



# **DISTRICT COUNCIL OF THE COPPER COAST**



# **Annual Report**

**2006/2007**



# Contents

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### **PART 2 - Audited Financial Statements for the year ended 30<sup>th</sup> June 2007**

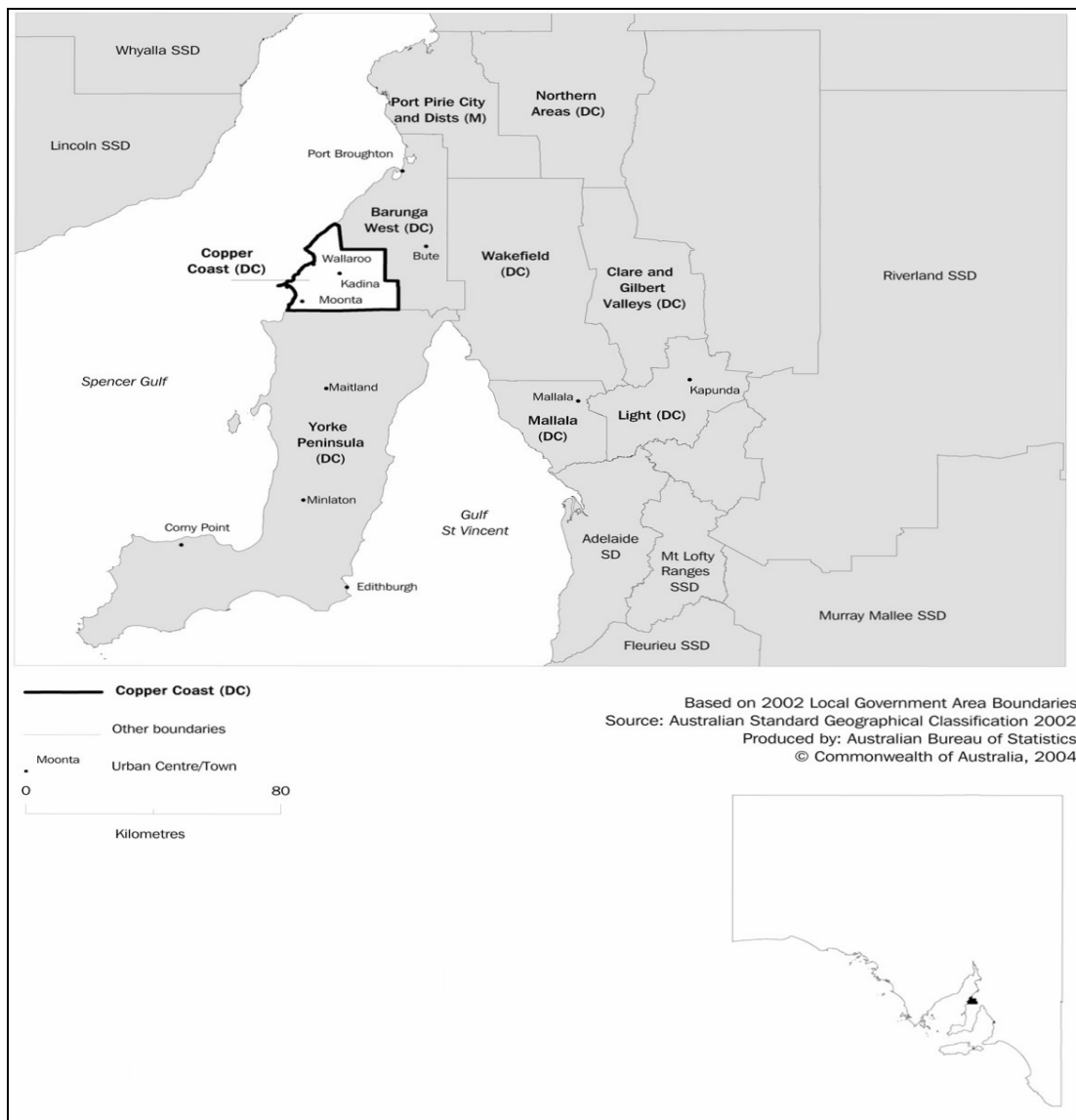
### **PART 3 - Central Local Government Region of SA – Annual Report 2006/07**

# Foreword

Council is required to produce an Annual Report under the provisions of Section 131 of the Local Government Act 1999.

Annual Reports are produced by the District Council to communicate with residents and businesses in the community, ratepayers and prescribed bodies about the District Council's governance, its services, performance and achievements.

While Annual Reports are principally documents of accountability, the District Council may also use its Annual Report as a document to promote its achievements in the local communities and to attract investment into the area. Annual Reports are also a historical record of the District Council's activities during the previous financial year.



# Message from the Mayor

## Paul Thomas



*This is now my 3<sup>rd</sup> term as Mayor, a role I find challenging yet rewarding. The Council area continues to develop; the 2006 Census has the Copper Coast population at 11,600. However the very nature of the Council area and its close proximity to an expanding Adelaide sees the population, both resident and visitor growing at a healthy rate.*

*The challenges come in many ways, not the least is the demand for services and the need to maintain a growing infrastructure.*

*Like most Councils across the country, ours struggles to resource and provide the required levels of asset renewal and asset maintenance. There is some consolation in the fact that we are not alone. While some consider that council should borrow sufficient funds to undertake the asset programme, our council would be financially restricted and regarded as unsustainable.*

*After more than 40 years of "coming and going" I was delighted to be involved in the official launch of SeaSA's ferry service in November 2006. In the first 6 months of operation the ferry company, the travellers and the communities it serves have heralded its resounding success.*

*Regional SA is now closer as both the Eyre and Yorke Peninsula's are linked by an alternative means of transport. For almost six years our council have lobbied for the Port Wakefield – Wallaroo Road to be recognised as the "Copper Coast Highway". Minister Conlon approved this naming soon after the ferry service launch. Now the Copper Coast is on a major highway, linked by the ferry service to the Eyre Peninsula and ultimately Western Australia.*

*The Kernewek Lowender of which in 2007 I am also the President has been a success. The loss of the May long weekend has seen a revised format and a concentration of all the major activities predominantly into 2 days. Congratulations to the Kernewek Committee, the many service clubs, volunteers, community groups and particularly in 2007 the many school children for their contribution.*

*Kernewek Lowender still lives up to its name and reputation as the world's largest Cornish Festival. This festival has been the catalyst to many of the tourist developments over many years.*

*Tribute must go to those Volunteers of the Copper Coast who not only contribute to the Kernewek Lowender, but also Aged Care, Community Transport, Meals on Wheels, Service Clubs, School Groups – we recognise their value and their contributions to our community wealth.*

*November 2006 also saw the Council conduct its general election and I wish to pay tribute to those Elected Members who served the community and did not seek re-election. Thank you to Jeff Hammond, Paul March, Judi Niotis, Roslyn Talbot and Richard Davis. You all can be justifiably proud of the way you contributed to the growth and development of the Copper Coast.*

*In farewelling the past Council I acknowledge and welcome our new team members. Councillors Bill Clarke, Peter Sims in the Wallaroo Ward, Councillors Craig Costello and Scott Newbold in the Kadina Ward and Councillor Graham Hancock elected to serve the Moonta Ward.*

*The spotlight certainly was focused on the Copper Coast in July 2007 with the official launch of The Dunes, golf course and residential development at Port Hughes.*

*The concept of a mix of golf course and residential precincts is not new however the scope of The Dunes development, the association with international personalities Greg Norman and Chris Evert together with significant private investment by the developers Quickview Pty. Ltd. will see a world class facility on our door step. The Dunes will see a new era of development albeit still predominantly residential.*

*The growth of Kadina as the regional hub for commercial and retail facilities is also now becoming more evident.*

*Council has been working with LeaseCorp to secure land for the development of a major retail outlet in the form of a Target store. It is also highly likely that as this development proceeds in 2007/08 other retail investors will also be attracted to Kadina's position in serving the Yorke Peninsula and its regional hinterland.*

*Some new initiatives have involved – Community Capacity building – particularly with youth.*

*Our Youth Worker and Arts Officer have undertaken some exciting programmes that has involved the Youth of the Copper Coast with many Community Activities and allowed the community to be more aware of the needs and interests of our youth.*

*The growth of our area has provided considerable challenges for the building and construction industry. There are lengthy delays in the construction of homes – if a builder can be secured. Council have over the past couple of years approached State Government Ministers in the hope of TAFE and our secondary students being given an opportunity of basic training and career guidance in the building and construction industry. It would appear that our approaches have not fallen on deaf ears and that basic training will be provided in the coming semester.*

*Tourism continues to strengthen as an industry for the Copper Coast. Since the launch of the ferry, there are noticeably more caravans and RV units in the Copper Coast. It is reported that the Caravan and Camping industry is a \$6 billion investment annually in the Australian economy. The Copper Coast hopes to share part of this investment.*

*A decade ago, a young person held little hope of gaining employment locally, where today there are increasing employment opportunities in the building and construction industry, tourism and hospitality sector and retail businesses. This allows the Copper Coast to retain younger people, be vibrant and not become a giant "retirement village".*

*The challenge for Council is not to resist change but to ensure that it is positive!*



Paul D.K. Thomas.  
Mayor.



# Chief Executive Officer's Message

**Peter Dinning**



*The Council area continues to expand and generate both visitor appeal and private investment opportunities. The Council's location on the northern end of the Yorke Peninsula, close proximity to Adelaide and the abutting coastline is generating considerable interest for those seeking a "sea change".*

*In 2006 the township of Wallaroo had the honour of being recognized as the most affordable sea side location in South Australia, a recognition that has created a flurry of residential development and potential commercial investment, but not only in Wallaroo.*

*The official launch of The Dunes golf course and residential development at Port Hughes and the continued growth of Kadina as the Yorke Peninsula's commercial and retail hub have ensured that the Council area will continue to grow. Much of the growth will contribute to community wealth and significant opportunities for the region, while at the same time presenting many challenges to this and future Council's in planning, asset and infrastructure management and environmental stewardship.*

*Irrespective of these challenges the future for the region looks very bright and there are exciting times ahead as the planned growth becomes a reality.*

## **Financial Position and Capital Works**

*Council's financial position remained strong during 2006/07 with sound financial management continuing to exist as a key priority for the organization. Rate increases have been kept to a minimum and have wherever possible been aligned with the CPI to ensure Council's financial position does not adversely affect overall financial sustainability. Rate revenue is still marginally below 50% of Council's total operating revenue. The Council's cash position continued to remain stable with reserves covering all statutory requirements and debt levels being further reduced from the previous financial year.*

*A detailed report on Council's financial performance is outlined from page 11.*

*Council's capital works program totaling \$5 million for the year included the reconstruction of the Bay Road Car Park, Moonta Bay, road construction of Forster Street and Cornwall Street in Kadina and the North Beach intersection with the Alford Road.*

*Council has continued its commitment to the provision of affordable housing with the construction of a further 7 retirement units at Wallaroo and 2 units built at Moonta.*

*Storm water and drainage works were undertaken at Port Hughes, where a cliff top outfall drain was installed, Trelawney Street drainage scheme extension at Moonta Bay and storm water drainage works in Wallaroo East and on Evans Road, Wallaroo.*

Works on the foreshore car parks at Wallaroo and Moonta Bay, foreshore and reserve revegetation programs and installation of the Port Hughes playground were all works in the seaside precincts which have added to the community and reinforced the Council's initiative of ensuring the Copper Coast is "tourist and family friendly".

During the year, and additional to these specific projects Council continued to upgrade the district's infrastructure assets including roads, footpaths, streetscapes, community buildings and facilities. The positive impact of Council's 2006/07 works program has improved the profile and appearance of community assets and makes the Council area a place to visit, and a place for future investment.

### **Developments**

Development applications in 2006/07 have again exceeded 750 in number and will result in developments totaling more than \$40 million. The establishment of Council's Development Assessment Panel (CDAP) which now consists of 4 community/independent members and 3 elected members has further streamlined the Council's development process. Council's role in planning has now clearly shifted to that of policy maker.

The demand for commercial/retail development in the Copper Coast has meant that Council has commissioned an independent review of the availability of suitable land in each of the 3 main towns, Kadina, Moonta and Wallaroo. The review expected to be completed in October 2007 will identify the existing and future demand for retail facilities in the Copper Coast in order that Council's planning policies for commercial development can be responsive to the identified demand. The analysis will also investigate and identify the appropriate land parcels that are suitable for the projected growth.

During 2006/07 Council has continued to work with SeaSA who have now successfully established the "Gulf Link" ferry service between Wallaroo and Lucky Bay on the Eyre Peninsula.

The ferry service has effectively linked both peninsulas and Council is working further with SeaSA who are planning to construct a permanent ferry terminal at Wallaroo to support their operations.

The Community Wastewater Management System for Moonta, Moonta Bay and Port Hughes has now been fully investigated and final design reached. Council has successfully acquired a site for the establishment of treatment ponds and works, including the construction of rising mains, major pump stations and the effluent treatment ponds has been programmed to commence in early 2008.

The Plan Amendment Report for the "The Dunes" golf course and residential development at Port Hughes were assented to by the State Government in March 2007 and this development will see a number of staged developments over a site consisting of approximately 250 hectares. The first stage of development is for an international standard golf course, club house, resort hotel and housing allotments adjoining the golf course. The total project has a time frame of more than 15 years for the completion of its various stages of development.

Council has also been actively engaged with State Government agencies to secure sufficient land for the future and to accommodate potential development growth on a number of sites.

The proposal to construct a new Target store by Leasecorp is part of this process of land identification, acquisition and private development. The new Target store in Kadina is anticipated to begin construction in late 2007.

These major developments both current and planned have generated a growing appeal for the area and will continue to attract, new residents, visitors, investors and tourists to the Copper Coast and the Yorke Peninsula.

### **Strategic Plan “Moving Toward 2015”**

The financial year 2006/07 was the second full year of Council operating within the parameters of its Strategic Plan “Moving Toward 2015”. As this is now a “new Council” following the general election in November 2006 it will be timely for the Council to undertake a review of its strategic plan and set the direction for the next stage of development, growth and community leadership. The initial plan was established from a very comprehensive process of community consultation and rigorous examination of the strategies and objectives for “moving forward”. A similar process will be applied to the revision of the plan and this will then set the direction for the current Council and the community it represents.

### **Urban Design Framework**

Council has in the latter stages of 2006/2007 engaged the services of urban design consultants to assist in the process of developing the “Wallaroo Town Centre and Coast Urban Design Framework”. A steering committee made up of representatives of Council the Wallaroo Community and Planning SA have worked with key stakeholders and residents in community forums to develop a design framework and master plan that will work to revitalize Wallaroo and regenerate community pride in the township, central business area and the coastal foreshore. Wallaroo is steeped in industrial and maritime history and has an authentic culture that the urban design framework will unlock, develop and showcase. The master plan will provide an integrated strategy for the future development and management of Wallaroo and provide the Council with an independent avenue of attracting funding and support required to implement the key project outcomes.

