**

Since 1997, the elected Council has comprised of the Mayor and ten Councillors – the urban wards of Kadina, Moonta and Wallaroo being represented by three Councillors each and the rural ward Paskeville by one Councillor.

The composition of the Council was reviewed pursuant to Section 12 of the Local Government Act during 2009 and it was resolved to abolish wards within the Council area and that the Council would continue to comprise a Mayor and ten elected area councillors. Next review will be prior to 2017.

The representation quota per member at the time of the periodic review of Council was 1,308 – calculated as the

total number of electors divided by the number of Councillors i.e. 13,087 enrolled electors represented by ten Councillors. Number of electors per member including Mayor is 1,190.

Port Pirie Regional Council - 10 Councillors; Number of enrolled electors 13,197; electors per member 1,330 and the District Council of Yorke Peninsula – 11 Councillors; Number of enrolled electors 14,717; 1,337 electors per member.

### **Elections**

Elections are held at four yearly intervals, with all positions being declared vacant. Voting rights for electors are voluntary and not compulsory as is the case with Commonwealth and State Government elections.

### **Boundary Review**

Procedures are available for electors to initiate submissions seeking boundary alterations and alterations to the composition of the Council or its representative structure.

Public notice of the impending review is given, inviting interested persons to make written submissions to the Council on the subject of the review. Persons making submissions are also given the opportunity to appear personally before Council to be heard further. On completion of the review process, the District Council's report is made available for public inspection, with further public submission opportunity and personal hearing being also made available.

### **Equal Opportunity**

The District Council of the Copper Coast is committed to the principle of equal opportunity. In all policies and practices of the Council, there shall be no discrimination relating to gender, age, disability, marital status, parenthood, lawful sexual preference, race, colour, national extraction, social or ethnic origin, religion or political affiliation.

To reflect its commitment to a workplace free of discrimination Council has adopted a Workplace Bullying Policy and a Whistleblowers Act Policy. The Occupational Health, Safety and Welfare Act (1986) prescribes that it is the responsibility of the employer to provide a safe workplace for all employees and that no worker should be at risk in the workplace.

If a worker's health and wellbeing is affected, or they become ill, stressed or are away from work because of bullying then there are laws to help remedy the situation. If the bullying involves physical harm or the threat of a physical attack, then there are criminal laws to help protect workers.

Persons bullied on the basis of gender, race or ethnic background, disability, sexual preference, marital status, pregnancy or age, are protected by the Equal Opportunity Act. Harassment or bullying in the workplace is unacceptable and, where identified, must be regarded as a serious breach of conduct.

## Competitive Tendering & Cost Effective Services

Purchasing Policies – Council continues to strive to provide value for money in service delivery to the ratepayers of the District Council of the Copper Coast through the adoption and utilisation of purchasing and procurement Policies. In compliance with Section 49 of the Local Government Act 1999, Council has reviewed and adopted the Competitive Tendering, Contracting, Purchasing, Sale, Disposal of Land and Other Assets Policy (GOV006) encompassing the following:

- Monetary limits;
- Use of Local Government Corporates Services Supply Agreements;
- Preferred Supplier Register;
- Quotations, tendering and evaluation;
- Outsourcing Council functions;
- Additional considerations such as environmental, buying locally and Australian made, health, safety and welfare and quality; and
- Disposal of surplus goods, materials and Council land.

During the past financial year 6 outsourced contracts were put to a competitive tender process totalling approximately \$5.8 million in value.

## National Competition Policy

Council has no significant business activities.

No complaints have been received alleging any breach of competitive neutrality principles by the Council.

## Current Local Laws

- By-Law No. 1 - Permits and Penalties (Govt. Gazette 20/08/2009)
- By-Law No. 2 – Local Government Land (Govt Gazette 20/08/2009)
- By-Law No. 3 - Roads (Govt. Gazette 20/8/2009)
- By-Law No. 4 – Moveable Signs (Govt. Gazette 20/8/2009)
- By-Law No. 5 – Dogs (Govt. Gazette 20/8/2009)
- By-Law Offences – Cats (Govt Gazette 20/8/2009)

A copy of the current by-laws and expiation fees may be obtained from Councils Offices at Kadina, Moonta and Wallaroo. All Council by-laws are national competition policy compliant.

## Elected Member Training and Development

The Elected Member Training and Development Policy was adopted on 6<sup>th</sup> June 2012 and was amended to include the following allocations:

- 75% of the training and development budget will be allocated for individual training;
- 25% allocated for group training sessions.

There will also be 2 group training sessions organised around March and October each year by the Executive Assistant, which may include adjoining Council participation.

In March 2012 the Australian Institute of Administrative Law held a seminar at Wallmans Lawyers in relation to Code of Conduct for Councillors.

In June 2012 Wallmans Lawyers conducted an online webinar training session in relation to Confidentiality Orders.

There are a number of training sessions available to Elected Members through the Local Government Association, eg.

- Community Engagement and Handling Conflict Situations for Council Members
- Council and Committee Meeting Procedures and Chairing Skills
- Council Members' Governance Program
- Council Members Strategic Issues Residential Seminar
- Audit Committee training

- Council Development Assessment Panel Member Refresher Course
- Council Development Assessment Panel Members Fundamentals

His Worship the Mayor attends numerous seminars and conferences annually through the Local Government Association; Local Government Finance Authority; ALGA National General Assembly at Canberra, Central Local Government Region, Regional Development Australia just to name a few.

# Corporate Services



The Corporate Services area of Council is responsible for the efficient and quality delivery of corporate services and governance functions, including:

- Rate revenue generation and collection
- Customer Service
- Financial Management, including daily transactions, budget setting and reviews and preparation of financial reports
- Website Management
- Records Management & Freedom of Information
- Compliance to legislation across Council
- Cemetery records maintenance
- Maintenance and review of Councils asset register
- Payroll and Human Resource functions
- OHS&W and Risk Management

The year has been very busy and seen many changes for which I commend the Corporate Services staff for their commitment to continue to provide excellent customer service and support internally, with the many changes occurring within the organisation.

With records management staff focusing on review policies and procedures across the organisation we have continued to meet the requirements of the State Records Act.

The main office will be completed shortly after the end of the financial year and the finance staff that have been located out at the Farm Shed will finally be relocated with the rest of the Corporate Services Team.

The ongoing work to review and update Council's leases has seen many groups establish licences in shared facilities and new facilities made available to long term users of Council's facilities. Upgrades to the Wallaroo Mines Institute has given the Yorke Peninsula Quilters a new home and an iconic heritage listed building a new lease on life.

Council's sports marketing program is well underway with several sports events agreed to be held in the Copper Coast in the new financial year. 2011/12 will be a busy year with sports tourism high on the agenda thanks to the co-operation and excitement of local sporting clubs eager to host regional, state, national and international events.

The following report gives a breakdown of some of the work undertaken within the corporate services sector in 2011/12.

## Records Management

Records Management encompasses the care and control of records from their receipt or creation to either ultimate destruction or retention as an archive.

Records are a vital aspect of Council business. The ability to effectively manage and maintain them has become an important function of Council in order to ensure all records can meet any legal, evidential, fiscal, accountabilities and legislative requirements. An ongoing records management project is in place which will ensure that substantial improvements continue to be made in

Council's record keeping practices and will assist Council to reach compliance with the State Records Act 1997 and various standards and guidelines issued by State Records.

Supporting activities and initiatives for the Records Management system were:

- Transferred 37 boxes of inactive permanent files to State Records for preservation and enable future access. These files consisted of agendas and minutes from the Town of Moonta.
- Contractor (Max Montgomery Pty Ltd) spent 32 days sorting and sentencing inactive and old records transferred to a off site facility.
- Applied for and received destruction approval from State Records for 48 metres of inactive sentenced records as listed by contractor.
- Records Management Officers continuing to provide training to all staff in use of RM system.
- A management plan of continuous improvement has been developed in conjunction with the State Records audit results.

49 records of the Kadina Electric Light and Power Department spanning the period from 1910 to 1955, were discovered stored under the Kadina Town Hall stage. The records had sustained varying degrees of damage and deterioration, and have been transferred to State Records for assessment and if required conservation treatment

## Information and Communication Technology

Information and Communication Technology is a key component in Council's ability to process information and deliver communication with the broader community. Through constant innovation and technology development Council continually aspires for improvement in service delivery to the community. The Council supports the information and communication services of the Kadina, Wallaroo and Moonta Libraries, the Farmshed Tourist Centre and Accustom Consulting.

Council has been involved in ICT projects including the preparation and implementation of the new wireless broadband initiatives in Kadina and Wallaroo. Council has put an immense amount of work into new telephone systems aimed at bringing Council's ability to service the community to a higher standard. There have also been advances in Business Continuity and Emergency Planning through planning and technology.

A Strategic ICT Plan has been developed to encompass Council's rapid growth of service provision aspiring to improve telephony, community broadband initiatives, asset management systems and the implementation of Spatial Data programs.

The Council continues to broaden staff knowledge and expertise through ICT training programs aimed to improve service productivity and functionality to better serve the Copper Coast community.

## OHS&W Report 2011/2012

Occupational Health, Safety and Welfare along with Risk Management are vital key components in Councils ability to provide a safe work environment for its employees and a safer community for its residents and visitors.

Council continues to ensure it maintains a high standard in the area of OHS&W and also Risk Management. This is reviewed annually and monitored by Local Government Association by way of Auditing Councils performance and providing feedback to Council in such areas as Contractor management, Training and Accident or Incidents both internally and in the community.

This financial year Council has taken a very proactive step in enhancing its OH&S responsibilities by adopting a new safety plan. This plan has allowed Council to identify deficiencies in the areas of OHS&W and make corrections to achieve favorable outcomes.

Council has also over the financial year and continues to do, a close review of the new OHS&W laws coming into place. These new laws will have far greater implications for breaches of OHS&W and penalties will be higher. The new laws will also give more responsibility to management and staff of Council to protect their employees and the public.

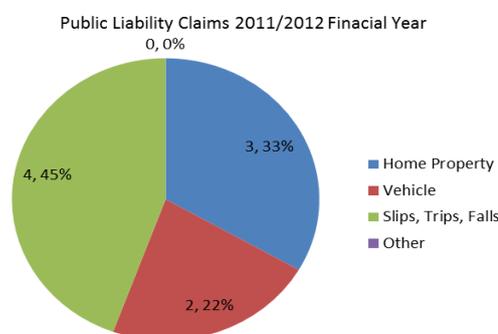
### Public Safety

The District Council of the Copper Coast is committed to providing for its residents and visitors to the Copper Coast area a safe environment. This is done via consultation with the Community, feedback provided to

Council via Customer requests and Accident incident forms from the public.

Council continues to monitor events of OHS&W and risk to the community and seeks to continue improvements in these areas constantly.

Council openly welcomes consultation from the broader community to be able to maintain a high standard in OHS&W and Risk Management and can only fix problem areas if notified.



\*The chart above indicates how many community accidents and incident claims were reported and in what areas these occurred.

	2010/2011	2011/2012
Home Property	4	3
Vehicle	4	2
Slips, Trips, Falls	8	4
Other	0	0

### Council Staff Safety

Council regards its staff as its greatest asset and continues to strive to provide better knowledge and support in matters of Health and Risk.

Council conducts regular health assessment checks for its employees which includes heart health, diabetes monitoring, health lifestyle options and also skin cancer screening.

This is done so Council can try to provide their staff with a better quality of life both at work and at home and to identify any health concerns employees may have so they can source treatment if required.

Council encourages its staff to report hazards and any accidents or incidents so it can try to eliminate these and improve the working environment for its employees.

Training of staff is also an integral part of OHS&W and Risk Management.

This ensures our staff have a better understanding of their responsibilities to themselves and their fellow workers.

Council will continue to explore options to increase the level of knowledge of its employees and to continually strive to improve OHS&W and Risk management in all areas.



# Community Services

## Copper Coast Library Services

The Council provides library services in all 3 major towns of the Copper Coast. Library services, free internet access and wireless access are available 7 days a week across the Council area.

The Kadina Community Library is a joint use library servicing the District Council of the Copper Coast and TAFE SA.



Kadina Community Library

The Wallaroo Library is co-located with the Council office at the Old Railway Station.



Wallaroo Library

These 2 locations work together as the Kadina Community Library Service to provide an integrated library management system that provides

library customers with the convenience of borrowing and returning to both

locations with the same library card and ensuring that all resources are available to all customers at either location. An online catalogue provides additional flexibility for accessing the library system for reservations, renewals and other information.

Moonta Community Library is a school/community library located at Moonta Area School and operates independently to provide a library service to the staff, students and community of Moonta.



Moonta Community Library

### Statistics

The following statistics apply to the Kadina Community Library Service for 2011/12

Total Loans	109477
Total Collection	32150
- Print Resources	27816
- Non print resources	4334
Total Borrowers	9264
- Active (used library in last 12 months)	5663
- Inactive	3601
Total visits	86124

The total grant income from the Libraries Board of SA based on \$4.14 per capita @ population of 9201 totalled \$38100 and this allowed the

purchase and addition of 1500 new items to the collection as well as access to the centralised state wide services including print disability, online databases and community languages.

Access to the state wide network ensures we are able to continually update our collection by rotating stock with other libraries. This is used extensively for the large print collection, audio books and AV materials. In the past financial year we have rotated in excess of 2500 items into our collection.

The state wide system also allows the ability to inter library loan resources to and from any of the other 140 libraries in the network giving access to over 3.5 million resources. A courier to and from Adelaide 3 times a week ensures prompt delivery of new stock and interlibrary loans. With the installation of the One Library One Card system from May 2013 further flexibility, access and benefits to the user will be introduced.

### Information Technology

The Libraries Board of SA provide free internet access and free wireless access to each library site. The Copper Coast currently has 552 registered members on the state wide wireless system with the advantage that this registration allows free access at any other SA public library. As such we have the potential to be hosting any of the 45904 registered wireless users who may live in or visit this area.