### **The Organisation**

As the area develops and continually challenges the Council by its potential for growth and needs for increased services I would like to compliment the Council staff on their ability to grow the organisation and deliver the services to the community which are often taken for granted.

The Council is fortunate to have a dedicated and skilled workforce who often exceeds expectations to get the job done and are justifiably proud of their achievements, working as locals to develop their Council area and provide services to fellow residents.

The organisation will continue to develop through the vision of Council and the commitment of Councillors and staff working collaboratively to meet new directions and implement measures to cost effectively provide the needs of a growing region.

The District Council of the Copper Coast is committed to the delivery of sustainable, quality services to our residents and ratepayers.



Peter Dinning,  
Chief Executive Officer.



# District Council of the Copper Coast

## The Area in Focus

The Copper Coast is famous for having some of South Australia's best holiday beaches. Located a comfortable hour and a half drive from Adelaide, this region of the Yorke Peninsula is rich in history and thriving with coastal developments. Its many attractions and accommodation make the Copper Coast an ideal tourist destination for both local and international visitors.

Located in the Copper Coast region are the Peninsula's three largest urban centres of Kadina, Moonta and Wallaroo. Smaller towns and settlements are located throughout the Council area including the coastal towns of Port Hughes, North Beach and Moonta Bay and the rural settlement of Paskeville, home of the renowned Yorke Peninsula Field Days.

The Region's prosperity is largely attributed to the diversified arable farming activities based on cereal grains, oilseeds and pulses, together with livestock. The Yorke Peninsula and Wakefield Plains region encompass some of South Australia's most fertile land and with recent advances in technology and effective crop diversification, the region has consistently achieved high yields.

The agriculture sector is a major employer within the region and is well supported by significant bulk grain handling and commodity facilities at the deep-sea port of Wallaroo. Growth in the manufacturing sector has been strong, due to increased production in the agricultural sector and associated value-adding industries. Other manufacturing activities within the region include the production of transport equipment,

building, construction and other related services.

The region also hosts significant extractive industries, including limestone, granite, dolomite, gypsum, copper and sand mining.

The Copper Coast has a healthy fishing industry supporting scale fish, prawn, crab and abalone fisheries. Oyster and mussel farming are fast emerging as an industry of the future as is the growing of brine shrimp in the regions many saltpans.

The region has well-developed transport and communication networks, together with a soundly established business and service infrastructure. In recent years there has been strong growth in the health and community services, clerical, sales and services, professional and associate professional occupation sectors.

Yorke Peninsula's retail sector is largely based around the Copper Coasts urban centres of Kadina, Wallaroo and Moonta. The Central Business Districts of each of these major towns offer a diversity of general and specialist stores supported by many smaller retail outlets and business services.

Extensive parklands have been established in the major townships of Kadina, Wallaroo, Moonta, Port Hughes and Paskeville that cater for a wide range of recreational and sporting activities.

The Copper Coast Sport & Leisure Centre as a regional sporting venue caters for indoor and ancillary pursuits



## The Council

The District Council of the Copper Coast is a progressive and successful Local Government Authority, committed to further developing the community's quality lifestyle and by making living easy. Council will continue to strive to achieve the best outcome for its community through active facilitation of social, environmental, economic, cultural and governance initiatives in a high growth region.

The District Council covers an area of some 773 square kilometres, servicing a population of approximately 11,500 people and over one hundred thousand visitors annually.

Population trends indicate a slight growth of 7% is expected over the next decade. However, the new Wallaroo Marina development will expedite this growth, with the potential to boost the District's population by up to 1,500 people over the next five years.

Formed in May 1997 through the amalgamation of the District Council of Northern Yorke Peninsula and the Corporation of the Town of Wallaroo, the Council area is divided into four wards and is represented by a Mayor and ten Councillors.

## The Decision Making Structure of the Council

The full **Council** – the Mayor and ten Councillors, meet formally on the first Wednesday of every month at 5.30 p.m. in the Council Chamber at the Town Hall in Kadina. The Council is the decision making body on all policy matters and is supported by standing committees established to investigate and resolve

particular issues, these standing committees are:

- **Corporate and Community Services**
- **Infrastructure and Environmental Services**

These committees meet in Council to resolve the diverse range of matters referred to them. An Executive Committee, comprising the Mayor, Deputy Mayor and Chairs of the standing committees, plus an Elected Member from a Ward not represented, may also meet if the need arises.

A statutory **Council Development Assessment Panel** meets on the third Wednesday at 5.30 p.m. of each month at the Farm Shed Museum & Tourism Centre to consider Development Act applications submitted for approvals. The Council Development Assessment Panel comprises a membership of three Elected Members and four Independent Members from the public.

Every meeting of the Council, Council committees and the Council Development Assessment Panel are open to the public to attend. The Council, Council committee or Council Development Assessment Panel may, however, order that the public be excluded from attendance at so much of a meeting as is necessary to receive, discuss or consider in confidence certain prescribed matters. Such matters include, for example, the consideration of legal advice, commercial in-confidence information, tenders for the supply of goods and services, personnel matters etc.

Council, Council committee and Council Development Assessment Panel meeting agendas, together with the accompanying reports and correspondence, are placed on public display not less than three days prior to those meetings.

Minutes of the meetings are placed on display for free public access within five days of each meeting.

The following is the record of attendance of Elected Members for the 2006/07 financial year for Council and its Committees, noting that there was a Local Government Election held in November 2006:

#### Full Council

	Meetings Attended (out of 15)	Leave of Absence Granted	Apology Recorded	Nothing Recorded
Mayor Thomas	15	-	-	-
Cr. Bussenschutt	15	-	-	-
Cr. Clarke *	9	-	-	-
Cr. Costello *	7	-	2	-
Cr. Hancock *	9	-	-	-
Cr. Male	15	-	-	-
Cr. Newbold *	9	-	-	-
Cr. Rodda	13	1	1	-
Cr. Sims *	8	-	1	-
Cr. Schmidt	12	-	3	-
Cr. Tonkin	13	-	2	-
Cr. Davis ^	5	-	1	-
Cr. Hammond ^	-	3	3	-
Cr. March ^	4	-	2	-
Cr. Niotis ^	1	3	1	-
Cr. Talbot ^	4	-	2	-

\* Members for 9 meeting after November Elections

^ Members for 6 meetings prior to November 2006

#### Corporate & Community Services and Infrastructure & Environmental Services Committees

	Meetings Attended (out of 15)	Leave of Absence Granted	Apology Recorded	Nothing Recorded
Mayor Thomas	15	-	-	-
Cr. Bussenschutt	15	-	-	-
Cr. Clarke *	9	-	-	-
Cr. Costello *	7	-	2	-
Cr. Hancock *	9	-	-	-
Cr. Male	15	-	-	-
Cr. Newbold *	9	-	-	-
Cr. Rodda	13	1	1	-
Cr. Sims *	8	-	1	-
Cr. Schmidt	12	-	3	-
Cr. Tonkin	13	-	2	-
Cr. Davis ^	5	-	1	-
Cr. Hammond ^	-	3	3	-
Cr. March ^	4	-	2	-
Cr. Niotis ^	1	3	1	-
Cr. Talbot ^	4	-	2	-

\* Members for 9 meeting only

^ Members for 6 meetings only

#### Executive Committee

	Meetings Attended (out of 5)	Leave of Absence Granted	Apology Recorded	Nothing Recorded
Mayor Thomas	5	-	-	-
Cr. Bussenschutt	3	-	1	1
Cr. Male*	3	-	-	-
Cr. Rodda *	4	-	-	1
Cr. Schmidt	4	-	-	1
Cr. Talbot ^	1	-	-	-

\* Members for 4 meetings only

^ Member for 1 meeting only

#### Development Assessment Panel

	Meetings Attended (out of 5)	Leave of Absence Granted	Apology Recorded	Nothing Recorded
Mayor Thomas	5	-	-	-
Cr. Bussenschutt	5	-	-	-
Cr. Davis	3	-	2	-
Cr. Hammond	0	3	2	-
Cr. Male	5	-	-	-
Cr. March	4	-	1	-
Cr. Niotis	1	4	-	-
Cr. Rodda	4	-	1	-
Cr. Schmidt	5	-	-	-
Cr. Talbot	3	-	2	-
Cr. Tonkin	4	-	1	-

The following is the record of attendance of Members for the Council Development Assessment Panel which commenced in December 2006.

#### Council Development Assessment Panel

	Meetings Attended (out of 5)	Leave of Absence Granted	Apology Recorded	Nothing Recorded
Member Lane	4	1	-	-
Member Horsell	5	-	-	-
Member March	4	-	-	1
Member Wood	5	-	-	-
Member Thomas	5	-	-	-
Member Rodda	4	1	-	-
Member Tonkin ^	3	-	1	-
Member Clarke *	1	-	-	-

^ Member for 4 meetings only

\* Member for 1 meeting only

## Council Resources Revenue

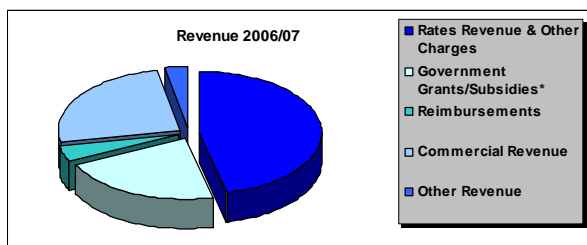
Council's Operating Statement for the year ended 30<sup>th</sup> June 2007 reports that the Council revenue amounted to \$16.9 million for the financial year.

This amount was derived from Rates Income, Operating Grants and Subsidies, Reimbursements, Commercial Revenue and Other Revenue sources.

Included in commercial revenue is \$1.049 million being the net profit from the sale of surplus land at North Tce Moonta.

Rates Revenue & Other Charges	\$7,829,453	46.5%
Government Grants/Subsidies*	\$3,603,137	21.4%
Reimbursements	\$671,296	4.0%
Commercial Revenue	\$4,224,972	25.1%
Other Revenue	\$525,350	3.1%
	<b>\$16,854,208</b>	<b>100.00%</b>

\* includes capital revenue of \$1.483 mil.

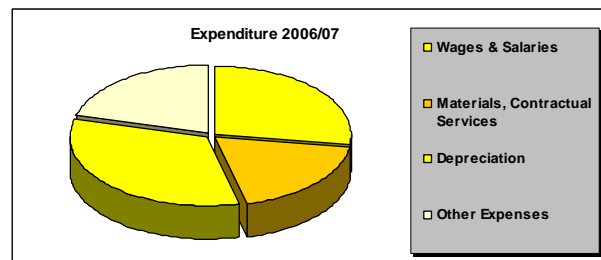


Included in Government grants and subsidies is capital revenue of \$1.483 million. This represents contributions received in the form of physical assets transferred to Council free of charge from developers as part of private land developments.

## Expenditure

The expenditure for the financial year was \$15.5 million incurred in the following operational areas, Wages and Salaries, Contractual Services, Materials, Depreciation and Other Expenses.

Wages & Salaries	\$4,226,787	27.2%
Materials, Contractual Services	\$2,923,447	18.8%
Depreciation	\$5,111,406	33.0%
Other Expenses	\$3,250,178	21.0%
	<b>\$15,511,818</b>	<b>100.00%</b>
Surplus including Capital Revenue	<b>\$1,342,390</b>	



Depreciation of \$5.1 million is a non cash item included in expenditure. The amount charged as depreciation has continued to increase with an increase of \$415k occurring over the last financial year.

## Council's financial result

The operating result of \$1.342 million surplus appears on the surface to be excessive given the breakeven nature of an enterprise such as a Council however there are several factors to consider.

As mentioned this surplus can be explained by the receipt of \$1.437million worth of physical assets received free of charge. These are assets such as roads, footpaths, storm drainage and common effluent systems received from developers undertaking such divisions of land.

Council is required to account for the receipt of these assets as capital income even though the assets received will never generate revenue and will require maintenance and replacement over the longer term.

For further information see:-

[www.coppercoast.sa.gov.au](http://www.coppercoast.sa.gov.au)



## Elected Members

The elected Council of the District Council of the Copper Coast is comprised of the Mayor and ten ward Councillors. As principal member of the Council, the Mayor is elected by the whole District Council electorate; the Deputy Mayor being appointed from within the elected Council by the Councillors themselves. For electoral purposes, the District Council area is divided into four wards. These are Kadina, Moonta and Wallaroo Wards represented by three Councillors each and the Paskeville Ward with one Councillor.

### Members of the Council

The District Council of the Copper Coast, effective from conclusion of the November 2006 elections, created the following Council for the term ending in November 2010.

#### Mayor



Paul D.K. Thomas, JP

#### Ward Councillors

##### Kadina



Craig Costello



Scott Newbold



Dean Rodda  
Deputy Mayor

##### Moonta



Graham Hancock



Bruce Schmidt



Tommy Tonkin

##### Wallaroo



Bill Clarke



Geoff Male



Peter Sims

##### Paskeville



Brian Bussenschutt

# Strategic Plan

## Moving Toward 2015

The District Council of the Copper Coast Strategic Plan “Moving Toward 2015” forms part of the Councils overall strategic management plans.

The Strategic Plan is the overarching framework for Councils suite of plans, and includes the Council’s **Vision, Mission** and **Values**

### Our Vision

“The District Council of the Copper Coast will provide for the social, environmental, economic and cultural needs of the Council area in partnership with our community”

### Our Mission

#### **“To Enhance Community Lifestyle”**



Providing effective and affordable facilities and services



Managing and protecting our environmental assets



Encouraging growth through responsible development



Fostering community achievement

### Our Values

#### **“We Will”**



Treat everyone with fairness and respect



Work together to provide the best possible services



Be open to new ideas while respecting our heritage

The Council's Key Directions are contained in 5 objectives with complimentary goals. Key strategies and responsibility for departmental strategy delivery are also outlined and presented in the Strategic Plan.

### **Business Plan**

Council's Business Plan links the key strategies to action statements. Council has also committed to priorities and terms for strategy delivery during the life of the plan.

### **Reviews**

The Council will review its suite of plans to ensure alignment with key directions and strategies together with resourcing provisions and legislative compliance. Above all Council's plans will ensure Council demonstrates it is committed to providing services to the community that are responsive to current and future needs and that they are delivered efficiently and effectively.



## **Our Key Directions**

**“Council will focus on achieving objectives in five areas”**

### **Objective:**

#### **Social Objective – Wellbeing**

**Goal:** To enhance the quality of our community by encouraging health, wellbeing and safety.

### **Objective:**

#### **Environmental Objective – Sustainability**

**Goal:** To responsibly manage the natural and built environment to ensure its sustainability and diversity to the community.