### Online Catalogue

The online catalogue is available as a link on the Council website. Not only are library services, programs and activities advertised in this way but we offer the flexibility for library users to independently access the library management system.

Notifications for reservations and overdue items are sent by email where possible ensuring a faster and more efficient service.

Reservations have increased to a total of 3853 placed.

### Toy Library

The Toy Library is an additional service provided at the Kadina Library. To ensure ease of access and increased availability the collection was moved into the main library within the childrens area so it can be available during all library opening hours.



Toy Library Collection

The collection continues to increase with additional funding received from Community Benefits SA and now includes 277 toys, games, puzzles and active play toys for pre-schoolers. An increase in stock has seen an increase in the number of total loans with families now able to borrow 2 toys and 1 puzzle for a 3 week period. 296 families are registered to use this service and recorded 1407 loans this past year.

### Accessibility

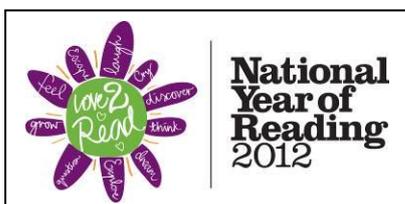
Support and funding from Council's Disability Discrimination Act Committee saw additional furniture and resources purchased to assist those with a disability and also support the needs of our aging community determined by Elder Friendly Project outcomes. This includes the introduction of chairs that are easier to stand from and internet access at standing height.



Additional audio books have also been added to the library collection resulting in the collection now offering over 450 titles.

### Programs

The library service actively participates, develops and presents a wide range of programs to the community.



2012 is the Year of Reading and these programs have given an opportunity to promote the use of the library and its services.

These include :

#### Home Delivery

This service is available to those who cannot independently visit the library themselves. Kadina staff conducted over 350 visits this year, delivering library resources to people in their homes.

#### Rhythm & Rhyme Time

On the last Thursday of the month at 10.30am this session introduces babies and toddlers to language and literacy through rhymes, songs and music to assist with development and understanding of rhythm, rhyme and rare words. They develop an appreciation of the library environment from a young age and it supports parents/carers in a social atmosphere. Baby Book Club has been a popular addition to this program with all participants sharing in a book at each session. In 2011/12 there were 198 participants.



#### BookBugs Storytime for Preschoolers

Every Friday at 10.30am this session supports the early learning and literacy needs of toddlers and their parents/carers.



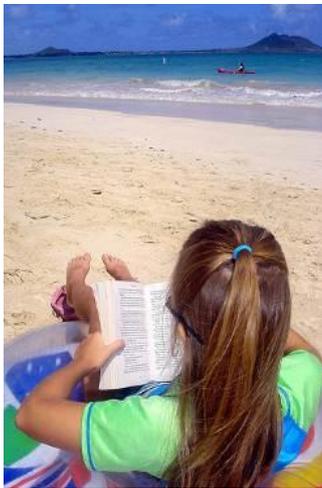
This extremely popular program attracts over 40 participants each week who enjoy the story, rhymes, song and craft resulting in 1820 attendees in the past financial year.

### School Holiday Activities

A program is offered for primary school aged children every school holidays with activities held at both the Kadina and Wallaroo libraries. Each session involves a story and craft activity based on the theme for that particular holiday break. Children and the accompanying adults have enjoyed participating with over 520 attendees.

### Summer Reading Competition

This attracted a large number of participants in both the adult and children's categories. Each child had to read a minimum of 10 books to be eligible for local and state prizes and overall read a combined effort of over 600 books.



### Premiers Reading Challenge

This state wide challenge continues to inspire children to read with an incentive presented to each successful reader at the end of each year. The library supports this additional program and has a large collection of the appropriate resources available for easy selection.

### Book Club

This group meets the 1<sup>st</sup> Tuesday of every month to discuss a preselected book and share other books that participants have read.

Over a cuppa and afternoon tea many a literary idea has been shared.



Book Club members celebrate Year of Reading

### Christmas in Kadina Santa Trail

The Kadina Library was included on the Santa Trail with 250 Xmas craft packs given out to children participating in this community event.

### Partnerships

#### TAFESA

The Kadina Library continues to support the learning needs of TAFESA students and staff offering orientations, resource based learning sessions and one on one support.

#### OPAL

All 3 libraries are keen to promote OPAL to their communities and info boards have been placed at each location to display the main themes and ideas of the OPAL project.

#### DECS (Dept of Educ. & Childrens Services)

All preschools and schools are supported with onsite visits and loans of resources. The Kadina Preschool Centre visit the Kadina Library twice a week to participate in a story and activity. In addition to this approx 400

school children visited with their class during the year and participated in storytelling, activities and Childrens Book Week celebrations.

### ECIG (Early Childhood Interagency Group)

The library has been involved in working with and supporting this committee to plan a more Family Friendly environment for families and young children. Kadina and Wallaroo Libraries have gained accreditation as Breastfeeding Friendly spaces.

**Breastfeeding  
welcome here**

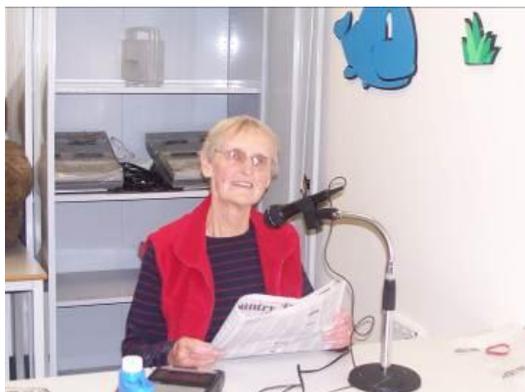


Australian Breastfeeding Association

U3A(University of the Third Age) Meeting space and facilities including the Local History Room have once again been used by U3A to run their courses. This is strongly supported by the library as it ensures the availability of Lifelong Learning to the community.

### Talking Times

Volunteers are hosted weekly at the Kadina Library on behalf of the Royal Society of the Blind to read, record and distribute the Yorke Peninsula Country Times to approximately 45 vision impaired recipients.



### CAFHS

As distributors of the Little Big Book Club packs this relationship is highly valued. In addition the Friends of CAFHS use the Kadina Library each month for their meetings.

Teddy Bears Picnic was supported by the library, not only providing an info stand and story/song session at the event, but also coordinating the very successful Bear Hunt.

### YPFHG: (Yorke Peninsula Family History Group)

The Kadina Local History Room contains shared collection of information and resources and the YPFHG provide volunteers twice a week to assist with enquiries. This valuable support is also provided for major events such as SA History Month when many visitors arrived seeking information about their families and ancestors.



### Broadband for Seniors

A volunteer has provided lessons and support to seniors wishing to learn and improve their computer and internet skills. Over 100 one-on-one lessons have been attended by people who have received the support of the volunteer to become more confident users of their PCs and laptops.



- 1 in Maitland
- 1 in Ardrossan
- 1 in Minlaton

All administration and support for the scheme is handled directly through the District Council of the Copper Coast. Fiona McAllister continues the day to day management of the scheme and maintains a local coordinator role in the Copper Coast, Ardrossan, Port Pirie, Maitland and Minlaton areas.