### **Objective:**

#### **Economic Objective – Prosperity**

**Goal:** To facilitate economic prosperity, balanced growth and the enhancement of the Copper Coast.

### **Objective:**

#### **Cultural Objective - Opportunity**

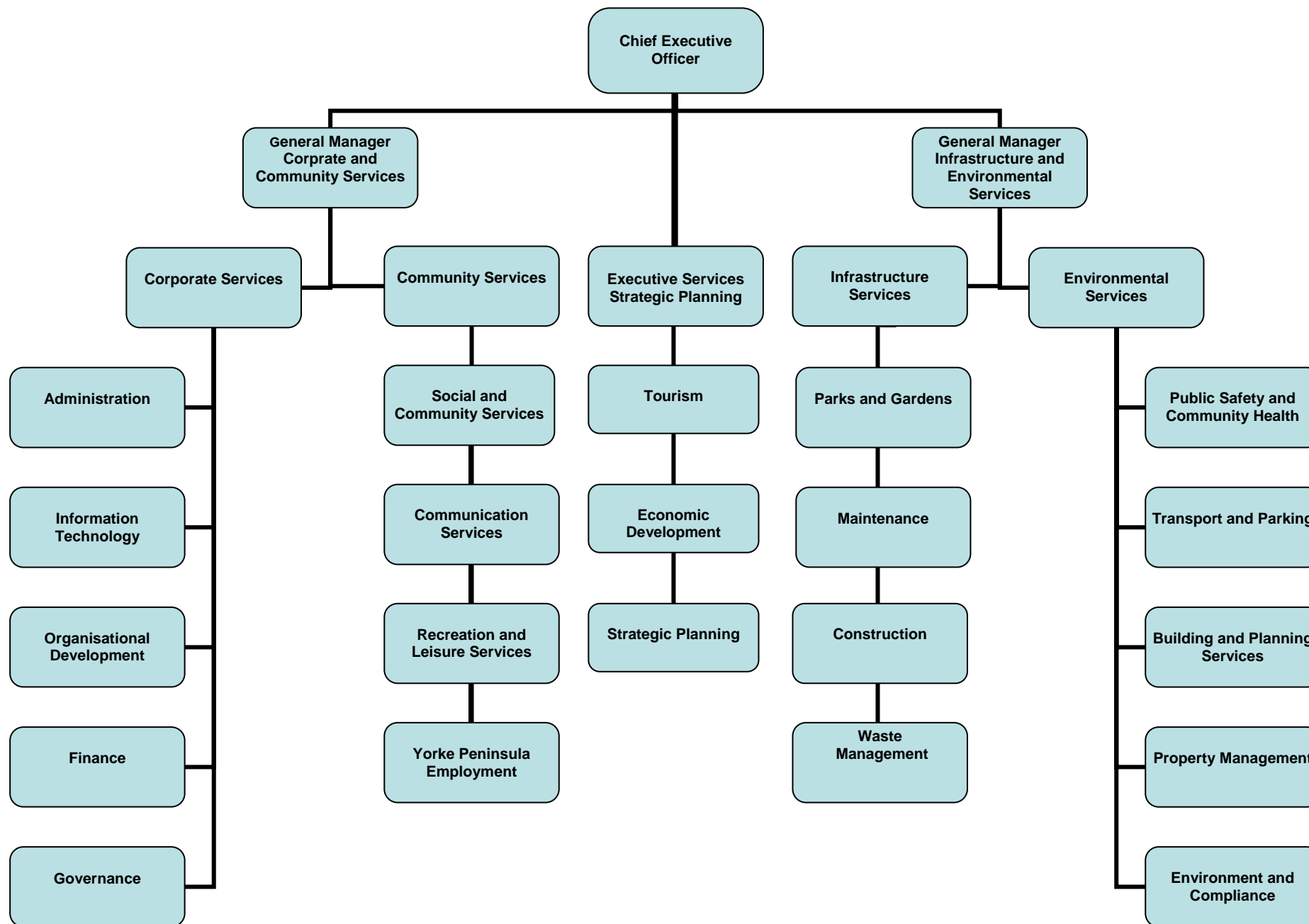
**Goal:** To promote community identity by supporting rich lifestyle experiences including arts, heritage, culture and leisure activities.

### **Objective:**

#### **Governance Objective - Leadership**

**Goal:** To provide leadership and ensure community resources are managed efficiently and effectively.

**District Council of the Copper Coast  
Organisational Structure**



## **Functional Service Areas**

### **CORPORATE SERVICES**

#### **Administration**

- ❖ Records Management
- ❖ Customer Service
- ❖ Commercial Activities

#### **Information Technology**

- ❖ Systems Control & Development
- ❖ Hardware/Software Maintenance
- ❖ Business Information System
- ❖ GIS
- ❖ IT Strategy
- ❖ Asset Register

#### **Organisational Development**

- ❖ Human Resources
- ❖ Risk Management
- ❖ Occupational Health & Safety
- ❖ Training & Development
- ❖ Continuous Improvement
- ❖ Performance Monitoring & Reporting

#### **Finance**

- ❖ Valuations/Property Records
- ❖ Rates
- ❖ Audit
- ❖ Payroll
- ❖ Asset Accounting
- ❖ Budget Preparation
- ❖ Purchasing
- ❖ Management Accounting
- ❖ Financial Accounting
- ❖ Treasury Function
- ❖ Stores

#### **Governance**

- ❖ Emergency Response
- ❖ Compliance Reporting
- ❖ FOI
- ❖ Privacy Act
- ❖ Whistle Blowers Act
- ❖ Contracts Management
- ❖ Policy Development/Maintenance
- ❖ Executive Support to Council
- ❖ Legislative Compliance
- ❖ Elections/Returning Officer

### **COMMUNITY SERVICES**

#### **Social & Community Services**

- ❖ Education
- ❖ Libraries
- ❖ Families & Children
- ❖ Youth Services
- ❖ Disability Services
- ❖ Child Care Services
- ❖ Ethnic Services
- ❖ Social & Indigenous Services
- ❖ Aged Care Services
- ❖ Community Development
- ❖ Volunteers

#### **Communication Services**

- ❖ Marketing
- ❖ Web Development
- ❖ Communication
- ❖ Community Engagement
- ❖ Public Relations
- ❖ Publications

#### **Recreation & Leisure Services**

- ❖ Recreation Planning & Development
- ❖ Aquatic Services
- ❖ Leisure Facilities
- ❖ Arts & Cultural Development

#### **Yorke Peninsula Employment**

- ❖ Employment Services
- ❖ Mentoring
- ❖ Community Visitors Scheme
- ❖ Driving School
- ❖ Labour Hire

### **ENVIRONMENTAL SERVICES**

#### **Public Safety & Community Health**

- ❖ Food Safety
- ❖ Public Safety
  - Law and Order
- ❖ Community Health
- ❖ Immunisations
- ❖ Alcohol & Drug Strategy
  - Sharps
  - Liquor Licencing/Dry Areas

### **ENVIRONMENTAL SERVICES**

(Continued)

#### **Transport & Parking**

- ❖ Community Transport
  - Cars
  - Buses
- ❖ Vehicle Fleet-Administration
- ❖ Parking Management
- ❖ Parking Control

#### **Building & Planning Services**

- ❖ Building Permits & Control
- ❖ Building Regulations/Development
- ❖ Registration & Information
- ❖ Development Assessment
- ❖ Statutory Appeals
- ❖ Use and Development Policy
- ❖ PAR's
- ❖ Section 30 Reviews
- ❖ Development Compliance

#### **Property Management**

- ❖ Property & Building Maintenance
- ❖ Property & Building Contracts
- ❖ Property
  - Leasing/Disposal/Acquisitions
- ❖ Property Development
- ❖ Signage
- ❖ Cemetery Administration
- ❖ Street & Road Names
- ❖ Community Land Management
- ❖ Heritage Management
- ❖ Visitor Information Centres/Farm Shed
- ❖ Wheal Hughes Mine Management

#### **Environment & Compliance**

- ❖ By-Laws/Local Administration Laws
- ❖ Animal Control
- ❖ Fire Prevention
- ❖ Pest & Plant Control
- ❖ Coastal Protection & Landcare

### **INFRASTRUCTURE SERVICES**

#### **Parks And Gardens**

- ❖ Plant Management - Parks and Gardens
- ❖ Parks & Gardens Management
- ❖ Arboriculture/Tree management

### **INFRASTRUCTURE SERVICES**

(Continued)

- ❖ Recreation Reserves
- ❖ Weed Control
- ❖ Open Space

#### **Maintenance**

- ❖ Plant Management – Maintenance
- ❖ Street Cleaning
- ❖ Airport Maintenance
- ❖ Infrastructure Maintenance
- ❖ Graffiti removal
- ❖ Workshops & Depot Management
- ❖ Wheal Hughes Mine Maintenance
- ❖ STED Scheme Management

#### **Construction**

- ❖ Plant Management – Construction
- ❖ Asset Management
- ❖ Stormwater Management
- ❖ Engineering Services
- ❖ Planning & Design
- ❖ Foreshore & Boatramps
- ❖ Infrastructure Construction
- ❖ STED Scheme Construction

#### **Waste Management**

- ❖ Waste Collection
- ❖ Recycling
- ❖ Rubbish Disposal
- ❖ Litter Control
- ❖ Dump Management

### **EXECUTIVE SERVICES**

#### **Tourism**

- ❖ Tourism Marketing
- ❖ Cultural Development
- ❖ Events

#### **Economic Development**

- ❖ Business Development
- ❖ Employment Creation
- ❖ Economic Development Planning
- ❖ Investment Attraction

#### **Strategic Planning**

- ❖ Corporate Planning
- ❖ Development and Review
- ❖ Performance Measurement
- ❖ Annual Plan Monitoring



# Corporate & Community Services

## Records Management

Records Management covers the management of records from their creation to either ultimate destruction or retention as an archive.

Records are information resources which contain evidence of business transactions, decisions made and actions taken in relation to Councils' functions and activities. Records show us what, why, where and when a decision was made or an action was taken. They also tell us who were involved and what advice or instructions were given. Records are born out of business forms, correspondence, notes and reports.

Records are a vital aspect of Council business. The ability to effectively manage and maintain them has become an increasingly important function of Council in order to control, protect and preserve the record and to meet any legal, evidential, accountabilities and legislative requirements.

A records management system is currently being implemented which will strive to ensure that substantial improvements are made in Councils record keeping practices. The progress of the system will assist Council to reach compliance with standards and guidelines issued by State Records in accordance with the State Records Act 1997.

For the year 2006/2007 activities and initiatives to support the implementation of the Records Management system were;

- Appointment of full time Records Management Officer.

- The Records Management Officer commenced a year long accredited TAFE course (Certificate III Business Recordkeeping) managed in conjunction with State Records. This course will eventually become a mandatory standard for all Records Management Officers.
- Contractors spent a week sorting and sentencing old records stored at Moonta Town Hall.
- Applied for and received destruction approval from State Records for sentenced records as listed by contractors.
- Centralized the receiving and control of incoming mail, faxes and emails.
- Closed the previous filing system.
- Started the process of acquiring and fitting out a compliant off site storage facility for inactive records.
- Sentencing files in current file room to facilitate the transfer of inactive records to off site storage and to free up space on site for future files.

## Information Technology

Information and Communication Technology is now a core component of Local Government and its ability to service the community. ICT is an enabler of innovation and productivity improvements and so plays an important role in the sustainability of Local Government. The District Council of the Copper Coast supports the Information Technology environments of the Kadina, Wallaroo Library, Yorke Peninsula Employment, the Farmshed Visitor Information Centre and the Copper Coast Sports & Leisure Centre.

Through 2006/07 Council has been involved in various ICT projects endeavouring to provide better productivity and communication to service the community. Public access computers have been provided at the Kadina, Wallaroo and Moonta Libraries to provide the community with free access to the internet. In Yorke Peninsula Employments continual endeavour to improve service to clients a complete review and replacement of the IT environment was made. Council has also been involved in several State and National projects aimed at providing the community with continual communication improvements in country areas.

Council will continue to aspire for improvement in productivity and service to the community through ICT services. The development of Electronic Records Data and Asset systems, the implementation of VoIP telephony systems, assist and strive for the establishment of better Broadband services and the installation of a new Library system are scheduled for the 2007/08 financial year. In August 2006 Council introduced an online Customer Service Program which included staff training and continuous improvement to streamline the system.

## Occupational, Health, Safety & Welfare

This financial year has seen a significant increase in the profile of Occupational Health, Safety and Welfare at the District Council of the Copper Coast. A number ongoing issues have been resolved and several new initiatives have been implemented which are functioning well. Council have worked hard to continually strive for excellence in providing a safer, more efficient workplace for staff.

A number of staff training initiatives have been undertaken and it has been pleasing to see a positive response from staff who have embraced this. A review has been conducted of all of councils assets in relation to Asbestos, and Council are currently working on implementing a comprehensive Asbestos Management Programme. Areas such as Electrical Safety and Working at Heights have also been reviewed and a number of improvements have been made to these programmes. Ongoing risk assessments are being conducted to ensure all identified areas of risk are assessed and appropriate controls implemented to enable staff to feel confident in performing their duties in a safe environment.

Council has worked closely with the LGA Workers Compensation Scheme to regularly audit and monitor Council's progress to ensure any gaps are identified and addressed to ensure regulatory requirements are not just met, but exceeded in a number of areas. The coming year will present more opportunities for Council to progress and we look forward to the challenges that await.

## Library

Kadina Community Library Service incorporates the main library in Kadina and a branch library at Wallaroo. Moonta continues to operate as an independent school/community library.

The Kadina Community Library (KCL) operates as a joint-use library between the DCCC and TAFE SA. It has been situated in the new facility on Doswell Terrace since October 1999 and in this time the custom-designed space has been appreciated for its flexibility to accommodate the changing needs of both library users and services.



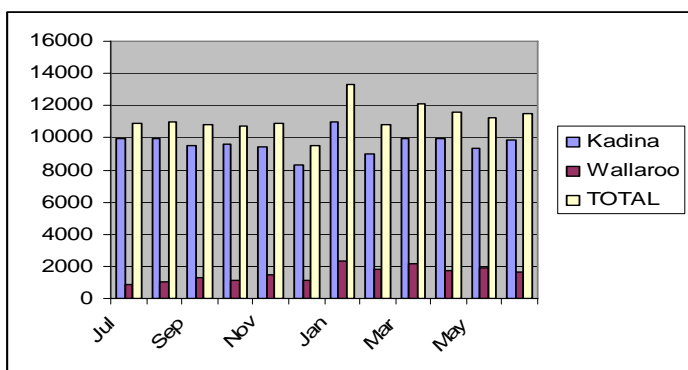
*Kadina Community Library*

Wallaroo Branch Library is co-located with the Council office at the Old Railway Station. Although minimal space restricts the size of the collection available on site the library management software system and a floating collection of resources ensures that all materials are available to all registered members regardless of their location. Flexibility in usage and access is ensured with the same borrowers card able to be used at both locations to borrow and return items. A courier moves resources between the 2 locations three times a week ensuring a prompt availability for specific resources at either location.

Kadina Community Library Service  
Total Loans 2006/2007 = 134,356

Kadina Loans = 115,763  
Wallaroo Loans = 18,593

3.2% increase from previous financial year

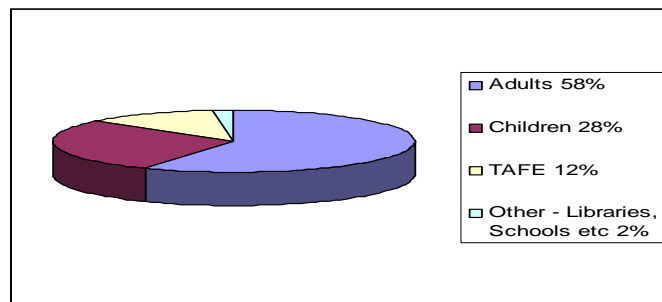


*Loans per month*

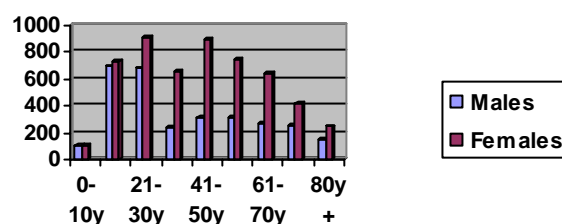
## Membership Statistics

Adults	5,141
Children	2,571
TAFE	912
Other – Libraries, Schools etc.	196
<b>TOTAL</b>	<b>8,820</b>

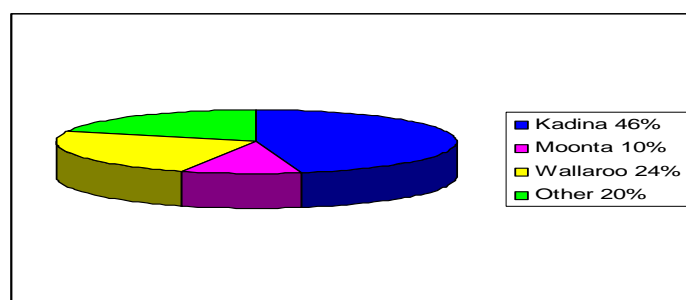
*Total Membership*



*Membership by Type*



*Membership By Age and Sex*



*Membership by Place of Residence*

## Collections

Kadina Community Library Service currently holds a stock of 32,224 resources.

Adult Books	16,333
Childrens Books	9,102
AV –Videos, DVDs etc	1,808
TAFE	1,745
Other –magazines etc	3,236

*Collection by type of material*

In this past financial year our materials grant from the Libraries Board was \$3.92 per capita based on Kadina/Wallaroo population of 8,148 which totalled \$31,930. As the scope of resources libraries provide continues to expand it becomes more challenging to spread this allocation over the type of materials required by our community within our library service.

Rotations of stock between other libraries in the South Australian network provide the opportunity to change our collection to renew the selection of materials available within our stock. We use this extensively for our large print collection, but also for AV and Hear-a-book collections. In the past financial year we rotated in excess of 2,500 items.

The PLAIN software system offers the ability to inter library loan resources to and from any of the 140 SA libraries in the network, which in effect gives access to over 3.5 million resources.

In the past financial year KCL supplied in excess of 1,287 items to other libraries and received in excess of 753 items for our members to read.

Both space and cost restraints mean that KCL cannot stock every item that members may require and as such this excellent Inter Library Loan system provides an opportunity to share resources across the state to help meet the needs of our individual clients. A courier three times a week to and from Adelaide ensures prompt delivery of new stock and inter library loans.

### **Information Technology**

Internet is provided free of charge by the Libraries Board of SA to the main library site within each local government area.

To ensure equal access within DCCC we incur the cost for internet access at Wallaroo. As such, 4 PC's are available at Kadina, and 3 PC's at Wallaroo. Usage is recorded and a quarterly report is formulated on actual time used compared with actual time the PCs are available.

Kadina has been providing access to the statewide library wireless service since August and has registered 79 members to the system. This service allows wireless users to register at any SA public library service with wireless capability and use the free wireless service at any of the other 60 SA public libraries currently offering the service.



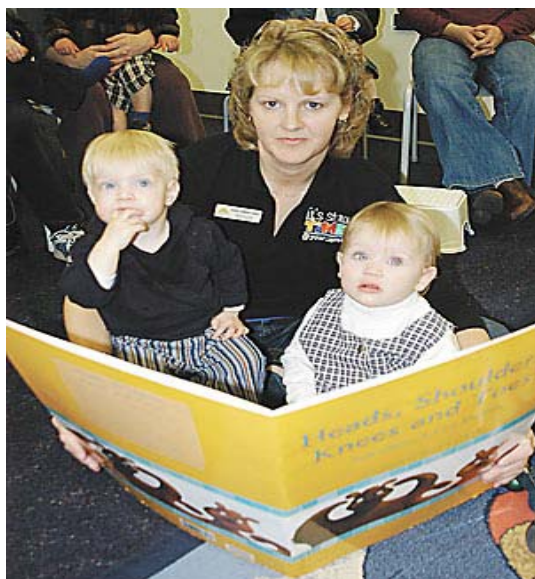
### **Programs**

Little Big Book Club (LBBC): The program's primary aim is to encourage parents and caregivers to read regularly to their children from an early age.



Baby Bugs ; Baby Bounce and Rhyme : Due to the overwhelming attendances and success of Book Bugs this additional program was introduced in July 2006 to support the early learning needs of babies under 18 months old and their parents/caregivers. Baby Bugs is held every Friday at 10am and introduces babies to language and literacy through rhymes and songs to develop their understanding of rhythm, rhyme and rare words and to nurture an appreciation of the library environment from a young age. An average of 16 participants (babies and parents/caregivers) attend each week.



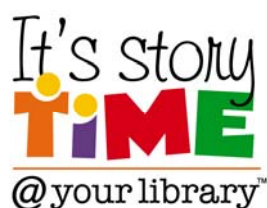


#### Book Bugs ; Storytime for Preschoolers:

This program was introduced in July 2004 and since its inception has consistently attracted an average of 20 participants to every weekly session.

Book Bugs is held every Friday at 10.30am and consists of a story, rhymes, songs and a craft for pre-school children (18 months – 5 years old).

An attendance card is given to each child attending Book Bugs and an incentive prize is given for every 10 sessions attended. In the past 3 years 149 cards have been completed.



School Holiday Activities: A strongly supported program for primary school aged children is offered every school holidays. Each session comprises of a story and craft activity. In the past financial year 600 children have attended and participated in the library activities in their school holidays.

Premiers Reading Challenge (PRC): The PRC is a challenge for students from Reception to Year 9 to read 12 books each year. Students receive an incentive medal each year for completing the challenge with 90% of South Australian schools participating. KCL is very supportive of this program that encourages young South Australians to improve their reading and has a colour coded collection of the resources listed with the program for easy selection.



The Big Book Club (TBBC): TBBC was formed to promote reading, promote Australian authors and give adults an opportunity to discuss books.

The Advertiser and Arts SA promote a title and author each month, with online book discussion groups available and the opportunity for the community to meet and hear the author at metropolitan and regional events. Copper Coast Libraries collaboratively hosted author visits in August 2006 and May 2007.





## Partnerships

Kadina Educational Precinct (KEP): the geographical position of KCL resulted in the establishment of KEP (Child Care Centre, Preschool, Primary School, High School, Recreation Centre, TAFE and KCL). This has resulted in an opportunity for all 'educational' partners to work and share resources and skills for the benefit of the whole community. A committee comprising of leaders from each site meet each school term and is paramount in ensuring a flow of learning opportunities between the participating sites. KCL hosts these meetings as a commitment to ensuring that the KEP relationship remains strong.

Learning Community: DCCC was recognized by ANTA (Australian National Training Authority) as a Learning Community in 2002. The DCCC Strategic Plan recognizes lifelong learning and this concept is strongly endorsed and supported by KCL.

In 2006 KCL was successful in receiving a grant from the Libraries Board of SA to launch a Get Learning @ your library project in support of lifelong learning opportunities for adult community members.

Education Department: all schools and preschools in the Copper Coast area are supported with bulk loans of resources for students and staff, resource based learning opportunities and onsite visits.

U3A: KCL offers a venue for many of U3A (university of the Third Age) courses

Royal Society for the Blind: KCL supports the 'Talking Times' volunteer program. Volunteers read, record and distribute the Yorke Peninsula Country Times from KCL each week to over 60 sight impaired recipients.

CYH and Northern Yorke Health Service : Both organizations are strong supporters and promoters of our childrens programs.

Family/Local History: KCL and the Yorke Peninsula Family History Group share a Memorandum of Understanding to provide support to visitors seeking genealogical information. The Local History Room contains a shared collection of resources and YPFHG provide volunteers twice a week to assist with any enquiries.



*Local History Room*

## Yorke Peninsula Employment

Yorke Peninsula Employment manages a number of State and Commonwealth Government service contracts for our community and the region. These contracts can assist all members of the community to find meaningful work through various strategies tailored to their particular needs

## Job Network

The current Job Network contract for Yorke Peninsula Employment from the Department of Employment and Workplace Relations has not been renewed and as such that part of the YPE operations will cease in August 2007.

## Youth Pathways

The Youth Pathways Program is funded by the Department of Education, Science and Training (DEST) and employs 3 youth officers and an administration/research officer.

There are currently 118 participants registered in this program that covers the Yorke Peninsula, Lower North and Barossa Regions.

Youth Pathways provides individual case management to young people aged between 13-19 years, who are most at risk of not making a successful transition through school and from school to further education, training or employment and active participation in the community.

We are currently working in partnership with other local service providers and community clubs to develop a mentoring program for youth at risk that will also include an indigenous arm to the program.

## Community Visitors Scheme

Funded by the State Government, volunteers under this project visit elderly and frail aged residents in aged care facilities. This scheme covers 9 facilities from Port Pirie to Stansbury, has 63 active visitors and conducted 1,882 visits during the period.



## Work for the Dole

Work for the Dole (WFD) provides work experience placements for job seekers in approved activities which provide facilities and services to local communities.

WFD is an approved activity for job seekers to satisfy Centrelink's mutual obligation requirement once they have been unemployed for six months.

WFD develops work habits in unemployed people such as: teamwork, working under supervision and independently, communications skills and development of a work ethic.

### ACHIEVEMENTS 2006 – 2007

Revegetation of foreshore at Wallaroo Marina & Moonta Bay



*Foreshore re-vegetation along Marine Parade, Moonta Bay*

Landscaping of local parks and picnic areas

Building an extension at the Moonta Mines Sweet Shop (National Trust of SA)  
Hospitality Training at the Kadina Town Hall kitchen

Restoration of the Balaklava Town Hall  
Restoration and making of wooden furniture and toys at Men's' Sheds.



*Moonta Mines Sweet Shop*

## Work to Work

The Work to Work Project commenced operations in November 2006 and is funded through the Government of South Australia through their SA Works initiative and is delivered in partnership with the Yorke Regional Development Board.

The project targets people living within the Yorke region, that are unemployed or underemployed and seeking work. The main target groups are youth, mature aged, indigenous, people with disabilities and parents returning to work. The project's objectives are to assist these local residents in achieving employment or improved work readiness through individual case management and training.



*Work Group sessions*

The project met all of its targets for the 06/07 period which included assisting 65 residents to secure employment within the region. It has been funded for the 07/08 period and also includes a new target group of new immigrants to the region.

The Project has become well known in the region through, linkages to other service providers and local advertising and continues to attract new applicants.



*Project Officer Bev Roy and Project Manager Angie Tucker.*

## Youth Development Officer

The Yorke Peninsula Youth Development Officer is a joint initiative funded by the District Councils of the Copper Coast, Yorke Peninsula & Wakefield Health (Northern Yorke Peninsula Health). This position is funded for a 2 year contract that commenced on 1<sup>st</sup> July 2006, and targets young people aged 12-25 years old.

The objectives of the position are to work in partnership with communities, government and non-government agencies to assist them to make changes that will have a positive impact on the health and well being of young people. To be the voice for local young people in addressing the social / political and environmental factors that effect them.



### **In the Bin Film Festival**

Australia's best short films the country has to offer screened at Kadina Victoria Square on Friday 27<sup>th</sup> October and Minlaton Oval on Saturday 28<sup>th</sup> October as part of the "In The Bin" short film festival.

### **It's all good workshops**

This 8 week project commenced in the first week of Term 4 and topics covered were alcohol & drug harm minimisation, mental health, sexual relationships, peer group pressure & motivation, how to keep yourself safe & the save-a-mate peer education on the final week.

The young people pictured completed all 8 weeks and received a certificate of attendance and also received a certificate in CPR from Red Cross Save-a-mate peer education.



*Group photo: (l-r) Matthew Watson, Bevan Norris, Jake Fenech, Dean Instone, Juscinta Goodfellow, Maree Huntjens, Debra Haberle, Roxanne Brookman & Jodi Russack (Youth Development Officer)*

### **"All you can Eat" Youth Arts & Culture Festival**

The Youth Arts & Culture festival took over the Yorke Peninsula from 8-19 January and consisted of 27 great events, covering every age group's taste buds.

As part of the 'All you can eat' Youth Arts & Culture Festival local youth participated in creative process workshoping themes and visual statements, aerosol art techniques and then the mural development.

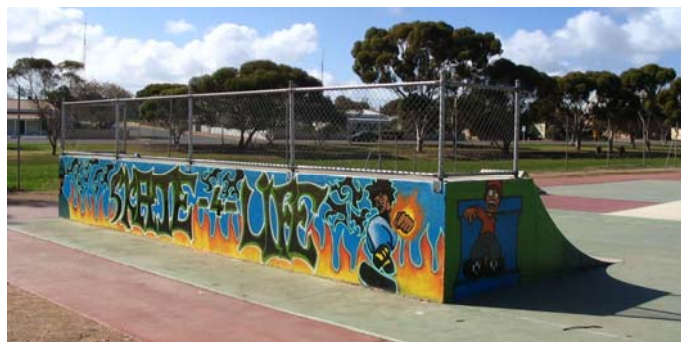


*Skate Park at Wallaroo pre 2007 – very bland looking*

The mural design was then sprayed onto the Wallaroo Skate Park. The design is a simple yet funky design and demonstrates to the wider community that aerosol art is art and not graffiti (tags). It has shown the community that the young people are creative, proud and keen to develop artistic skills.

The launch of the Wallaroo Skate Park showed that both the Community and the young people could enjoy the same music and be present in the same space at the same time

The Wallaroo Skate Park is now an attractive, artistic, bright youth space. The local youth have informed the Youth Development Officer that they enjoy the artwork and take pride that some of their friends sprayed the park, and it is a fun place to hang out



*Completed Aerosol Artwork at Skate Park – January 2007*

## National Youth Conference

The conference was held in Melbourne from 1<sup>st</sup> to 3<sup>rd</sup> May. Jodi Russack, was accompanied by Kayla Johncock (CC YAC) and Kieran Francis (YP YAC).



Kayla Johncock & Kieran Francis at the National Youth Conference held in Melbourne

## Arts and Community Development Officer

The Arts and Community Development officer's position is a joint initiative between the District Councils of the Copper Coast, Yorke Peninsula and Country Arts SA. It is responsible for assisting local communities achieving their arts and community development aspirations through various strategies such as:

- researching, developing and maintaining strategies for arts, acting as a resource, leader and advisor for the development of artistic and community aspirations.
- maintaining links between Council, Country Arts SA and the community.

- monitoring programs and ensuring their effectiveness in artistic, community development and financial terms.