### Tax Help

A volunteer assists low income earners with submitting E-Tax by appointment. This extremely popular service is well patronised with 108 returns being completed by the volunteer between July and October. This effort was acknowledged at a presentation by the Tax Regional Coordinator to volunteer Christine Robertson who has completed 10 years of service.

There have been 39 visitors who have completed a total of 1058 visits throughout the year. Of these 39 visitors, 36 have met the required number of visits to qualify as an active visitor. While the remainder have visited for only part of the year or not at all, due to resident's deaths, illness, personal circumstance or resignation from the scheme.

There continues to be a steady flow of enquiries and interest in the scheme, coming from Port Pirie, Port Broughton, Maitland and the Copper Coast. These enquiries have resulted in 4 new visitors and 8 visitors have been rematched during the period.

During the year morning and afternoon teas were held at the aged care homes for community visitors and their friends. At these events community visitors who have been away on holidays had the opportunity to share their holiday stories.

Regular meetings continue to be held with Greg O'Connor, Community Services Manager of the District Council of the Copper Coast to discuss the progress of the scheme and any issues that may arise.



## **Community Visitors Scheme**

The scheme is now supported by 1 coordinator. There are now 9 Residential Care facilities that receive the service:

- 3 in the Copper Coast
- 2 in Port Pirie
- 1 in Port Broughton

## Copper Coast Youth

Council's Community Services Department has been involved in a number of Youth related activities during 2011 / 2012 including

- The revitalization of Council's Youth Advisory Council.
- Contribution to Yorke Youth Services Film Festival.
- Assistance to the Yorke Mid North Blue Light for the purchase of a Music Trailer.
- Sponsorship to the Copper Coast Road Safety Committee for students from Kadina Memorial High School to participate in a driver education program.
- Continued financial assistance to DECS (Youth Development) in the mosaics project.
- Assistance with the building of Council's first Community Garden situated at Kadina Growing Company (Interwork).



*Students assist with the building of Council's Community Garden at Kadina.*

## Arts and Community Development Visual Arts

### Art Galleries



Council's Art Galleries are situated in the Ascot Theatre, Kadina and at the Moonta Town Hall.

During the last year a broad variety of exhibitions were held featuring local artists and visiting Country Arts exhibitions.

The Ascot Theatre exhibitions are overseen by members of the Copper Country Keepsakes and volunteers, and during 2011/2012 exhibitions included "Painting in Pastel" and a Country Arts SA Touring Program "Our Mob" featuring current indigenous art.

The Moonta Art Gallery is similarly administered by volunteers and also boasts exhibitions by local and interstate artists, with a sprinkling of Country Arts SA flavour.

The Ascot Theatre is the permanent home to the Kernewek Art Collection which is expanded each second year with the winners of various categories in the Kernewek Lowender Art Competition.



Winner of the Kernewek Lowender 2011 Local Artist Merit Award – Robb Bean

## Community Development

### Elder Friendly Communities

State Government funding to the District Council of the Copper Coast for the Elder Friendly Communities Program ended in June 2012.

Over the term of the project, staff were involved with engaging a number of older people within its area and to assist with the planning that would be required to provide for needs associated with an ageing population in future years. It was also aware of the proactive role local government must take to maintain and improve the quality of life of these residents and also support them in their own homes. Since the project began in 2007 a range of strategies, outcomes and activities have been undertaken. Stage 1 of the project was a comprehensive needs analysis, Stage 2 began to respond to identified needs and the final stage has been working to ensure sustainable strategies are embedded within Council and the wider community.

Some of the key outcomes achieved to date include:

- Increased communication and decreased barriers between older community members and the local council.
- Senior community members feel empowered to undertake change within the community.
- The voice of older community members is being both heard and respected within the community.
- Community members feel more connected within the community to not only other peers, but services and supports.
- Seniors have been able to build upon networks, knowledge and skills as well as make additional friendships.

Although Council's direct involvement in the project ceased in 2011 with the completion of the final year's funding, it believes that the structures and understanding that has developed in the community will auger well for the continued empowerment of the older members of the community.



Elder friendly members Helen Williamson (left) and Cathleen Field (right) with DCCC Community Liaison Officer Stephanie March and Mayor Paul Thomas at the presentation of the final Elder Friendly community report.

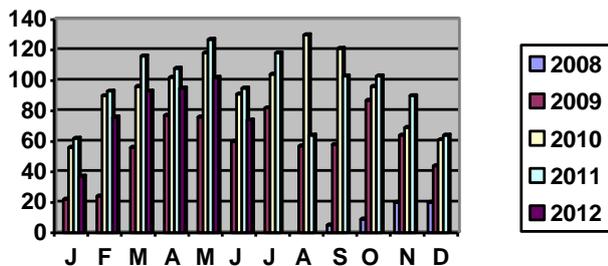
### Volunteering

The Volunteer Resource Centre relocated to Moonta from Wallaroo in mid October 2010 with opening hours of 10.00 am to 3.00 pm Monday,

Tuesday, Thursday and Friday and 12.00 to 5.00pm on Wednesdays.

As can be seen from the graph, visitation to the VRC has increased since that move and the service continues to be well supported. Residents not living in Moonta utilise the service by either emailing their data to the VRC, or dropping at either the Kadina or Wallaroo offices to go to Moonta via Council staff.

Council encourages members of the community who have hours to spare, to contact the VRC and register as volunteers in a wealth of positive and fulfilling volunteering opportunities.



Graph highlighting the growth of the VRC service from 2008 to 2012.

### Celebration of Employment

The Celebration of Employment Awards was an initiative of the District Council in 2007 to recognise outstanding employees, apprentices, trainees and employers within the area of the then Regional Development Board which included the District Councils of the Copper Coast, Barunga West, Yorke Peninsula and the Wakefield Regional Council.

Since the initial awards ceremony and dinner in Kadina in 2007, awards have been presented in Maitland in 2008, Balaklava in 2009, Port Broughton in 2010 and Wallaroo in 2011.

Many of the successful award recipients and nominees have gone on to achieve outstanding success in the community.

### Student Learning Opportunities Program

Under this annual program, Council employs up to five students finishing Year 10, to work for Council for two weeks at the end of their school year. Students are required to apply for one of the positions in writing (which may be in administration, library services, and tourism) and then go through the interview process as if they were going for a real job.

The successful applicants are then required to conduct themselves at a level higher than that of work experience students, be punctual, well presented and above all encouraged to show initiative within the office environment.

### OPAL

The OPAL team had a very busy year and has enjoyed increased community and stakeholder engagement in 2011-2012. The Federal, State and Local Government funded childhood obesity prevention initiative aims 'To improve eating and activity patterns of children, through families and communities in OPAL regions and thereby increase the proportion of 0-18 year olds in the healthy weight range'.