Celebrating at the Every Generation Festival Awards night are Anya Machczynski and members of Copper Coast Performing Arts Group Darryl Parker (Chair), Pauline Phillips and Kathy Snodgrass .

## The Farm Shed Museum & Tourism Centre

### Visitors

The Farm Shed Museum & Tourism Centre is in its 6<sup>th</sup> year of operation at its Moonta Road, Kadina location.

Since the information centre move from Moonta in February 2002, visitor enquiry figures have tended to fluctuate depending on current events at the time – eg special events (Kernewek Lowender/YP Field Days), fuel prices, and even low overseas or interstate airfares.

Moonta 01/02	Kadina 02/03	Kadina 03/04	Kadina 04/05	Kadina 05/06	Kadina 06/07	Average
18,949	22,760	19,280	19,166	15,477	21,080	<b>19,452</b>



## Conferences

The centre has maintained its accreditation with the South Australian Visitor Information Centre Accreditation Board, and continues its high standards of presentation, local knowledge and customer service.

Conferences and meeting have numbered approximately 600 in the centre since its opening, with 114 conferences and 83 meetings held during the 06/07 financial year.

Conferences cover a wide range of subjects including health, agriculture, education, tourism, telecommunications, information technology, animal husbandry, and more.

Delegates and organisers visit the Copper Coast from all over SA, interstate and overseas. Many stay in the region for the duration of the conference and numerous delegates return with family for holidays.



*Agricultural Conference*

## Industry Partners

The centre is host to several community organisations who have their offices in the centre.

These include the Yorke Peninsula Tourism Marketing Committee, the Yorke Regional Development Board, Kernewek Lowender, the Kadina branch of the National Trust, and the Copper Coast Restorers of Machinery.

## Exhibitions and Displays

The centre also provides an exhibition space for small displays, and has hosted exhibitions by the Northern Yorke Peninsula Quilters and Moonta artist Barbara Michailescu. In addition, local art, craft and produce is always available for sale in the centre.

## Marketing and Promotion

The Copper Coast region has received a high degree of exposure through the Farm Shed and National Trust promotions.

These include the Yorke Peninsula Regional Guide, the Copper Coast Visitor Guide, the Roxby Downs "Monitor" newspaper, UBD Guides and maps, Educare Schools magazine, the Kadina Show magazine, and more.

A high degree of exposure is also received through the promotions carried out by the Yorke Peninsula Tourism Marketing Committee.

The Yorke Peninsula Tourism Market Summary shows there were 479,000 overnight visitors to the Peninsula, who stayed 1,580,000 nights. Day trippers accounted for 631,000 visits.

## Staff

The centre is staffed by one full time manager, one part-time and one casual staff member, plus ten volunteer tourism officers who work shifts ranging from three hours per day to eight hours per day to cover the seven day operating times. Visitors who access the centre out of ordinary business hours can still access information at the centre by way of information bags left at the front door, a touchscreen information data base accessed via a touch pad on the window, and a Civic Guides map at the front door.

## Services Offered

The centre offers the traveller a public access internet service, public toilets, local information on accommodation, attractions, tours, maps, etc.

An array of regional guides for the rest of South Australia are available for people travelling on, or locals travelling around the state.

## Markets

The Farm Shed Market was a new innovation for the centre during this financial year, with the first market in November 2006.

The Rotary Club of Northern Yorke Peninsula became partners in the markets in 2007 and the proceeds from the markets is put towards community needs.

Regular market stallholders offer a wide range of goods for sale including jewellery, craft, books, home baked foods, animal products, fresh fruit and vegetables, fresh and frozen fish, jams and pickles, eggs, bric a brac, Devonshire teas, and more.



*Local Artisans and Crafters*

Local community groups Copper Coast Restorers of Old Machinery and Vietnam Veterans hold sausage sizzles, and the Rotary Club of Northern Yorke Peninsula have a variety of freshly baked and home made foodstuffs available for sale at each market.

At the March market, an added promotion for the market was the Copper Coast Getaway Day, focussing on caravanning, camping, boating and fishing and the travel industry. The day was very successful, with exhibitors hoping to organise another similar day late in 2007.



*Market Day at the Farm Shed*

# Infrastructure Services

## Works Programme for 2006/2007

DESCRIPTION	TOTAL
District roads	250,000
District seals	150,000
Footpaths	100,000
<b>MOONTA</b>	
North Terrace	350,000
Bay Road car park	350,000
Port Hughes cliff top drainage	120,000
Trelawney Street drainage	68,000
Establish Port Moonta outfall drain, Stage 1	60,000
Majors Road shoulders	18,000
Moontana reserve	15,000
Chapple Street	15,000
<b>WALLAROO</b>	
	\$250,000 (\$185,000 Roads to Recovery Funding)
North Beach/Pommern Way/Alford Road Intersection	
Wallaroo East Drainage	75,000
Boatshed car park	60,000
Evans Road drainage extension	52,000
Town planning and design	20,000
Central control system	55,000
Marina reserve	20,000
<b>KADINA</b>	
Forster Street	380,000
Cornwall Street	165,000
Newtown Playground	4,000

## Contractors

Council's Construction staff has again increased by the use of Contractors during the course of the year.

Contractors are used for stand alone projects, such as roads, drainage, plant hire, crushing contracts, kerbing, materials supply and specialist activities, such as paving and concrete work.

## Road Length Data

	SEALED	FORMED	UNFORMED	TOTAL
2006/2007	Kms	Kms	Kms	Kms
<b>BUILT UP</b>	153.23	53.10	1.78	<b>208.10</b>
<b>NON BUILT-UP</b>	107.63	521.27	118.10	<b>747.00</b>
<b>TOTAL</b>	<b>260.86</b>	<b>574.37</b>	<b>119.88</b>	<b>955.10</b>

## Major Works Projects for 2006/2007

### KADINA:

#### Forster Street Kadina

With this project starting in the second quarter of the 2006/2007 financial year, surveying and final design works were completed by the end of 2006. Steady progress has been made throughout the first half of 2007 and by the end of the financial year, the sub base and kerbing had been completed with the footpaths being 40% completed.

This project will carry over to the 2007/2008 financial year with completion expected by the end of August 2007.

During this road works, the intersection of Eliza Terrace and Forster Street was realigned to rationalise the approach from the roads to Forster Street.



A total of 730 metres of road works has been carried out on Forster Street.



*Forster Street near the intersection of Waring Street*

#### Cornwall Street:

The road works on Cornwall Street was started late in 2006 and the final seal was completed by the end of the financial year 2007.

400 metres of road works was completed in Cornwall Street.



*Before:*



*During:*



*Completed*

#### Olive Parade Drainage

To alleviate the issue of residential flooding, 180 – 190 metres of 450mm diameter piping was laid, north of the Lawrence Street intersection, on the west side of Olive Parade. The water is now piped to the storage pond in Lawrence Street.

Works were completed in June 2007.

#### **MOONTA:**

##### North Terrace

Kerbing, drainage and road works have been carried out on North Terrace, from Coast Road to Haylock Road. A primer seal was laid, with a final seal to be placed on this road when pipe work for the Moonta Community Wastewater Management System has been completed on this road.

Total length of construction was 1,800 metres.



*During construction*



November 2007

### Bay Road Car Park

The car park overlooking Moonta Bay was initially started in July 2006 and the sealing was completed by Christmas 2006. Final completion of the works, including lighting, signage and road furniture, which extended back up Bay Road past Tossell Street was finalised by June 2007.



November 2006



Final Completion, Moonta Bay Car Park

### Port Hughes Cliff-top Drainage

Drainage works were carried out from Snell Avenue, 60 metres north of its intersection with Furner Street onto the outlet on the Port Hughes cliff-top. There was approximately 170 metres of 600mm pipe used for this works.

### Trelawney Street Drainage

85 metres of drainage works was constructed on Trelawney Street during the 2006/2007 financial year. This work was carried out parallel to Coast Road from Moontana Avenue North to a drainage easement.

From this point, a junction box was constructed and 600mm pipe was laid to an existing system at the end of Moontana Avenue.

### Port Moonta Outfall Drain

An open swale drain was constructed parallel to North Terrace, abutting the new land divisions. This drain was then fed into a dual 600mm pipe to transport the stormwater under the intersection of North Terrace and East Terrace, into a new swale drain being constructed, west of the intersection, in Council's subdivision on North Terrace. Construction of Stage 1 of this drainage works was completed in February 2007.

### Majors Road Shoulders and Reseals

317 metres of kerbing and shoulders were sealed on Majors Road to facilitate safer parking adjacent to the Moonta Hospital.

### Chapple Street

A joint development between the developer and Council allowed full construction of Chapple Street, the Developer paid for kerb and seal with Council constructing the 325 metres of road.



## **WALLAROO:**

### North Beach/Pommern Way

390 metres of road was constructed during the upgrade of this intersection



*North Beach Intersection from Alford Road*



*Intersection from Ashton Road*



### Roads to Recovery Funding

Council used its 2006/2007 Roads to Recovery funding allocation to realign the intersection of North Beach Road and Pommern Way. A total of \$185,000 in funding was received. This work included redesigning realigning and resealing of the intersection.

Lighting for this intersection is currently pending supply and installation, which should be carried out in the first quarter of the 2007/2008 financial year

### Wallaroo East Drainage

Design and survey work was completed in May 2007, materials have been ordered and received to carry out drainage works for the Wallaroo East Drainage.

This work will involve constructing dual 600mm pipe work across the Kadina Road, at the outlet of the Wallaroo storage dam, near Hanson Concrete. 900mm pipe work was laid parallel to the Kadina Road west, to an existing side entry pit at the corner of East Terrace and Kadina Road.

Fencing around the storage area has been completed.

Council is awaiting the lowering of services, which is due to be carried out in late August 2007, for the completion of these works.

### Boatshed Car park

This car park was a 'carry over of works' from the 2005/2006 financial year. This work was completed by October 2006 which included a new design and complete reconstruction and sealing of the car park.



*During construction*



*Nearing completion September 2006*

### Evans Road Drainage

Approximately 80 metres of 600 mm piping was laid, to facilitate the removal of stormwater from the intersection of Evans Road and George Street and integrate this new drainage system into the existing system which falls into the Wallaroo storage dam.

### Wallaroo Town Planning and Design

Survey work has been completed and the final design and layout of Wildman Street is progressing.

### Central Control System

This was also a “carry over of works” project and was completed by September 2006. The connection of this system now provides treated waste water to the Wallaroo oval and extends the irrigation system which provides water for the Wallaroo golf course. The irrigation of these two venues using treated water incorporates Council's dedication to recycling and reducing water usage and meets Council's Strategic Plan criteria for Environmental Objective – Sustainability.

### Marina Reserve

The laying of 275 metres of 300mm black max pipe was installed underground. This will remove the stormwater runoff from the housing abutting Lady McDonald Drive, flowing over land into the Marina.

Construction was completed early April 2007.

## Copper Triangle Aerodrome



Council manages an authorised landing area known as the Copper Triangle Aerodrome. The site is located off the Kadina/Wallaroo Road, approximately 3 kilometres from Kadina.

The airstrip is a sealed 1,200 metre long by 18 metre wide tarmac with adjacent sealed apron area.

Pilot activated lighting is available, details of which can be obtained from the Kadina Council Office.

Council manages the aerodrome through an Airstrip Management Plan, which is reviewed annually.

New hangars have been completed and the waiting area is 75% complete. On completion, the waiting area will offer undercover shelter as well as seating and kitchen facilities.

## Cemeteries

Council's cemeteries at Kadina, Wallaroo, Moonta and Greens Plains are attractively landscaped and maintained.

With the exception of Greens Plains, all have niche walls, and some have rose-gardens. Kadina has an attractive lawn area that was a joint initiative between the local Service Clubs and Council.

Council is responsible for digging of graves and site and general maintenance.



*Wallaroo Cemetery*

### **Burials for 2006/2007**

A total of 79 funerals were recorded:

Kadina:	35
Wallaroo:	15
Moonta:	25
Greens Plains:	4

## **Wheal Hughes Mine**

The Wheal Hughes Mine was established as a tourist operation in 1997.

The mine manager has been the Council's General Manager Infrastructure and Environmental Services. Council has had a number of accredited staff who have also worked to maintain the structure, operation, safety and legislative requirements of the facility.



*Mine Entrance*

A regular maintenance program was incorporated into the management of the mine.

Main areas of this maintenance included 28,000 – 35,000 litres of water which was pumped daily, from where water was lifted from the 70 metre level to ground level. A total lift of 90 metres and then pumped to Poona Mine, approximately 1.2km from Wheal Hughes Mine.

Pump life has been approximately 12 months, as the water is very salty and corrosive.

The mining structure underground has been regularly barred down using a crow bar to remove loose rocks from the roof and walls. This work was required every 10-12 weeks to comply with legislative requirements.

The emergency plan for the mine has always been reviewed annually.

The tourism aspect of the mine has been managed by Council's Property and Projects Officer and covered marketing, presentation of tours and special interest groups etc.

At it's meeting on 2<sup>nd</sup> May 2007, Council resolved to close the mine to the general public to undertake a study to assess the viability of using the facility as a tourist attraction.

The mine closed to the public on 30<sup>th</sup> June 2007 with the review to be completed and considered by Council in September/October 2007.

## **Ascot Theatre**

The Ascot theatre has been inspected for an upgrade, including new seating and carpeting.





New seating has been ordered, but no final decision has been made regarding the type of carpeting of the theatre. An electrical upgrade is also included, as part of the works.

This work will be a 'carry over of works' project for the 2007/2008 financial year.

## Jetties and Foreshore Areas

Foreshore areas require regular attention prior to summer.



During 2006/2007 this included the repairs and maintenance to the Wallaroo swimming enclosure and foreshore.



*Wallaroo Swimming Enclosure*

Council leases and maintains the Port Hughes jetty with regular maintenance carried out during the year.



*Moonta Bay Swimming Enclosure*

Regular maintenance was also carried out on the Moonta swimming enclosure.

Both pool areas remain a popular swimming area for locals and tourists alike, with 'Learn to Swim' closures operating during school holidays.

## Common Effluent Schemes

### **Kadina Effluent Scheme:**

The Kadina effluent scheme was constructed in 1976/1977.

This scheme encompasses the whole of Kadina town, part of Newtown and sections of the eastern expansion of the township. The scheme comprises of 17 pump stations, all fitted with 2 over-head pumps.

Effluent ponds are located behind the Kadina Cemetery and are now part of the Kadina Stormwater Re-Use Scheme, with treated effluent and stormwater being returned, for irrigation use, to the Recreation Centre oval, hockey fields and Kadina football oval. The irrigation of these venues using treated water also incorporates Council's dedication to

recycling and reducing water usage and meets Council's Strategic Plan criteria for Environmental Objective – Sustainability.

#### Wallaroo Effluent Scheme:

The Wallaroo scheme was constructed in 3 stages, the last stage by the developers of the Copper Cove Marina.

The total scheme comprises 17 pump stations, with the effluent being pumped to the ponds, located on the southern side of the town, adjacent to the Golf Club.