One of OPAL's 'Make it a fresh Snack' cooking kits available for free loan through Kadina's Toy Library

The 'Make it a fresh snack' theme was a particular focus during this period – promoting vegies, fruit and other fresh foods as snacks. Activities included distribution of over 1000 fresh snack lists, plus a range of healthy recipe ideas; cooking demonstrations in supermarkets and schools; Vegie Man visits to education sites and local fruit and vegetable stores; cooking kits with healthy recipe ideas available for free loan at Kadina's Toy Library; and an entertaining and educational stage show "Junkfood Jim and the Flying Food Circus" for local kindy and primary school students to reinforce the importance of choosing healthy snacks.



Other strategies to support healthy eating include collaborating with local butchers to set up OPAL healthy meat packs, specials of the week and recipes, to help families to choose lean meat options and plan nutritious meals. Water fountains have been installed at seven locations across the Copper Coast, with the message "Water. The original cool drink".



OPAL Project Support Officer, Sophie Sleep test the new water fountain at the Wallaroo Skate Park

In terms of supporting our community to be active, OPAL partnered with DCCC and Moonta Lions Club by providing \$6000 towards the development of a beginner's bike track at Polgreen Park in Moonta. Fitness equipment with instructional signage has been installed on the Smelter's Trail at Wallaroo.



*Polgreen Park Kid's Bike Track, Moonta*



*Local Children enjoying the OPAL Active Fun Kit obstacle course at a community event*



*Georgina Weissmann, OPAL Program Manager, demonstrates outdoor fitness equipment at Wallaroo*

OPAL developed an Active Fun Kit of active equipment and this is available for free loan to community groups and organisations. The program also funded workshops for youth at Wallaroo and Moonta skate parks, which were facilitated by young people from the Elizabeth Rider's Committee.

The OPAL team has engaged with the community, including a wide range of stakeholders and a key initiative this year was the provision of \$1000 per Copper Coast education site for sustainable healthy eating and/or physical activity initiatives. All 12 child care centres, kindys and schools in the community took up this offer and the money contributed towards veggie gardens, cooking equipment and active play items.



*OPAL Program Manager Georgina Weissmann and Veggie Man greet children along Moonta's main street, with fresh samples from the local fruit and veg store*

## Tourism

The Yorke Peninsula attracts a total of 899,000 visitors each year according to figures from Tourism Research Australia. This results in 1.385 million nights and \$164 million spending within our region. These figures are based on the 2010/11 financial year with 2011/12 figures still to be released.

The District Council of the Copper Coast actively promotes Tourism within our region via a number of activities. During the 2011/2012 financial year the Copper Coast was represented at several consumer shows in Adelaide, including the Leisurefest at West Beach Caravan Park in October 2011 and the Caravan, Camping & off Road Show in February 2012.

The DCCC tourism team continues to work with operators on the Copper Coast to ensure we keep them informed and up to date. A tourism operator E-newsletter was created and is sent out monthly, to provide details on up coming events, local tourism news, new initiatives and ways we can work together to help further promote Tourism on the Copper Coast.

The Yorke Peninsula Country Times again in conjunction with the Copper Coast Visitor Information Centre produced the 2012 Copper Coast Visitor Guide. The guide continually proves to be a great marketing tool for the region and is widely distributed. The guide is release annually in December with a print run of 40,000.

## The Farm Shed Museum and Tourism Centre



*Main Entrance Landscaping*

*lifestyle location of choice*

The Farm Shed Museum and Tourism Centre continues to operate as a multi purpose complex housing several different community services, with its key role still being the visitor information service.

The Farm Shed Museum and Tourism Centre is directed by a committee of management who considers the long term plans for the Centre and oversee major projects.

The major project, which was completed in 2011/2012, was the main entrance landscaping. The landscaping now provides an eye catching and inviting atmosphere. The design is representative of the farming culture of the Copper Coast.

The Farm Shed Committee of Management continues to work on the following projects:

- Master Plan for the Site
- Visitor Information Centre Hospitality and Tourism Redevelopment
- Grain Interpretive Shed

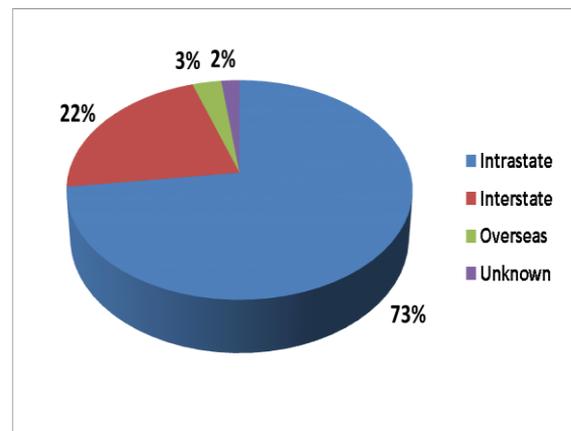
## Visitor Information Centre

The Copper Coast Visitor Information Centre - Kadina continues to operate as an accredited visitor information centre. The centre aims to enhance visitor experiences while they are touring South Australia and in particular the Yorke Peninsula. Whilst providing information, the staff strive to increase visitor's length of stay, encourage return visits and increase spending by promoting the many activities to see and do while in the Copper Coast.

Over the 2011/12 financial year almost 11,500 people visited the Copper Coast Visitor Information Centre. Just

over 2,700 people made contact via email, fax or phone. A further 120 information bags were provided to promote the area for various conferences and conventions.

The graph below represents the origin of visitors who utilised the services of the Copper Coast Visitor Information Centre.



The main enquiries from visitors were regarding:

General Tourist Information	44%
Museum Entrance	18%
Maps / Directions	10%
Accommodation	9%
Tourist Guides	8%
Events / Festivals	7%
Souvenirs	4%

## Conference and Meeting Facilities

During the 2011/12 financial year the function shed, with it's built in lecture room, was utilised for a total of 64 days with over 700 participants. The facilities of a large shed for hire with surrounding open space and accompanying conference services remains unique to the conference and meeting market attracting functions which have statewide representation.

## National Trust Museum

The National Trust Museum is becoming increasingly well known. With over 3,500 people visiting the museum over the last twelve months. Visitors are overwhelmed by the sheer size of the display, the amount of information provided, its professional layout and the attention to detail. Visitor feedback from the museum is extremely positive with the following comments recorded in the Visitor Book,

*“A Must See ! What a treasure “  
E & R Tremayne, Bendigo, 17/10/11.*

*“Best museum ever, absolutely awesome, congratulations to all”  
M & P Willcocks, Yankalilla, 20/8/12.*

## Copper Coast Region Old Machinery and Engineering Club

The Copper Coast Region Old Machinery and Engineering Club whom operate the mini rail way recorded just over 2,300 runs for the financial year. The Mini Rail-way is coordinated by volunteers and runs on the 1<sup>st</sup> and 3<sup>rd</sup> Sunday of each month.



## Events

### Bowls

The Copper Coast hosted a number of significant Lawn Bowls events during the year.

In a first for the Copper Coast the Moonta Memorial Bowls Club was the venue for the Australia versus South Africa Bowls Test in August, 2011.

The Moonta Memorial Club received high praise from the International competitors for the high standard of the greens and facilities and for the warm welcome that was offered. This event was televised to a National and International audience and provided great exposure for the region.

In January, 2012, the recently opened Wallaroo Community and Sports Club was the venue as South Australia took on Victoria in a bowls test match. The new venue impressed the bowlers and the officials who rated it as one of Australia's best indoor bowls facilities.



*A large crowd enjoying the action at the Moonta Memorial Bowls Club where the Australians defeated the South Africans.*

## Other Major Events

The District Council of the Copper Coast supported the community in staging a number of events.

Copper Coast events included:

- Copper Coast Stadium Cross Cup
- Yorke Peninsula Beach Day Out
- Bike SA Easter Cycle

- Athletics SA, Copper Coast Fun Run



Part of the large crowd at the 2011 Yorke Peninsula Beach Day Out at North Beach, Wallaroo

## Community Events

Council also provided assistance to community organisations to stage:

- Kadina Show
- National Trust and Rotary Markets
- Moonta Antiques & Collectables Fair
- Make A Wish activities
- CWA State Conference
- Christmas and New Years Eve activities

## Wallaroo North Beach Tourist Park

The Wallaroo North Beach Tourist Park continues to have one of the highest visitation rates on Yorke Peninsula. It boasts a variety of alternative accommodation from unpowered sites to fully self contained six berth cabins and spa units.

Following a review of services provided within the park, Council has committed to a new amenities block, upgrading of the beach front units,

improvement to parking, and additional capital improvements



These fully self contained seafront units and cabins are 4 or 6 berth, some with spa.

## Cemeteries

Councils' cemeteries at Kadina, Moonta, Wallaroo and Greens Plains are all attractively landscaped and maintained. As well as general sections all cemeteries have a niche wall with Kadina and Wallaroo also have a rose garden. Kadina has an attractive lawn area that was a joint initiative between the local service clubs and Council.

### Cemetery Interments for 2011/12

A total of 63 burials were recorded:

Kadina	35
Moonta	19
Wallaroo	09
Greens Plains	0

A total of 21 ashes were interred:

Kadina	05
Moonta	10
Wallaroo	06
Greens Plains	0

This year has also seen the Cemeteries Working Party inspecting each cemetery to facilitate the creation of a one year and a ten year management plan.



*Wallaroo Cemetery*



# Infrastructure Services

## Major Capital Works Programme for 2011/2012

DESCRIPTION	TOTAL
Road Maintenance - Sealed	\$263,000.00
Road Maintenance - Unsealed	\$193,000.00
Other Road Services	\$284,000.00
Footpath Construction	\$169,000.00
<b>ROADS</b>	
Harry's Point Road	\$313,000.00
Bowden Street and Lamming Place	\$133,000.00
Chatfield Terrace bypass	\$1,042,000.00
Drain Road	\$172,000.00
Woodforde Drive	\$214,000.00
<b>DRAINAGE</b>	
Moonta Road/Kennett Street Drainage	\$57,000.00
North Terrace Drainage	\$56,000.00
Moonta and Chapman Road Drainage	\$129,000.00
<b>WASTEWATER</b>	
Wallaroo Bio solids lagoon	\$84,000.00
Treatment Plant (ongoing)	\$45,000.00
CWMS – New Wastewater Treatment Plant	\$536,800.00
<b>BUILDINGS, FACILITIES &amp; OTHER PROJECTS</b>	
Kadina Office Redevelopment	\$874,000.00
Waste Transfer station (ongoing)	\$45,000.00
Wallaroo Foreshore	\$242,000.00
North Beach Walking Trail	\$37,000.00

## Infrastructure Services

The Infrastructure Services Department plans for new infrastructure and manages and maintains Councils existing civil assets including:

- Roads
- Footpaths and Cycle Tracks
- Stormwater
- Recreation and Open Space Assets including Parks, Gardens and Foreshore
- Waste Management
- Waste Water (Community Wastewater Management Schemes)
- Buildings and Property

The department also maintains four Council Cemeteries and also oversees the development of new residential and commercial subdivisions as well as providing extensive customer service for the community. Infrastructure Services undertakes these duties with field staff, plant and machinery based at Council depots in Kadina, Moonta and Wallaroo.

Council's internal Construction staff have again been complimented by the use of private contractors during the course of the year.

Contractors are used for projects such as road construction, stormwater drainage, hire of plant, rubble crushing, building construction, CWMS construction installation of kerbing, materials supply and specialist activities such as paving and concrete work which cannot be provided by Council's own resources.

A range of other training and refresher courses have also been provided to staff including:

- Working in Confined Spaces
- Workzone Traffic Management
- OH&S White Card
- First Aid
- Plant Operations
- Preparing and Applying Chemicals
- Fire extinguishers and Emergency Fire Warden in the workplace

## Road Length Data

	SEALED	FORMED	UN-FORMED	TOTAL
2011/2012	kms	kms	kms	kms
BUILT UP	170.62	41.45	2	212.07
NON BUILT UP	102.38	502.96	128.86	605.33
<b>TOTAL</b>	<b>273.00</b>	<b>544.40</b>	<b>130.86</b>	<b>948.26</b>

## Major Capital Works Projects for 2011/2012

### ROADS

#### Russell Street



*Russell Street prior to roadworks*



*Russell Street during construction*



*Russell Street upon completion*

Road works included sealing and drainage improvements.

#### Harry's Point Road



*Harry's Point Road during construction*



*Harry's Point road Asphalt sealing*



*Harry's Point Road construction of footpath*

A complete road reconstruction of Harry's Point Road was completed. These works included Community Wastewater Management scheme infrastructure, kerbing, underground

stormwater drainage and concrete exposed aggregate footpaths.

### Bowden Street and Lamming Place



*Bowden Street prior to construction*



*Bowden Street completed*

Road work's included underground stormwater drainage, Community Waste Water infrastructure, kerbing and exposed aggregate footpaths.

### Chatfield Terrace Bypass



*Chatfield Terrace during construction*

The complete road reconstruction of 1,300 metres from the end of Stage 1 works on Chatfield Terrace through to the carpark entrance at the Sea Rescue building was completed. These works included a major intersection upgrade of Abraham Rydberg Drive, off road car parking adjacent Skinners Café, new underground stormwater drainage, hot mix asphalt seal, kerbing, safety fencing and a shared concrete cycling /walking trail. This project also included remediation works of the existing railway line from Abraham Rydberg Drive through to the overhead gantry.

## DRAINAGE

### Kadina Eastern Catchment



The existing drain was constricted with two small pipes which did not allow the required stormwater flows emanating

from the Kadina east to flow to the catchment. The completion of the main drain has now enhanced stormwater flows.

### North Terrace Drainage



Culverts, Reynolds Street, Moonta Bay



Reynolds Street, Moonta Bay

To enhance stormwater flows through a major drain adjacent North Terrace, an open stormwater drain between Hollis Court and Reynolds Street was completed. Culverts were installed across Reynolds Street, a small section of road sealing, kerbing and some minor channel works completed this project.

## BUILDINGS & FACILITIES

### The Farmshed Entrance



Crane lifting the feature windmill into position



The Farmshed entrance upon completion

The farmshed entrance works included stone garden borders, soft landscaping, footpaths and feature farm implements integrated into the landscape. Signage on the two stone entrance walls completed this project.