Most of the old pump stations have been upgraded; however, an ongoing program of replacement and upgrading is being pursued.

Water from the scheme is treated through a U.V. plant and returned to the Golf Club and the Wallaroo Oval for irrigation.

#### Moonta Effluent Scheme:

Initial survey and development costs have now been completed as part of the feasibility study to construct a community wastewater management scheme to service Moonta, Moonta Bay, Port Hughes and North Moonta.

Kellogg Brown and Root Pty. Ltd. (KBR) consulting engineers have been engaged to investigate preliminary design and costing of the total scheme including storage and reuse of the collected water.

Report summaries have been received by Council and final assessments of the scope of the scheme including public consultation has now been completed.

It is intended that the scheme will be built over a ten year period, with the initial stages of construction to be carried out in the Moonta township.

## Council Depots

Council operates out of three depots, with Kadina being the primary depot, housing the workshop, primary plant storage and space for materials storage.

The Moonta sub-depot, houses maintenance plant, has a small workshop for the maintenance of signs and small plant. It too has storage space for materials.

The Wallaroo sub-depot also houses maintenance plant, has a small workshop for the maintenance of signs and small plant and storage space for materials.

All depots have been upgraded since Council's amalgamation. Moonta now meets Occupational Health and Safety requirements and the Wallaroo toilet facilities have been improved.

Council operates 2 Construction Gangs who carry out the Capital Works Program and other works in the district area.

## Landfill Sites

Council operates 3 Recycle Centres, 1 dump and 2 hard-fill pits located in Kadina and Wallaroo.

#### Kadina:

The primary dump is at Kadina. All household waste is disposed of here by landfill, the rubbish dump incorporates the hardfill pit as a separate section with no access to private persons.

Approximately 8,000 tonnes per annum is received at the site, through waste management contracts.

All private access is through Recycle Centres and to hard fill only.



Location: Turn right off Port Broughton Road onto the 'Old Dump Road'.

Opening Times:

Sunday	11am - 4pm
Monday	8.30am - 11.30am / 12.30pm - 4.00pm
Tuesday	8.30am - 11.30am / 12.30pm - 4.00pm
Wednesday	8.30am - 11.30am / 12.30pm - 4.00pm
Thursday	8.30am - 11.30am / 12.30pm - 4.00pm
Friday	8.30am - 11.30am / 12.30pm - 4.30pm

Wallaroo:

Wallaroo Recycle Centre is located at the old Wallaroo landfill site to the north east side of Wallaroo. In addition to recyclables Council also uses the site for hard fill where approximately 4,000 tonnes per annum is received.

Location: Alford Road

Opening Times:

Saturday	9am - 4pm
Sunday	9am - 4pm
Monday	9am - 4pm
Wednesday	9am - 4pm

Moonta:

All rubbish is stored and sorted here, hard fill is transported to the dump 6km away.

Waste is delivered by bin system to Kadina. Approximate waste receipt is 4,000 tonnes per annum.

Location: Off Blyth Terrace, entrance on Wallaroo Road

Opening times:

Sunday	11am - 4pm
Monday	12.30pm - 4.30pm
Tuesday	12.30pm - 4.30pm
Wednesday	12.30pm - 4.30pm
Thursday	12.30pm - 4.30pm
Friday	12.30pm - 4.30pm

The District Council of the Copper Coast has this year opted to hold an ongoing drumMUSTER collection (held every Thursday at the Kadina Recycling Centre).

The Council has collected a total of 2,839 drums that would have otherwise been buried as landfill.

Each of the three recycle centres in the Copper Coast Council area offers a waste oil unit; waste oil can be deposited into these units free of charge, this reduces the amount of used oil buried in landfill.

Council, in conjunction with Zero Waste, provide 240 litre bins, into which empty oil containers can be deposited, also free of charge.

Council staff operate all Recycle Centres.

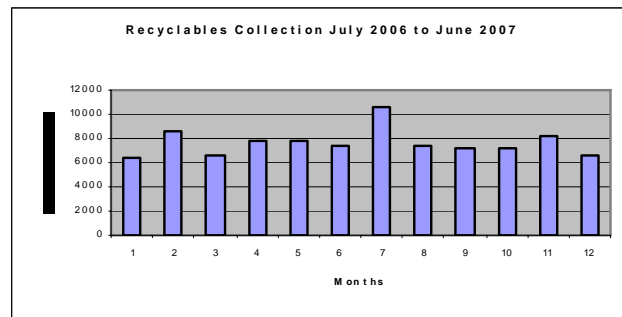
## Dump Fees – From July 1<sup>st</sup> 2006

	Refuse	Recyclable	Asbestos Kadina Only
Car Boot	\$8.00	\$2.00	\$50.00
Panel Van	\$9.00	\$3.00	\$65.00
Large Van	\$10.00	\$4.00	\$90.00
Car Utility - Level	\$14.00	\$5.00	\$65.00
Car Utility - High	\$18.00	\$10.00	\$75.00
Large Utility - Level	\$20.00	\$6.00	\$200.00
Large Utility - High	\$26.00	\$12.00	\$250.00
Standard 6x4 Trailer	\$14.00	\$5.00	\$65.00
Standard 6x4 Trailer w/h	\$20.00	\$10.00	\$75.00
Standard Tandem Trailer	\$20.00	\$6.00	\$200.00
Standard Tandem Trailer w/h	\$26.00	\$12.00	\$250.00
3 tonne Truck	\$32.00	\$15.00	\$250.00
3-9 tonne Truck	\$55.00	\$20.00	\$500.00
9-15 tonne Truck	\$70.00	\$25.00	\$750.00
Semi Trailer	\$120.00	\$40.00	\$1,000.00
COST FOR TYRES		MULCH PRICES	
Car Tyre	\$3.00	Std 6x4 trailer	\$10.00
4WD/Light Truck Tyre	\$8.00	Std Tandem Trailer	\$15.00
Truck Tyre	\$12.00	Per Cubic metre	\$10.00
Tractor Tyre	\$60.00		
Earthmoving Tyre	\$75.00		
Car Tyre on Rims	\$15.00		
Light Truck on rim	\$20.00		
Truck on rim	\$40.00		
Soiled tyres extra	\$1.50		

## WASTE

Kerbside waste is collected, under contract, by Wardles Garbage Contractors. Wardles have a contract to collect waste, recyclables and to operate the waste dump at Kadina.

Copper Coast Waste Management - 120 litre Mobile Garbage Bin Rubbish Collections:



July 2006 – June 2007 120 litre bin collection details

## Beach and public reserve litter control:

Local laws are in place for the enforcement of controls to regulate discarded litter.

Collection and disposal of street bin waste: Street bins are provided at beaches, reserves and other public areas.

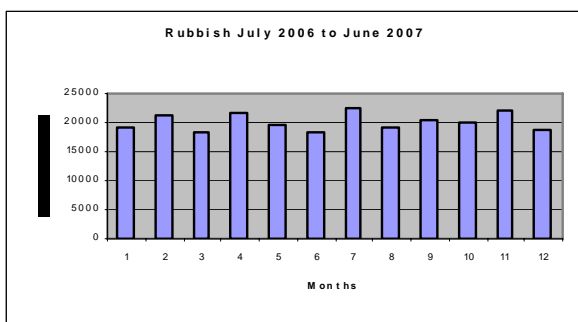
AREA	REFUSE (120L BIN) Weekly Collection	RECYCLABLES (240L BIN) Fortnightly as per Magnets
Kadina Township, Newtown, Wallaroo Mines & Jerusalem	Thursday	Wednesday
Moonta Township, Moonta Mines, Nth Yelta & Nth Moonta	Wednesday	Tuesday
Moonta Bay & Port Hughes	Tuesday	Wednesday
Wallaroo & North Beach	Monday	Tuesday
Paskeville and Cunliffe	Friday	Thursday
Kadina, Moonta & Wallaroo Business Areas	Monday & Friday	Same as each township area

## RECYCLABLES

Council's contractor collects recyclables in a 240 litre bins on a fortnightly basis.

A total of 840 tonnes of recyclable materials were taken out of the waste stream in 2006/2007. This material was made up mainly of paper, cardboard, steel, plastics and glass.

Copper Coast Waste Management – 240 litre Mobile Garbage Bin Recyclables Collections:



*July 2006 – June 2007 240 litre bin collection details*

## Moonta Recycle Centre

Moonta Recycle Centre now transports all of Council's recyclables to Adelaide, where they are sorted by North Adelaide Waste Management Authority. There is an average of 17 tonne per week being transported.

# Environmental Services

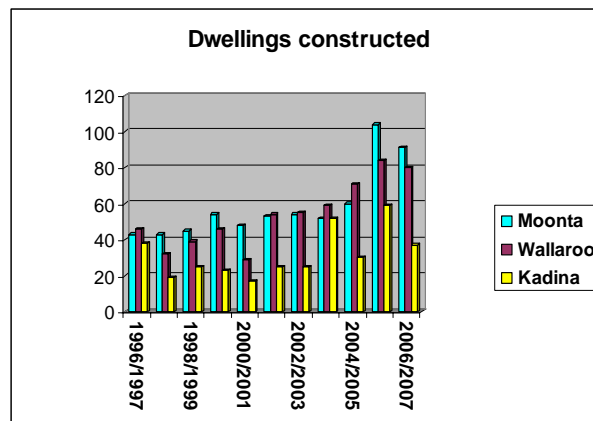
## Development Applications 2006/2007

The Development Assessment Department has processed 755 applications, 216 of these were new residential dwellings, with a cost of all development totalling \$40 million. The variety and number of applications received reflect the continuing interest in the Copper Coast area for living, working and recreation.

The majority of applications processed under the Development Act were Category 1 applications that do not require public notification and are dealt with by Council's Development Assessment Officers.

DEVELOPMENT APPROVALS 2006/2007	
Nature of Development	Applications Approved
New Dwellings	216
Dwelling Additions	16
Class 10 buildings (sheds, verandahs, carports etc)	450
Commercial & Industrial	23
Land Divisions	50
<b>TOTAL</b>	<b>755</b>

Council has approved 50 Land Divisions, creating 274 new residential allotments, of these allotments 166 are located at Moonta/Moonta Bay/Port Hughes, showing that the growth for this area is still continuing after last years high.



The expected outlook for the coming year is that the Copper Coast region will continue to expand with the number of development applications increasing.

The Dunes project should come to fruition in the coming year which will create more land available to be developed.

The further expansion of existing areas within the Copper Coast Townships should ensure the Council area continues to prosper.

## Copper Cove Marina Tavern & Apartments

The Copper Cove Marina Tavern & Multi-Storey Apartments were approved this financial year and construction is well under way with the Tavern expected to be open by Christmas 2007.



Photo: Construction of Marina Apartments



Photo: Marina Tavern in the foreground with Multi-Storey Apartments in the background.

## Target Development – Kadina

Development Plan Consent was granted to Leasecorp Management to construct a Major Target Retail Store to be built on vacant land adjacent Railway Terrace, Kadina with the condition that additional car parks needed to be provided. Council has purchased a parcel of land adjoining the site and sold a portion of this to Leasecorp for carparking. Work on the carpark is to commence late 2007.

## General Plan Amendment Report

As required by the Development Act and Regulations 1993, Council is required to review its Development Plan every 3 years.

Currently Council is in the final stages of its Plan Amendment Report which is expected to be completed by December this year.

Council has one other Plan Amendment Report in progress and that is in the Copper Cove Marina. The PAR resolves to change the current zone from Commercial (Marina) to Residential (Marina).

There has been one other privately funded PAR which has been completed and that is 'The Dunes' project. The zone was changed from General Farming Zone to Residential (Golf Course) Zone to accommodate the Golf Course project.

## Waste Control Systems

This financial year Council has commenced a four year cleaning out program of all septic tanks connected to the common effluent disposal system. In Kadina this year one thousand three hundred and seventy septic tanks have been desludged. In the coming financial year Council intends to commence desludging in Wallaroo.

The following table shows the number of Waste Control System applications and inspections for the 2006/2007 Financial Year.



Type	No. of Applications	No. of inspections	No. of complaints
Septic Tank	243	295	1
Aerobic System	22	20	3
<b>Total</b>	<b>265</b>	<b>315</b>	<b>4</b>

## Immunisation

Council's immunisation programs continued with attendance at secondary schools to administer vaccinations to students.

In conjunction with the childhood immunisation program, Council's immunisation team carried out influenza and Hepatitis B vaccination programs for Council employees.

## Food Safety & Education

Council provides information concerning food safety and other health related topics to church, community groups and individuals.

This is generally in the form of pamphlets or brochures.

The Environmental Health Officer has also run food safety sessions for Community groups upon request.

Council's Environment Health Officer has undertaken:

- 54 Food Premises Inspections this year
- 27 orders/notices issued under the Food Act.

## Dog & Cat Management



Authority for the management of dogs and cats within the region is vested in Council under the Dog and Cat Management Act, 1995. The objectives of the Act are to encourage responsible ownership, promote effective management and reduce public and environmental impact from dogs and cats.

During the report year Council received:

- 96 complaints in relation to dogs wandering at large, barking, and dog attacks/harassments,
- 56 dogs have been impounded
- 26 of these were returned to their owners.

Request for cat traps to control Feral Cats within the townships continue. The traps are available on loan from the Council Office. Cat owners are urged to ensure their pets wear collars so that they may be easily identified and released if inadvertently seized.

# Statutory Information

## Freedom of Information

### **Annual Information Statement**

The District Council of the Copper Coast was proclaimed in May 1997 as a local government authority, with all statutory responsibilities and powers, for an area of the northern Yorke Peninsula containing the Kadina, Moonta, Wallaroo urban and rural areas – adjoining the District Councils of Yorke Peninsula and Barunga West. The principal district office of the District Council is located at 51 Taylor Street (Town Hall), Kadina, and is open Monday to Friday, 9.00 a.m. to 5.00 p.m. Branch offices at 71 George Street (Town Hall), Moonta and at 5 John Terrace, Wallaroo. The office at Moonta is open 9.00 a.m. to 5.00 p.m., three days a week and the office at Wallaroo is open 9.00 a.m. to 5.00 p.m., four days a week.

Council comprises a Mayor and ten Councillors. The ordinary meeting of Council, Corporate and Community Services Committee and Infrastructure and Environmental Services Committee meet on the first Wednesday of every month at 5.30 p.m. in the Council Chamber at the Town Hall, Taylor Street, Kadina. The Council Development Assessment Panel meets at The Farm Shed at Kadina on the third Wednesday of every month at 5.30 p.m. to consider Development Act applications submitted for approvals.

Every meeting of the Council and of Council committees is open to the public to attend.

The Council or a Council committee may, however, order that the public be excluded from attendance at so much of a meeting as is necessary to receive, discuss or consider in confidence certain prescribed matters. Such matters include, for example, the consideration of legal advice, commercial in-confidence information, tenders for the supply of goods and services, personnel matters etc.

Council and Council committee meeting agendas, together with the accompanying reports and correspondence, are placed on public display not less than three days prior to those meetings. Minutes of the meetings are placed on display for free public access within five days of each meeting.

These documents are also available on Council's website [www.coppercoast.sa.gov.au](http://www.coppercoast.sa.gov.au).

Members of the public may participate in the formulation of District Council policy and functions generally by written submissions to Council on virtually every conceivable local government function. All draft policies are available for public consultation before final drafting and adoption; all submissions are assessed on their relative merit.

Access to Council documents is broadened by 'freedom of information' provisions in the *Freedom of Information Act*. Although a range of documents are restricted or not accessible, the maximum amount of information is made available to the public wherever possible.

## Information available for Inspection –

In accordance with the Local Government Act 1999, Schedule 4, the following information is available for inspection at the Council Office, 51 Taylor Street, Kadina.

### General Documents -

- Agendas and Minutes\*
- Annual Financial Reports\*
- Annual Report\*
- Assessment Record
- Auditor's Report
- Campaign Donation Returns prepared by Candidates
- Council By Laws\*
- Grievance Procedures
- Strategic Management Plans\*

### Registers -

- Register of Members Allowances and Benefits
- Register of Authorised Officer
- Register of By-Laws
- Register of Community Land
- Register of Delegations
- Register of Members' Interests
- Register of Public Roads
- Register of Staff Interests
- Register of Remuneration, Salaries and Benefits
- Voters Roll

### Codes -

- Code of Conduct for Employees
- Code of Conduct Members of Council\*
- Code of Practice for Access to Council Meetings, Council Committees and Council Documents\*

### Policies/Procedures -

- Competitive Tendering, Contracting, Purchasing, Sale and Disposal of Land and Other Assets Policy\*
- Control of Election Signs Policy
- Council Building Inspection Policy
- Internal Review of Council Decisions Procedure\*
- Investment Policy\*
- Occupational Health Safety and Welfare Policy and Procedures
- Order Making Policy
- Outdoor Trading for Business Purposes Policy
- Public Consultation Policy\*
- Rating Policy 2006/2007\*
- Rates Rebate Policy\*
- Risk Management Policy\*
- Road Crossing and Footpath Excavations Policy\*
- The Naming of Streets, Roads and Public Places Policy\*
- Town Centres Car Parking Policy
- Street Tree Policy\*
- Verge/Footpath Development by Residents Policy\*

If members of the public wish to have access to and view any of these documents, they may enquire at Council's customer service counter.

Note: \*available on Council's website [www.coppercoast.sa.gov.au](http://www.coppercoast.sa.gov.au).

### **Allowances and Benefits for Members of Council**

The annual allowances payable during the 2006-2007 financial year are: Mayoral Allowance \$16,000 per annum; Deputy Mayor's Allowance and Presiding Members of Standing Committees \$5,000 and other elected members \$4,000.

A travel allowance is also paid, being the rate as prescribed for income tax purposes. The Mayor has access to a vehicle for Council business and civic duties. A member of Council is entitled to receive reimbursement of prescribed expenses incurred in performing or discharging official functions and duties. Similarly, Council provides limited facilities and other forms of support to assist members of Council in performing or discharging official functions and duties. The District Council is required to maintain insurance cover for every member of Council (and their spouses) against risks associated with performing or discharging official functions and duties. Members of Council do not receive additional allowances for being members of a Council Committee. Members of the Council Development Assessment Panel receive a sitting fee of \$100 per meeting and the Presiding Member receives a sitting fee of \$150 per meeting. A Register of Allowances and Benefits is kept by the District Council; the Register is available for public inspection.

### **Senior Executive Officers**

The District Council's organisational structure provides for the Chief Executive Officer and two Executive Officers. The Chief Executive Officer, General Manager Corporate and Community Services (Deputy Chief Executive Officer) and General Manager Infrastructure and Environmental Services have salary 'packages' ranging between \$100,000 to \$150,000 that include salary, superannuation and the use of fully maintained vehicles. The Register of Remuneration, Allowances and Benefits is available for public inspection.

### **Staffing**

As at 30<sup>th</sup> June 2007, the District Council had a total of 111 staff equating to 90.2 equivalent full time (EFT) positions. The breakdown of staff numbers by gender, employment type and department is shown in the following table:

District Council Employees:	Full Time Equivalent 30th June 2006	Full Time Equivalent 30th June 2007		
Offices, Libraries & Services Facilities			Males	Females
Senior Executives	3.0	3.0	3	0
Administration services -general	11.8	14.6	3.8	10.8
Economic services - tourism dev. ,etc	1.5	4.1	1	3.1
Economic services - YP Employment	21.8	21.9	4.6	17.3
Engineering services - works supervision	4.0	4.0	4	0
Recreation services	0.0	0.0	0	0
Environmental services -building,nuisances	4.0	5.6	5.6	0
Community services - libraries, community.	5.2	7.6	0	7.6
<b>Total "inside" employees</b>	<b>51.3</b>	<b>60.8</b>	<b>22</b>	<b>38.8</b>
At Depots (construction, maintenance)				
Construction & maintenance, inc cleaning	21.0	22.8	22.4	0.4
Parks,gardens and reserves	2.0	3.0	3	0
Waste management (recycling centres)	1.9	2.6	2.6	0
Workshop servicing	1.0	1.0	1	0
<b>Total "outside" employees</b>	<b>25.9</b>	<b>29.4</b>	<b>29.0</b>	<b>0.4</b>
<b>Total Employees</b>	<b>77.2</b>	<b>90.2</b>	<b>51.0</b>	<b>39.2</b>



### **Exclusion of the Public from Meetings**

Section 90(1) of the Act generally provides that a meeting of Council or its committees must be conducted in a place open to the public. However, Section 90(2) provides that a Council or its committees may order that the public be excluded from attendance at a meeting that it is considered necessary and appropriate to enable that meeting to receive, discuss or consider a matter in confidence.

Those matters are specified by Section 90(3) and include, for example, commercial information, legal advice, tenders, etc.

Council chose to invoke Section 90(2) six times during the year to consider Commercial information of a confidential nature that would if disclosed:

- i) prejudice the commercial position of the person who supplied it or
- ii) confer a commercial advantage to a third party

### **Confidential Documents**

Section 91(1)-(6) of the Act generally provides that minutes of meeting proceedings must be kept and made available for public inspection. However, Section 91(7) provides that a Council or its committees may order that confidential documents, may be excluded from general public accessibility. Council did choose to invoke Section 91(7) in regard to the minutes as follows:

October 4<sup>th</sup> 2006

Land Acquisition – Moonta Community Wastewater Management System  
Confidential item for a six month period.  
Public document from 4<sup>th</sup> April 2007

November 1<sup>st</sup> 2006

CEO Performance Review  
Only confidential during the meeting.  
Public document at close of meeting.

December 6<sup>th</sup> 2006

Proposed purchase of land Lot 108 Railway Terrace, Kadina  
Confidential item for a six month period.  
Public document from 6<sup>th</sup> June 2007.

February 7<sup>th</sup> 2007

Ferry Terminal – Major Project consideration request from Office of Major Projects and Infrastructure.  
Confidential item for a three month period.  
Public document from 7<sup>th</sup> May 2007.

March 7<sup>th</sup> 2007

Land Purchase – DTEI land Lot 118 Martin Terrace, Lot 108 Railway Terrace, Lots 100, 106 & 8 Frances Terrace, Kadina  
Confidential item for a six month period.  
Public document from 7<sup>th</sup> September 2007.

April 4<sup>th</sup> 2007

Land Purchase – Lot 108 for Target Kadina site  
Confidential item for a six month period.  
Public document from 4<sup>th</sup> October 2007.

May 2<sup>nd</sup> 2007

Land Purchase – Flinders Seafood Wallaroo Pty. Ltd.  
Confidential item for a six month period.  
Public document from 2<sup>nd</sup> November 2007.

### **Community Land**

Community Land management plans have been prepared and contained in a Register of Community Land which is available to the public for inspection.

### **Freedom of Information Applications (FOI)**

Applications made to the District Council under the Freedom of Information Act 1991, containing the information required by the Regulations, are reported on as follows:

At the beginning of the financial year no FOI applications were in process. No applications were received during the year.

The District Council endeavours to make available information as and when requested, as well as taking appropriate action where records may be in error or require amendment. If necessary, formal requests for 'freedom of information' access must be made in writing, accompanied by the prescribed fee and should be addressed to the accredited Freedom of Information Officer as follows:

Freedom of Information Officer,  
District Council of the Copper Coast,  
51 Taylor Street,  
KADINA S.A. 5554.

### **Electoral Representation Quotas and Reviews**

Since 1997, the elected Council has been comprised of the Mayor and ten Councillors – the urban wards of Kadina, Moonta and Wallaroo being represented by three Councillors each and the rural ward Paskeville by one Councillor.

The composition of the Council is reviewed periodically to reflect the principle for electoral purposes that each vote should have equal value. Accordingly, the last review of electoral representation involving changes to ward boundaries was completed during late 2002 with a further review in 2009. As of 28<sup>th</sup> February 2007, the number of electors per ward was Kadina 3,279 (3 Councillors), Paskeville 1,164 (1 Councillor), Moonta 3,980 (3 Councillors) and Wallaroo 3,659 (3 Councillors). The ward representation quota per member of Council was 1,208 – calculated as the total number of electors divided by the number of ward Councillors i.e. 12,082 enrolled electors represented by ten Councillors.

Number of electors per member including Mayor is 1,098.

The current representation is, within a 10% tolerance and requires no adjustment.

This compares favourably with the following Councils of a similar size and structure:

Port Pirie Regional Council - Mayor and 12 Councillors; Number of enrolled electors 12,956; electors per member including the Mayor 1,177 and the District Council of Yorke Peninsula – Mayor and 11 Councillors; Number of enrolled electors 14,343 ; 1,195 electors per member (including the Mayor).

### **Elections**

Elections are held at four yearly intervals, with all positions being declared vacant. Voting rights for electors are voluntary and not compulsory as is the case with Commonwealth and State Government elections.

Results November 2006

### **Copper Coast:**

#### **Election of Mayor**

*Formal Votes 0 Quota 0*

*Candidate: THOMAS, Paul David Kyffin*

*First Preference Votes*

*Result: Elected Unopposed*

#### **Election of 3 Councillors for Kadina Ward**

*Formal Votes 0 Quota 0*

*Candidate: COSTELLO, Craig*

*Result: Elected Unopposed*

*Candidate: NEWBOLD, Scott*

*Result: Elected Unopposed*

*Candidate: RODDA, Dean Wayne*

*Result: Elected Unopposed*

*Election of 1 Councillor for Paskeville Ward*

Formal Votes 434 Quota 218

Candidate: PENNA, Rod

First Preference Votes 165

Result

Candidate: BUSSENSCHUTT, Brian

First Preference Votes 269

Result: Elected 1

*Election of 3 Councillors for Moonta Ward*

Formal Votes 1,524 Quota 382

Candidate: SCHMIDT, Bruce

First Preferences Votes 700

Result: Elected 1

Candidate: TONKIN, Tommy

First Preference Votes: 403

Result: Elected 2

Candidate: DAVIS, Richard Hasse

First Preference Votes: 130

Result:

Candidate: HANCOCK, Graham  
Lawrence

First Preference Votes: 291

Result: Elected 3

*Election of 3 Councillors for Wallaroo Ward*

Formal Votes 1,401 Quota 351

Candidate: CLARKE, Bill

First Preference Votes: 509

Result: Elected 1

Candidate: SIMS, Peter

First Preference Votes: 338

Result Elected 3

Candidate: MALE, Geoff

First Preference Votes: 466

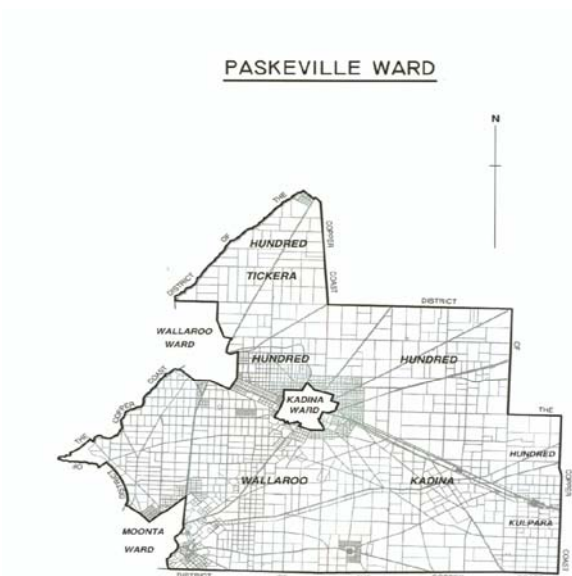
Result: Elected 2

Candidate: SHORT, Robert

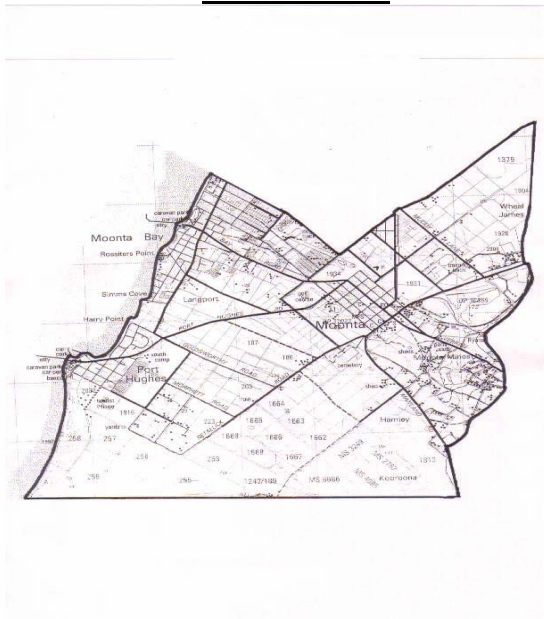
First Preference Votes: 88

Result:

**Ward Boundaries**



### **MOONTA WARD**



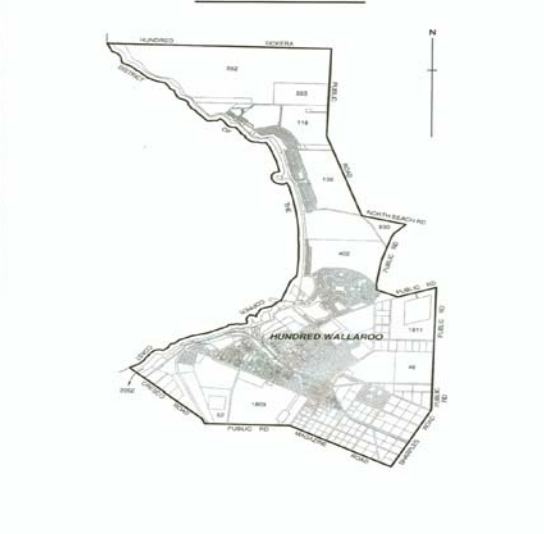
opportunity to appear personally before Council to be heard further. On completion of the review process, the District Council's report is made available for public inspection, with further public submission opportunity and personal hearing being also made available.

The final report of the District Council is then referred to the State Electoral Commissioner for due certification. Council intends conducting a review in 2009.