### Council Office Upgrade



Demolition of the CWA building



*Council office upgrade during construction*

The Council upgrade included demolition of the of the old CWA building, Meals on Wheels building and Gulf FM building to make way for the construction of a new Council office facility.

## OTHER PROJECTS

### Kadina Bus Stop



*Public toilet lifted into position*



*Bus shelter completed*

These works included the installation of a public toilet, paving, a shelter and a footbridge connection across the stormwater drain at Target.

### Beacon Reserve



*Beacon Reserve during construction*

This included a rubble path, fencing and minor landscaping.

### Wheal Hughes Mine



*Wheal Hughes Mine bung wall construction*

Following the permanent closure of Wheal Hughes Mine a soil based wall was constructed. Rock placement and fencing completed this project.

### Moonta Bay Caravan Park



*Caravan Park retaining wall before replacement*



*Caravan Park retaining wall completed*

The Moonta Bay Caravan Park retaining wall was removed and replaced.

### Paskeville Way Side Stop



*Stone wall during construction*

This project included a shelter, stonewall and minor landscaping.

### Smelters Trail



*Smelters Walking trail feature granite rock sculpture*

The Smelters trail project was completed with a feature granite rock sculpture, footpaths, and a lawned picnic area, this project also included the donation of five fitness stations from the OPAL Program.

### Otago Road - North Beach Walking Trail



*Otago Road walking trail during construction*

A shared walking trail was constructed. Works included a .2.5m wide rubble path, fencing and interpretive signage throughout.

## Wallaroo Foreshore Redevelopment (Stage 2)

These works included Stage 1 construction of a section of exposed aggregate concrete shared walking / cycling path and public lighting for the Sea Rescue building carpark was also completed.



## Footpaths



North shores footpaths construction

Exposed aggregate footpaths have been completed along Isleworth Street, Meander Way and Kassa Court within the North Shores development, North Beach.

## Depots

Council operates out of three works depots, with Kadina being the principal depot, housing the workshop, primary plant storage and areas for materials storage.

The Moonta sub-depot, houses maintenance plant, has a small workshop for the maintenance of signs and small plant. It too has a storage area for materials.

The Wallaroo sub-depot also houses maintenance plant, has a small workshop for the maintenance of signs and small plant and storage areas for materials and the majority of Parks and Gardens equipment.

## Landfill Sites

The transfer stations at Wallaroo and Moonta were permanently closed on June 15 2012. Council now operates one landfill site at Kadina for the receivable of putrescible waste, recyclable material, green waste and hardfill.

The recycled materials are sent to a Material Recovery Centre in Adelaide.

Approximately 6,000 tonnes of putrescible waste was landfilled at Kadina in 2011/2012.

Approximately 1,500 tonnes of recycled material and 5,000 tonnes of hard waste, 400 tonnes of steel and

6,000m<sup>3</sup> of green waste was collected at the three sites in 2011/2012.

Copper Coast Council recycle depot also offers a waste oil collection unit where waste oil can be deposited free of charge.



*Remediation works Kadina Recycle depot*



*Kadina Recycle depot remediation completed*

Remediation works within the Kadina Recycle Depot included the cartage of capping material and major earthworks to conform to EPA guidelines.

## drumMUSTER

The District Council of the Copper Coast has an ongoing drumMUSTER collection (held every Thursday at the Kadina Recycling Centre).

All bookings are to be made (closing Tuesday each week) by contacting the centre.

The Council has collected a total of 6864 drums in 2011/12 that would have otherwise been buried as landfill.