### **Equal Opportunity**

The District Council of the Copper Coast is committed to the principle of equal opportunity. In all policies and practices of the Council, there shall be no discrimination relating to gender, age, disability, marital status, parenthood, lawful sexual preference, race, colour, national extraction, social or ethnic origin, religion or political affiliation. To reflect its commitment to a workplace free of discrimination Council has adopted a workplace bullying policy. The Occupational Health, Safety and Welfare Act (1986) prescribes that it is the responsibility of the employer to provide a safe workplace for all employees and that no worker should be at risk in the workplace. If a worker's health and well being is affected, or they become ill, stressed or are away from work because of bullying then there are laws to help remedy the situation. If the bullying involves physical harm or the threat of a physical attack, then there are criminal laws to help protect workers.

### **WALLAROO WARD**



### **Boundary Review**

Procedures are available for electors to initiate submissions seeking boundary alterations and alterations to the composition of the Council or its representative structure.

Public notice of the impending review is given, inviting interested persons to make written submissions to the Council on the subject of the review. Persons making submissions are also given the

Persons bullied on the basis of gender, race or ethnic background, disability, sexual preference, marital status, pregnancy or age, are protected by the Equal Opportunity Act. Harassment or bullying in the workplace is unacceptable and, where identified, must be regarded as a serious breach of conduct.



### **National Competition Policy**

Council has no significant business activities.

No complaints have been received alleging any breach of competitive neutrality principles by the Council.

### **Current Local Laws**

- By-Law No. 1 - Permits and Penalties (Govt. Gazette 29/08/2002)
- By-Law No. 2 – Boat Ramps (Govt. Gazette 29/08/2002)
- By-Law No. 3 - Local Government Land (Govt. Gazette 9/01/2003)
- By-Law No. 4 – Roads (Govt. Gazette 12/12/2002)
- By-Law No. 5 – Moveable Signs (Govt. Gazette 12/12/2002)
- By-Law Offences – Expiation Fees (Adopted by Council on 1/09/2004)

A copy of the current by-laws and expiation fees may be obtained from Councils Offices at Kadina, Moonta and Wallaroo. All Council by-laws are national competition policy compliant.

## **Rating Policy/Statement**

**Sect 171 LGA 1999  
Adopted 21<sup>st</sup> June 2006**

### **Introduction**

This document sets out the policy of the District Council of the Copper Coast for setting and collecting rates from its community. The policy covers:

- method used to value land
- adoption of valuations
- business impact statement
- Council's revenue raising powers
- general rates
- differential general rates
- fixed charge
- service charge

- NRM levy
- pensioner concessions
- unemployed persons concessions
- self funded retirees concessions
- payment of rates
- late payment of rates
- sale of land for non-payment of rates
- remission and postponement of rates
- disclaimer

### **Strategic Focus**

In setting its rates for the 2006/2007 financial year the Council has considered the following:

- District Council of the Copper Coast Strategic Plan 2005/2015.
- The current economic climate in which the major factors are: continued high levels of youth unemployment, dependence on the services industry including aged care as the major prospects for employment, CPI, increases in material, fuel and labour costs;
- The specific issues faced by our community, which are:
  - to facilitate continual improvements of Council assets and maintenance of Council property;
  - to play a lead role in the establishment of a safe and healthy environment for the aged;
  - to promote the services, facilities and programs that will enhance the development of our youth;
  - provide a diverse range of quality sporting venues with recreational opportunities for people of all ages and abilities;
  - the continuation of services including collection of refuse and waste recycling;
  - to provide and maintain sewerage and solid waste infrastructure to all our communities;
  - the continued promotion of tourism and development of facilities.

- the budget for the 2006/2007 financial year;
- the impact of rates on the community, including:
  - householders, businesses and primary producers;
  - the broad principle that the rate in the dollar should be the same for all properties except where there is clearly a different level of services available to ratepayers or some other circumstance which warrants variation from the broad principle (refer section on General Rates);
  - continuing reduced levels of Government funding;
  - the need to balance the communities capacity to pay with the needs and desires of the wider interests that form our community.

The Strategic Plan and the Council's Budget are available for inspection at:

- District Council of the Copper Coast Office  
51 Taylor Street  
Kadina, 5554
- Kadina Community Library  
1 Doswell Terrace  
Kadina, 5554
- District Council of the Copper Coast Branch Offices  
5 John Terrace  
Wallaroo, 5556  
  
71 George Street  
Moonta, 5558

The Council conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers. Electors and interested parties are welcome to attend.

The Council also encourages feedback at anytime and such comments may be sent to:

Chief Executive Officer  
District Council of the Copper Coast  
51 Taylor Street  
Kadina 5554

### Method Used to Value Land

The Council may adopt one of three valuation methodologies to value the properties in its area. They are:

- Capital Value – the value of the land and all of the improvements on the land.
- Site Value – the value of the land and any improvements which permanently affect the amenity or use of the land, such as drainage works, but excluding the value of buildings and other improvements.
- Annual Value – a valuation of the rental potential of the property.

The Council has decided to continue to use capital value as the basis for valuing land within the council area. The Council considers that this method of valuing land provides the fairest method of distributing the rate burden across all ratepayers on the following basis:

- the equity principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more tax than ratepayers of lesser wealth;
- property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property, provides the best indicator of overall property value.

## **Adoption of Valuations**

The Council has adopted the valuations made by the Valuer-General as provided to the Council effective July 1<sup>st</sup>, 2006. If you are dissatisfied with the valuation made by the Valuer-General then you may object to the Valuer-General in writing, within 60 days of receiving this notice of the valuation, explaining the basis for the objection - provided you have not: (a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or (b) previously had an objection to the valuation considered by the Valuer-General.

The address of the Office of the Valuer-General is:

State Valuation Office  
GPO Box 1354  
ADELAIDE SA 5001

and the telephone number is 1300 653 345. The Council has no role in this process. It is important to note that the lodgement of an objection does not change the due date for payment of rates.

## **Notional Values**

Certain properties may be eligible for a notional value under the Valuation of Land Act 1971 where the property is the principal place of residence of a ratepayer. This can relate to certain primary production land or where there is State heritage recognition. A notional value is generally less than the capital value and this will result in reduced rates, unless the minimum rate already applies. Application for a notional value must be made to the Office of the Valuer-General.

## **Business Impact Statement**

The Council has considered the impact of rates on all businesses in the Council area, including primary production. In considering the impact, Council assessed the following matters:

- The equity of the distribution of the rate burden – apart from the decision to provide a differential rate for all properties, as outlined under the heading “Differential General Rates”, the Council considers that all ratepayers receive broadly comparable services and are generally similarly impacted upon by prevailing economic conditions.
- Current local, state and national economic conditions and expected changes during the next financial year. The general economic climate is stable and appears likely to continue to be stable over the next twelve months. The major concern is the continued limited employment prospects for school leavers and other persons currently unemployed.
- Changes in the valuation to properties from the previous financial year noting that property values of a number of Commercial, Rural and Residential properties have increased in the range of 5 to 10%. The rate in the dollar is adjusted to compensate for increases in valuation.

## **General Rates**

All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and other land prescribed in the Local Government Act – refer Section 147 of the Act), is rateable. The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties.

At its meeting of 21<sup>st</sup> June 2006 the Council decided to raise rate revenue of \$6,459,992 in a total revenue budget of \$14,623,628. As a result of this decision the Council has set differential general rates as follows to raise the necessary revenue.

### **Differential General Rates**

The Council has decided to impose differential general rates on the following properties: Land use designated as Residential a rate of 0.23 cents in the dollar. Land use designated as Commercial - Shop or Commercial - Office or Commercial - Other, a rate of 0.44 cents in the dollar. Land use designated as Industry - Light or Industry - Other, a rate of 0.44 cents in the dollar. Land use, designated as Primary Production a rate of 0.155 cents in the dollar. Land use designated as Vacant Land be fixed a rate of 0.33 cents in the dollar.

Land use is used as the factor to levy differential rates. If a ratepayer believes that the Council as to its land use has wrongly classified a particular property then they may object (to the Council) to that land use within 21 days of being notified. A ratepayer may discuss the matter with the Rates Officer, on 88211600 in the first instance. The Council will provide, on request, a copy of Section 156 of the Local Government Act, which sets out the rights, and obligations of ratepayers in respect of objections to a land use.

The objection must set out the basis for the objection and details of the land use that should be attributed to that property. The Council may then decide the objection as it sees fit and notify the ratepayer.

A ratepayer also has the right to appeal against the Council's decision to the Land and Valuation Court. Objections to the Council's decision may be lodged with Mr Peter Dinning, Chief Executive Officer, District Council of the Copper Coast, 51 Taylor Street, Kadina, 5554. It is important to note that the lodgement of an objection does not change the due date for payment of rates.

### **Fixed Charge**

The Council has decided to impose a fixed charge of \$224. The fixed charge is levied against the whole of an allotment (including land under a separate lease or licence) only one fixed charge is levied against two or more pieces of adjoining land (whether intercepted by a road or not) if they are owned by the same owner and occupied by the same occupier. The reasons for imposing a fixed charge is the Council considers it appropriate that all rateable properties make a contribution to the cost of creating and maintaining the physical infrastructure that supports each property.

### **Service Charge**

The Council provides a Community Wastewater Management Scheme to residential and commercial properties in Kadina and Wallaroo. The full cost of operating and maintaining this service for this financial year is budgeted to be \$317,186 and loan repayments of \$162,827.

The Council will recover this cost through the imposition of a service charge as follows:



\$148.00 on each vacant allotment and \$181.00 in respect of each property unit for occupied allotments serviced by the Kadina Community Wastewater Management Scheme, \$169.00 per property unit in respect each allotment serviced by the Wallaroo Community Wastewater Management Scheme 1 Wallaroo Hospital Section, Wallaroo Community Wastewater Management Scheme 2 Wallaroo Owen Terrace Extension, Wallaroo Community Wastewater Management Scheme 3 Wallaroo Church Street Extension, Wallaroo Community Wastewater Management Scheme Wallaroo Section 1808 Subdivision (Allotments 327-383) Extension, Wallaroo Community Wastewater Management Scheme Wallaroo Section 500 Subdivision (Marina and Hospital) Extension, \$242.00 on each vacant allotment and \$245.00 on each property unit for occupied allotments serviced by the Community Wastewater Management Scheme.

Where the service is provided to non-rateable land, a service charge is levied against the land. Details on what constitutes a service charge for each Property Unit, and other information about the scheme, are available from the council office on 8821 1600.

### **NRM Levy**

Council collects a regional Natural Resource Management (NRM) Levy on all rateable properties on behalf of our regional NRM Board. The Levy funds vital NRM projects and is the new name for contributions South Australian ratepayers have been making for many years through their Catchment Water Management Levies and/or animal and plant control rate revenue contributions from local government. For more information about the projects your

regional NRM Levy helps fund please contact the Northern and Yorke Board on 8636 2361.

### **Pensioner Concessions**

If you are an eligible pensioner you may be entitled to a rebate on your rates, if you do not currently receive one. Application forms, which include information on the concessions, are available from the Council at:

District Council of the Copper Coast  
51 Taylor Street  
Kadina SA 5554.

They are also available from the SA Water Corporation and its District Offices or the Department for Families and Communities website, or call the Concessions Hotline on 1800 307 758.

An eligible pensioner must hold a Pension Card, State Concession Card or be a T.P.I. Pensioner.

You must also be responsible for the payment of rates on the property for which you are claiming a concession.

The State Government administers applications. Payment of rates by you should not be withheld pending assessment of your application, as penalties will apply to unpaid rates. A refund will be paid to you if Council is advised that a concession applies and the rates have already been paid.

### **Unemployed Persons Concessions**

Families SA may assist with the payment of Council rates for your principal place of residence (remissions are not available on vacant land or rental premises). Please contact the Department for Families and Communities (DFC) office for details.

## **Self Funded Retirees Concessions**

A concession is available from 1 July 2001 and is administered by RevenueSA. If you are a self-funded retiree and currently hold a State Seniors Card you may be eligible for a concession toward Council Rates. In case of couples, both must qualify, or if only one holds a State Seniors Card, the other must not be in paid employment for more than 20 hours per week. Further information is available by contacting RevenueSA Call Centre on 1300 366 150.

## **Payment of Rates**

The Council has decided that the payment of all rates will be by quarterly instalments, due on the 1<sup>st</sup> September 2006, 1<sup>st</sup> December 2006, 1<sup>st</sup> March 2007 and 1<sup>st</sup> June 2007.

Rates may be paid as follows:

- BPAY telephone bill-paying service for ratepayers who wish to pay their rates using the phone and belong to any of the participating banking institutions. This service is generally available 24 hours a day, 7 days a week;
- Payment through the mail by cheque/money order;
- Payment in person at the Council Offices at: 51 Taylor Street Kadina, 71 George Street Moonta and 5 John Terrace Wallaroo. Major Credit Cards are accepted for the EFTPOS facilities available at these centres;
- Payment Online, visit [www.coppercoast.sa.gov.au](http://www.coppercoast.sa.gov.au) and follow the links. Payment can be made with Bankcard, MasterCard or Visa;
- Payment by Bill EXPRESS at any participating Newsagents.

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact the Office on 8821 1600 to discuss alternative payment arrangements.

The Council treats such inquiries confidentially.

The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or defer the payment of rates.

## **Late Payment of Rates**

The Local Government Act provides that if an instalment is not paid on or before the date on which it falls due the instalment will be regarded as being in arrears and a fine of 2 per cent of the amount of the instalment is payable. A payment that continues to be late is then charged a prescribed interest rate on the expiration of each month that it continues to be late.

The Council allows a further three working days after the due date for payment as a grace period.

The Council is prepared to remit penalties for late payment of rates where ratepayers can demonstrate hardship or payment is received within the three days grace period.

The Council issues a final notice for payment of rates when rates are overdue ie. unpaid by the due date. Should rates remain unpaid more than 21 days after the issue of the final notice then the Council refers the debt to a debt collection agency for collection.

The debt collection agency charges collection fees to the ratepayer.

When the Council receives a payment in respect of overdue rates the Council applies the money received as follows:

- firstly - in payment of any costs awarded to, or recoverable by, the Council in any court proceedings undertaken by the Council for the recovery of the rates;
- secondly – in satisfaction of any liability for interest;
- thirdly – in payment of any fine;
- fourthly – in satisfaction of liabilities for rates in the order in which those liabilities rose.

### **Remission and Postponement of Rates**

Section 182 of the Local Government Act permits the Council, on the application of the ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates he/she is invited to contact Phil Brand or Rex Mooney on 8821 1600 to discuss the matter. The Council treats such inquiries confidentially.

### **Sale of Land for Non-Payment of Rates**

The Local Government Act provides that a Council may sell any property where the rates have been in arrears for three years or more. The Council is required to notify the owner of the land of its intention to sell the land, provide the owner with details of the outstanding amounts, and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month.

### **Disclaimer**

A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council.

In the first instance contact Phil Brand or Rex Mooney on 8821 1600 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to Peter Dinning, Chief Executive Officer, District Council of the Copper Coast, 51 Taylor Street, Kadina, 5554.