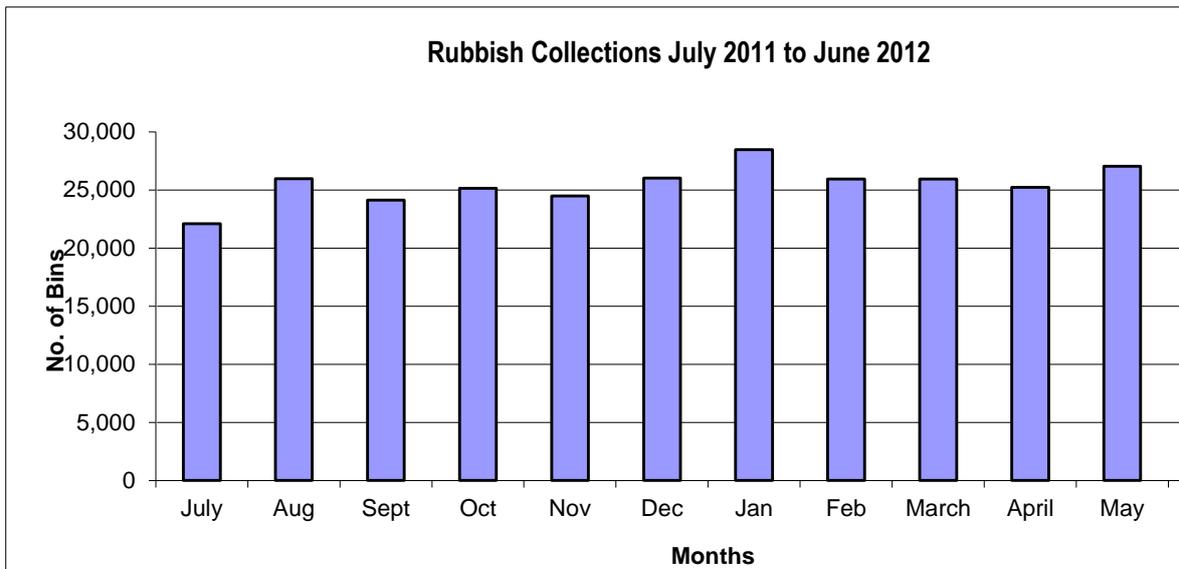


## Kerbside Collections

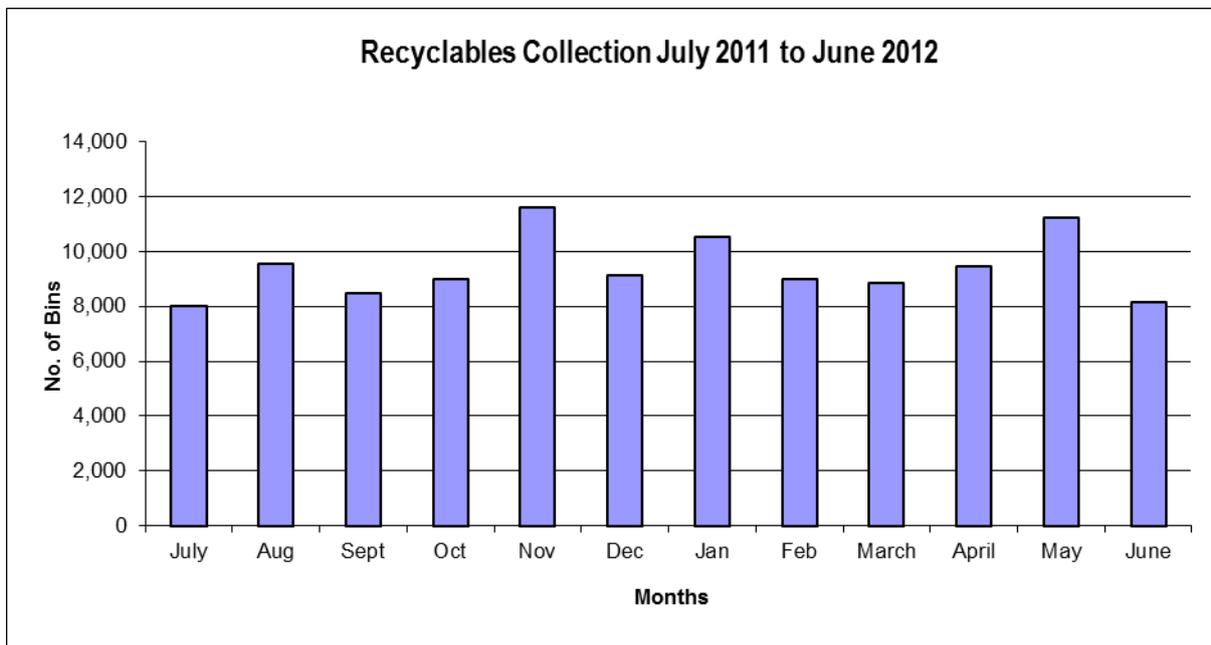
Kerbside waste is managed under 2 contracts for the collection of putrescibles waste and the collection of recyclables.

## Kerbside Recycling

Council's contractor collects recyclables in 240 litre bins on a fortnightly basis. A total of 1540 tonnes of recyclable materials were taken out of the waste stream in 2011/12. This material was made up mainly of paper, cardboard, steel, plastics and glass.



July 2011 - June 2012 / 140 litre bin collection details



July 2011 – June 2012 240 litre bin collection details

# Development Services



*lifestyle location of choice*

## Responsibilities

- Town Planning
- Development Approvals
- Building Approvals
- Building Inspections
- Building Fire Safety
- Land Division
- Waste Control System Approvals
- Inspections of Waste Control Systems
- Food Premises inspections
- Food Safety
- Public and Environmental Health
- Dog & Cat Management
- Fire Prevention
- Compliance



Photo: Kadina Council Office extension

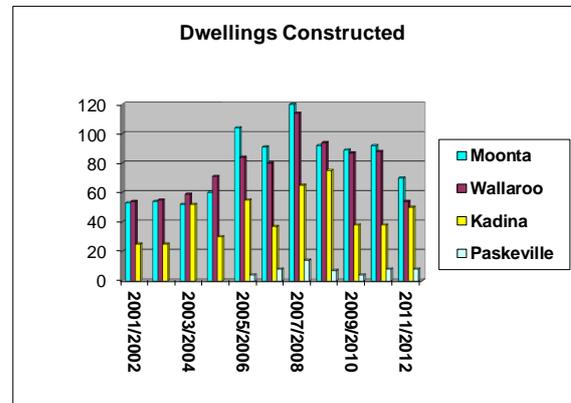
## Development Applications 2011/2012

The Development Assessment Department has processed 623 applications during the report year. Of these 182 were new residential dwellings, with a cost of all development totalling approximately \$51 million, a decrease of \$12 million from the previous year.

The majority of applications processed under the Development Act were Category 1 applications that do not require public notification and are generally dealt with by Council's Development Assessment Officers under delegated authority.

DEVELOPMENT APPROVALS 2011/2012	
Nature of Development	Applications Approved
New Dwellings	182
Dwelling Additions	23
Class 10 buildings (sheds, verandahs, carports etc)	357
Commercial & Industrial	34
Land Divisions	27
<b>TOTAL</b>	<b>623</b>

In the 2011/2012 Financial Year Council has approved 27 Land Divisions, creating 113 new residential allotments. Of these allotments 105 are located in Wallaroo, 5 in Moonta/Moonta Bay/Port Hughes, 1 in Kadina and 2 in Paskeville.



There has been a decline in the number of applications received compared to the previous financial year. This is believed to be due to the current decline in the economy.

Although there has been a decline in the number of development applications the variety of applications received reflects the continuing interest in the Copper Coast area for living, working and recreation.

## Commercial/Industrial Development

Council has approved 34 Commercial and Industrial developments during the 2011/2012 Financial Year, showing

there is still growth within this sector of the Copper Coast



Photo: Venning Engineering Kadina spray painting shed



Photo: Larwood's industrial shed, Kadina



Photo: Venning Engineering Kadina industrial shed



Photo: Commercial Development, Kadina



Photo: Wallaroo Foreshore Redevelopment



Photo: Kadina Football Clubrooms under construction

## Development Plan Amendment

Council's draft Better Development Plan has been presented to Council for endorsement and is currently out on agency consultation. Once agency consultation has been completed the following process will follow:

- Agency comments summarised and presented to Council for approval.
- Council approved document referred to Minister for approval to commence with public consultation.
- Minister approved document put out for public consultation for a period of 8 weeks.
- Public submissions presented to Council for consideration.
- Council approved document presented to Minister for final consideration.
- Minister approved document gazetted and implemented.

## Waste Control Systems

The following table shows the number of Waste Control System applications and inspections for the 2011/2012 Financial Year.

Type	No. of Applications	No. of inspections	No. of complaints
Septic Tank	222	230	2

## Immunisation

Council's immunisation programs continued with attendance at secondary schools to administer vaccinations to students.

In conjunction with the childhood immunisation program, Council's immunisation team carried out influenza and Hepatitis B vaccination programs for Council employees.

## Food Safety & Education

Council provides information concerning food safety and other health related topics to church, community groups and individuals. This is generally in the form of pamphlets or brochures.

The Environmental Health Officer has also run food safety sessions for Community groups upon request.

Council's Environment Health Officer has undertaken the following actions in the 2011/2012 Financial Year:

- 2 Food Premises Inspections this year
- 0 orders/notices issued under the Food Act.
- 3 Food Audits carried out for businesses servicing "Vulnerable Population".

## Dog & Cat Management



Authority for the management of dogs and cats within the region is vested in Council under the Dog and Cat Management Act, 1995.

The objectives of the Act are to encourage responsible ownership, promote effective management and reduce public and environmental impact from dogs and cats.

During the report year Council carried out the following activities:

- Followed up on 135 complaints received in relation to dogs wandering at large, barking, and dog attacks/harassments,
- Impounded 118 dogs
- Returned 103 impounded dogs to their owners.
- Handed 15 dogs over to Council.

Dog registrations totalled 2471 which is approximately 12 less than the previous financial year.

Recently Council has been working closely with YP Puppy Rescue to rehome dogs handed over to Council or impounded, which has dramatically reduce the number of dogs being euthanized

A Dog and Cat Management Policy is currently being reviewed for implementation next financial year.

Requests for cat traps to control Feral Cats within the townships remain constant. Council has 20 traps that are available on loan from the Council Office. Cat owners are urged to ensure their pets wear collars so that they may be easily identified and released if inadvertently seized.

# General Purpose Financial Reports

For the year ended 30 June 2012

